



BOROUGH OF WHITEHALL
Notice of Meeting
January 4, 2016

The Council of the Borough of Whitehall will meet Monday, January 4, 2016, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania for a reorganization meeting.

AGENDA FOR REORGANIZATION MEETING

January 4, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Oath of Office to Council –Lahr, McKown & Nagy
- V. Roll Call
- VI. Christmas Decoration Contest Awards – DePuy
- VII. Reorganization of Council – Election of Officers - Nowalk
- VIII. Consideration of Bills and Payroll - DePuy
- IX. Consideration of the Minutes of December 16, 2015
- X. Citizens' Requests
- XI. Other Business Properly Brought Before Council:
 - A. Committee Assignments
- XII. New Business
- XIII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Reorganization Meeting January 4, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, January 4, 2016, at 8:00 PM, for a reorganization meeting. President McKown called the meeting to order, followed by the Pledge of Allegiance.

President McKown turned the meeting over to District Justice David Barton to conduct the swearing-in ceremony for the newly elected officials. After opening remarks, District Justice Barton administered the Oath of Office to members of Council Mr. Lahr, Mr. Nagy and Mr. McKown.

ROLL CALL:

Present: Ryan Barton
Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Erin Beckner Conlin, Tucker Arensberg

Absent: Irving S. Firman, Solicitor
Ruthann Omer, Engineer

STAFF: James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CHRISTMAS DECORATION CONTEST AWARDS:

President McKown turned the meeting over to Mrs. DePuy to recognize the winners of the Borough's annual Christmas Decoration Contest. After explaining the judging process, Mrs. DePuy recognized the McCue Family of 4468 Stilley Road for The Sparkling House, the Thomas Family of 1506 Bevan Road for the Best Colored Lights and the Rosati-Joyce Family of 3233 Bel Air for the Best Overall Display.

Those unable to attend were the Carrola Family of 4839 Doverdell Drive for Best Green Lights, the Lutz Family of 5174 Lantern Hill Drive for Best White Lights and the Sciulli Family of 5359 Tomfran Drive for the Best Spotlight.

CONSIDERATION OF BILLS & PAYROLL:

- M-1 Mrs. DePuy moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on January 4, 2016 for \$242,063.20 from the General Fund, \$11,396.66 from the Storm Sewer Fund, \$228,741.38 from the Sanitary Sewer Fund and \$5,926.55 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mrs. DePuy moved, seconded by Ms. Book, that checks and transfers for \$6,095.74 from the General Fund and \$61,228.41 from the Payroll Fund for a total of \$67,324.15 be ratified. The motion carried unanimously.
- M-3 Mrs. DePuy moved, seconded by Mr. Lahr, that General Fund payroll for the period ending December 24, 2015, for \$132,979.28, as presented to Council on January 4, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES OF DECEMBER 16, 2015:

- M-4 Mr. Lahr moved, seconded by Ms. Book, to approve the Minutes of the December 16, 2015 Council meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Machelle DeCarlo, 4302 McKee Drive, appeared before Council with concerns about the removal of two trees within the easement on her property. She was advised to follow up with Stacey Graff from Gateway Engineers for a copy of the easement for future landscaping projects. Mr. Leventry stated that there is a two year maintenance bond on the project should the need for more restoration work arise.

OTHER BUSINESS BROUGHT BEFORE COUNCIL:

Mayor Nowalk reported on the following items:

- The Chief reports that the Whitehall Borough Police Department Facebook page went live on January 1st. Hilary Budd, communications, and Sgt. Jason Gagorik were the driving force behind this project. Sign in and take a look.
- Mayor Nowalk stated that the Chief received a very complimentary letter from the Manager of Operation, Allegheny County Office of the Medical Examiner thanking the department for the help of several officers at various incidents.
- Mayor Nowalk stated that 12 individuals have been selected to serve on the Whitehall Wildlife Committee. A total of 24 candidates were interviewed for this ad hoc committee.

Mr. Leventry reported on the following items:

- Lease Agreement – The Borough’s lease agreement with the Friends of the Public Library has expired. Council agreed to renew the lease agreement for 3 years so it will coincide with their small game of chance license renewal.

M-5 Mr. Lahr moved, seconded by Ms. Book to read the resolution. The motion carried unanimously.

M-6 After the reading of the resolution, Mr. Lahr moved for adoption. Mr. Barton seconded the motion. On a roll call vote Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Resolution No. is 920.

- Personnel Policy Manual – Mr. Leventry has prepared an ordinance to amend the health insurance contribution rate for administrative employees.

M-7 Mr. Barton moved, seconded by Mr. Lahr to read the ordinance. The motion carried unanimously.

M-8 After the reading of the ordinance, Mr. Lahr moved for adoption. Mr. Barton seconded the motion. On a roll call vote Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Ordinance No. is 1082.

- Police Candidate Interviews – A date to interview police candidates needs to be scheduled. Council agreed to meet on January 13, 2016 at 7 PM in Council Chambers. Chief Dolfi will notify the candidates.

Mr. Veith recognized Chris Brady, President of the Library Board. Ms. Brady introduced the two newest board members; Helen Dubina and Harry Nieman.

Mrs. DePuy stated that she and Ms. Book received certificates for attending classes at the recent International Foundation conference.

Mrs. DePuy stated that the State conference will be June 5-8. Mr. McKown and Mr. Lahr will be recognized at the Tuesday luncheon for their years of service.

Mrs. DePuy stated that Pleasant Hills recently revamped two of their parks and she would like to reach out to someone there to discuss what their process was. Representative Bill Kortz will provide contact information for a councilmember there.

Mr. Nagy stated that an article about easements should be put in the Spring/Summer Bulletin to educate residents.

REORGANIZATION OF COUNCIL:

Mr. McKown resigned as President of Council and turned the meeting over to Mayor Nowalk to conduct the election of officers for 2016.

Mr. Lahr thanked Mr. McKown for his service as president.

Mayor Nowalk called for nominations for President of Council for 2016. Mr. McKown nominated Mr. Lahr. Mr. Veith seconded the nomination. Hearing no other nominations, Mayor Nowalk asked for a vote on Mr. Lahr's nomination. The vote was unanimous for Mr. Lahr to serve as President of Council in 2016.

Mayor Nowalk called for nominations for Vice-President of Council for 2016. Mr. McKown nominated Mrs. DePuy. Ms. Book seconded the nomination. Hearing no other nominations, Mayor Nowalk asked for a vote on Mrs. DePuy's nomination. The vote was unanimous for Mrs. DePuy to serve as Vice-President of Council in 2016.

Mayor Nowalk recognized Representative Bill Kortz in the audience.

ADJOURNMENT:

M-9 Mr. McKown moved, seconded by Ms. Book to adjourn the meeting. The motion carried unanimously.

President Lahr adjourned the meeting at 8:50 PM.

READ AND APPROVED THIS DAY OF JANUARY 20, 2016:

Manager

