

BOROUGH OF WHITEHALL
Notice of Meeting
February 17, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, February 17, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
February 17, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of February 3, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Public Safety – Veith, McKown, Barton
 - B. Recreation – Nagy, DePuy, McKown
 - C. Administrative Services – McKown, Veith, Nagy
 - D. Library – Barton, Book, DePuy
 - E. Planning & Zoning – DePuy, Veith, Book
 - F. Public Works – Book, Barton, Nagy
- X. New Business
- XI. Adjournment



BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting February 17, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, February 17, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Ryan Barton
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith (via telephone)
James F. Nowalk, Mayor (Arrived at 8:03 PM)
Irving S. Firman, Solicitor
Ruthann Omer, Engineer

Absent: Linda J. Book

STAFF:

James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Mr. Barton, that the bills contained on the bill list presented to Council on February 17, 2016 for \$167,036.47 from the General Fund, \$31,982.70 from the Storm Sewer Fund, \$35,198.33, from the Sanitary Sewer Fund and \$2,855.00 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mrs. DePuy that checks and transfers for \$5,971.66 from the General Fund and \$50,981.69 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Mr. Barton, that General Fund payroll for the period ending February 5, 2016 for \$142,726.93, as presented to Council on February 17, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mrs. DePuy moved, seconded by Mr. McKown to approve the Minutes of the February 3, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Thomas Barchfeld, 1 Glen Elm Drive, appeared before Council to comment on the creation of the new School Resource Officer.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 6.70 percent of the calls to animal control services in January.
- Mayor Nowalk stated that the School Superintendent invited the Chief to attend a meeting with his staff on February 9th to discuss the opiate suppressor Naloxone and the possibility of equipping school nurses with the drug. Representatives from MRTSA, Baldwin Police and Baldwin EMS were also in attendance.
- Mayor Nowalk stated that DARE Officer Artman presented 128 fifth grade students at Whitehall Elementary with Certificates of Completion for successfully completing the 8 lesson DARE core curriculum course. The assembly was well attended with parents, grandparents and guests.
- Mayor Nowalk stated that the Chief attended a meeting requested by Pittsburgh PD's Major Crime Unit. The purpose of the meeting was to inform the departments that border Pittsburgh of a new "Group Violence Intervention Unit." This unit is tasked with identifying specific individuals that have a high probability of committing criminal acts. The Chiefs were informed that Pittsburgh would make this information available to neighboring departments with hope that an informal sharing would follow.
- Mayor Nowalk stated that the Whitehall Wildlife Committee had its second meeting. A Whitehall resident came and spoke about her experience living with Lyme Disease. Dr. Andrew Nowalk, an expert on Lyme Disease also phoned in and they completed a webinar.

SOLICITOR:

Mr. Firman requested an executive session after the meeting to discuss matters of litigation.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Operations & Maintenance Plan – The 2015 Sanitary Sewer Excavation Repair Contract is underway. Roto Rooter is completing the work.
- M-5 Mr. McKown moved, seconded by Mr. Barton to approve Payment Application No. 5 in the amount of \$31,283.29 to Roto Rooter Service Company. The motion carried unanimously.
- Capital Lining Project – The 2015 Capital Lining Project Contract was awarded to Jet Jack, Inc. The majority of the work has been performed and half of the data has been submitted and reviewed. We are awaiting the remaining submission of data to be reviewed in order to finalize the contract.
- M-6 Mr. McKown moved, seconded by Mr. Barton to approve Payment Application No. 2 in the amount of \$32,436.54 to Jet Jack, Inc. The motion carried unanimously.
- Doverdell Drive - Ms. Omer stated that they are continuing to meet with residents on Doverdell Drive about easements.
 - Whitehill Circle – Ms. Omer stated that the matter has been turned over to the insurance company.
 - Norwin/McKee Storm Sewer Project – Ms. Omer stated that this project will help alleviate the backups and flooding for residents in the area.
 - Mayor Nowalk stated that he noticed some buckling in the pavement on Southvue Drive. Ms. Omer will look into the matter.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Personnel Policy Manual – Mr. Leventry stated that he has an ordinance amending the Personnel Policy Manual regarding changes Council previously discussed.

M-7 Mr. McKown moved, seconded by Mr. Barton to read the Ordinance. The motion carried unanimously.

M-8 After the reading of the Ordinance, Mr. McKown moved for adoption. Mr. Barton seconded the motion. On a roll call vote Mr. Barton, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Ordinance No. is 1085.

- Salt Contracts – Mr. Leventry stated that the Borough has met the minimum on both of their salt contracts.
- Mr. Leventry stated that he has a real estate matter to discuss in executive session.

PUBLIC SAFETY:

No report.

RECREATION:

Mr. Nagy stated that the comedy show is February 27th. Kelly Joyce is searching for a new sponsor since Comcast can no longer do it. There is also one open spot on the Recreation Board.

Mr. McKown stated that Comcast prices are increasing and wanted to see if the Rate Review Board could look into it. Mr. Leventry stated that the affected rates only apply to Basic Cable.

ADMINISTRATIVE SERVICES:

Mr. McKown stated that staff has been collecting information on job evaluations and salary comparisons for the committee to review once Mr. Veith returns.

Mr. McKown stated that the Pension Committee met today. The Actuary is in the process of drafting a memo for Council to review.

Mrs. DePuy inquired about charging residents at the E-Waste Recycling Event in order to cover costs. Mr. Leventry stated that the cost will be covered by grant money the Borough received. Mr. McKown suggested asking residents for a small donation to offset the cost. Mr. Nagy stated that there should be no fee charged this year to see how it goes. A fee can be revisited next year.

Mrs. DePuy stated that the Borough's advertisement was not printed in the ACBA Banquet Program. Miss Wertz will look into the matter.

LIBRARY:

Mr. Barton introduced George Findlay and Cristina Brady from the Library Board. Mr. Findlay gave a report. Ms. Brady stated that money received from a resident's bequeath is slated to be used in the Children's Library. She also stated that the Library is still looking for storage space.

Mr. Lahr stated that Council should look into doing a study about the best long term use of space at the Borough building.

Ms. Brady stated that the Library sent out bid packets to two insurance companies.

Ms. Brady stated that the Library Committee should meet again to get opinions on the space in the Children's Library.

PLANNING & ZONING:

Mrs. DePuy stated that there was no Planning Commission meeting this month.

PUBLIC WORKS:

No report.

NEW BUSINESS:

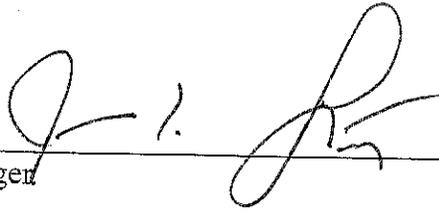
None.

ADJORNMENT:

M-9 Mr. Barton moved, seconded by Mr. Nagy to adjourn the motion. The motion carried unanimously.

The meeting adjourned at 9:00 PM.

READ AND APPROVED THIS DAY OF MARCH 2, 2016:



Manager

