BOROUGH OF WHITEHALL
Notice of Meeting
March 2, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, March 2, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
March 2, 2016

I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually

II. Call to Order

III. Pledge of Allegiance

IV. Roll Call

V. Consideration of Bills and Payroll – McKown

VI. Consideration of the Minutes of February 17, 2016

VII. Citizens' Requests

VIII. Reports of the Following Officers:

- A. Mayor - Nowalk
- B. Solicitor - Firman
- C. Engineer – Omer
- D. Manager – Leventry

IX. Reports of the Following Committees:

- A. Public Works – Book, Barton, Nagy
- B. Public Safety – Veith, McKown, Barton
- C. Recreation – Nagy, DePuy, McKown
- D. Administrative Services – McKown, Veith, Nagy
- E. Library – Barton, Book, DePuy
- F. Planning & Zoning – DePuy, Veith, Book

X. Delegate Reports:

- A. Allegheny County Boroughs Association – Book, DePuy
- B. Chamber of Commerce – Veith, McKown
- C. Economic Development South -Nagy
- D. Medical Rescue Team South Authority – McKown, Lahr
- E. South Hills Area Council of Governments – Veith, Lahr
- F. 3 Rivers Wet Weather – Book

XI. New Business

XII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting March 2, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, March 2, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present:
Ryan Barton
Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Ruthann Omer, Engineer

STAFF:
James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

M-1 Mr. McKown moved, seconded by Mrs. DePuy, that the bills contained on the bill list presented to Council on March 2, 2016 for $82,333.15 from the General Fund, $1,410.41 from the Storm Sewer Fund, and $64,227.26 from the Sanitary Sewer Fund be approved. The motion carried unanimously.

M-2 Mr. McKown moved, seconded by Ms. Book that checks and transfers for $6,627.26 from the General Fund and $49,652.74 from the Payroll Fund be ratified. The motion carried unanimously.

M-3 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending February 19, 2016 for $138,329.84, as presented to Council on March 2, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. McKown moved, seconded by Mr. Barton to approve the Minutes of the February 17, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk presented his report for February 2016:

EMS Assists	145
Court/Hearings/Pretrial	77
Accidents	27
Criminal Arrests (3 DUI)	33
Traffic Stops	136
Traffic Details	52
Written Traffic Citations	49
Written Warnings Traffic Violations	66

Total amount of money collected and turned over to the Borough during February 2016, amounted to $6,327.86; the breakdown is as follows:

MVC from District Magistrate	$1,304.76
Crimes Code and Code violations from District Magistrate	$1,833.44
Parking Fines	$1,515.00
Copies	$315.00
Miscellaneous (Mechanical License & Solicitor Fees)	$450.00
Fines from Clerk of Courts	$909.66

Mayor Nowalk also reported on the following items:

- Mayor Nowalk stated that he, along with the Chief and Deputy Chief participated in Whitehall Elementary School's "Read Across America" program. This yearly event celebrates the birthday of Dr. Seuss by having each of them select one of his books and then read it to the students in grades 2-5.

- Mayor Nowalk stated that on February 28th the Chief was the guest speaker at the St. Gabriel's Men's Club. The Chief spoke on current events in policing, both locally and nationally.

- Mayor Nowalk stated that Tuesday March 1st was Officer Carl Morosetti's first day of work in Whitehall. He will begin 3 months of training in which time he is assigned to a Field Training Officer who will instruct and monitor his activities.

- Mayor Nowalk stated that tomorrow he will speak at the Chamber of Commerce Luncheon about the Whitehall Wildlife Management Committee and Radar.

- Mayor Nowalk stated that the Whitehall Wildlife Management Committee will be submitting an article for the upcoming Borough Bulletin.

- Mayor Nowalk stated that there will be a Rally for Safety at 9:30 AM on April 5th in Harrisburg at the Capital Building.

- Mayor Nowalk stated that he had a Resolution in support of Senate Bill 535 and House Bill 71 enabling all municipal police to use the same motor vehicle speed-timing equipment as the Pennsylvania State Police.

M-5 Mr. McKown moved, seconded by Ms. Book to read the Resolution. The motion carried unanimously.

M-6 After the reading of the Resolution, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote, Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown and Mr. Veith voted yes. Mr. Nagy dissented. The motion carried 6-1. The Resolution No. is 924.

- Mayor Nowalk stated that he had a Proclamation designating March 7th - 13th as Multiple Sclerosis Awareness Week.

- Mayor Nowalk stated that he had a Proclamation honoring the 50th Anniversary of the Baldwin High School Class of 1966 and designating September 16, 2016 as Baldwin High School Class of 1966 Day. A signed copy of the Proclamation was presented to members of the class of 1966 that were present at the meeting.

M-7 Mr. Barton moved, seconded by Mr. McKown to concur with the Proclamations. The motion carried unanimously.

SOLICITOR:

No report.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Ms. Omer stated that 25 easements will need to be secured for the project. They are looking to bid the project in the Fall if all the easements can be obtained.

- 2016 Road Program – Gateway is in the process of gathering the necessary information to prepare the specifications and contract documents. Bids are to be received on March 28th with the contract to potentially be awarded at the April 6th Council Meeting.

- Planning Commission Update – Ms. Omer stated that the Planning Commission will be meeting tomorrow at 8:00 PM. She provided an update on each of the agenda items.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Public Works Uniforms – The first attempt to bid for a new contract to supply Public Works uniforms received no response. The contract has been rebid with a bid opening on March 29th.

- Mr. Leventry requested an executive session after the meeting to discuss potential litigation matters.

PUBLIC WORKS:

Ms. Book stated that Public Works crews removed a tree from Wainwright Avenue last week.

PUBLIC SAFETY:

Mr. Veith stated that the Chief recommends that Walter F. Dobson, 1206 Cobblewood Drive, Bethel Park, be offered a position as a "Casual Police Dispatcher" in the Police Department. Mr. Dobson is a state certified emergency tele-communicator and is employed by Bethel Park Police. Mr. Dobson would be paid at the Part-Time Dispatchers rate.

M-8 Mr. Veith moved, seconded by Mr. McKown to offer Mr. Dobson a position as a "Casual Police Dispatcher in the Police Department. The motion carried unanimously.

Mr. Veith stated that the Chief received an email from Jessica Duffaut, Vice President of Client Services for The Giving Back Fund, informing him that Whitehall Borough had not been selected this year to receive a K-9 Grant. The foundation distributed eight grants in the greater Pittsburgh area.

Mr. Veith stated that he received a letter from a resident on Caste Drive regarding speeding in the area. The resident requested a stop sign at the intersection of Caste Drive and Cherryvale Drive. Chief Dolfi will look into the matter.

Ms. Book stated that speeding is also an issue near the Windvale Drive and Baptist Road intersection. Chief Dolfi will also look at that intersection.

RECREATION:

Mr. Nagy stated that the comedy show was a success.

Mr. Nagy stated that the Recreation Board is also planning an Easter Egg Hunt.

Mr. Nagy stated that Council received copies of an email sent to them by a member of the BWAA regarding issues at Prospect Park. He stated that he, Mr. Leventry, Mrs. DePuy and Mayor Nowalk will be meeting with the gentleman to discuss his concerns on March 14th at 7:00 PM.

Mrs. DePuy requested Council to authorize a Land Survey of Prospect Park to obtain specific measurements in order to apply for a DCNR grant in April 2017. Ms. Omer will look at Gateway's files to see if a Topography Map and Boundary Survey are already on file.

ADMINISTRATIVE SERVICES:

Mr. McKown stated that he thinks the Borough should ask for donations at the Electronic Waste Collection Event to offset costs.

M-9 Mr. McKown moved, seconded by Ms. Book to ask for donations at the Electronic Waste Recycling Event on June 4th. The motion carried unanimously.

Mr. McKown stated that the Pension Committee met and recommends amending the Pension Ordinance to include a provision for early retirement at 20 years of service.

M-10 Mr. McKown moved, seconded by Ms. Book to authorize the preparation of an Ordinance that would amend the Pension Ordinance to include a provision for early retirement at 20 years of service. Mr. Barton, Ms. Book, Mr. Lahr, Mr. McKown, and Mr. Nagy voted yes. Mrs. DePuy and Mr. Veith dissented. The motion carried 5-2

Mr. McKown stated that the Administrative Services Committee will meet at the end of the month to discuss recently collected data on job evaluations and salary comparisons.

LIBRARY:

Mr. Barton stated that the new student vocational trainee started last week.

Mr. Barton asked members of Council to RSVP for the Library Board meeting next week to review design ideas for the space.

Mr. Lahr stated that Council should look into doing a study about the best use of space in the Borough Building. He requested authorization for Mr. Leventry to research the cost of a study. Council declined.

PLANNING & ZONING:

Mrs. DePuy stated that the Planning Commission meeting is tomorrow night.

DELEGATE REPORTS

ACBA – Ms. Book stated that the annual conference at Seven Springs will be April 7th- 10th. Ms. Book also stated that the next ACBA Quarterly Meeting will be March 10th. Miss Wertz stated that the Borough will be refunded for an advertisement that was omitted in the recent ACBA Banquet Program.

Mrs. DePuy stated that the State recently passed a law allowing ambulance providers to directly bill and be paid by insurance companies.

Mr. McKown stated that the version of the bill that passed only benefits the insurance companies and not the ambulance services. It was not what they recommended.

CHAMBER OF COMMERCE – Mr. Veith stated the Mayor will speak at the luncheon tomorrow afternoon.

EDS – Mr. Nagy stated that EDS is working with CCAC and Jefferson Hospital about establishing a bus circular to transport employees and patients to and from the hospital. A private company would be hired.

Mr. Nagy also stated that it is upsetting that the bus shelter at Weyman Road and South Passage Drive was removed by the Port Authority without consulting the Borough first.

MRTSA-No report.

SHACOG- Mr. Lahr stated that the South Hills CIRT Team gave an impressive demonstration at the last meeting.

3RWW- Ms. Book stated that the City of Pittsburgh and Allegheny County sent letters to the DEP requesting more time to plan for sewer overflow compliance.

NEW BUSINESS:

None.

ADJORNMENT:

M-11 Mr. Barton moved, seconded by Mr. Veith to adjourn the motion. The motion carried unanimously.

The meeting adjourned at 9:43 PM.

READ AND APPROVED THIS DAY OF MARCH 16, 2016:

Manager