

BOROUGH OF WHITEHALL
Notice of Meeting
April 6, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, April 6, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
April 6, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of March 16, 2016
- VII. Public Hearing: Streetscape Enhancement Overlay District
- VIII. Citizens' Requests
- IX. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- X. Reports of the Following Committees:
 - A. Library – Barton, Book, DePuy
 - B. Planning & Zoning – DePuy, Veith, Book
 - C. Public Works – Book, Barton, Nagy
 - D. Public Safety – Veith, McKown, Barton
 - E. Recreation – Nagy, DePuy, McKown
 - F. Administrative Services – McKown, Veith, Nagy
- XI. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book
- XII. New Business
- XIII. Adjournment

BOROUGH OF WHITEHALL

Regular Meeting April 6, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, April 6, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy (Arrived at 8:09 PM)
William J. Veith
James F. Nowalk, Mayor
Gavin A. Robb, Tucker Arensberg, P.C.
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: Ryan Barton
Linda J. Book
Irving S. Firman, Solicitor
Ruthann Omer, Engineer

STAFF: James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Jack B. Sims, Building Inspector
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Mr. Veith, that the bills contained on the bill list presented to Council on April 6, 2016 for \$121,285.88 from the General Fund, \$22,053.75 from the Storm Sewer Fund, \$86,855.48 from the Sanitary Sewer Fund and \$337.68 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mr. Veith that checks and transfers for \$16,002.83 from the General Fund and \$110,466.98 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Mr. Veith, that General Fund payroll for the period ending March 18, 2016 for \$137,318.80, as presented to Council on April 6, 2016, be ratified. The motion carried unanimously.

M-4 Mr. McKown moved, seconded by Mr. Veith, that General Fund payroll for the period ending April 1, 2016 for \$134,956.91, as presented to Council on April 6, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-5 Mr. Veith moved, seconded by Mrs. DePuy to approve the Minutes of the March 16, 2016 meeting as presented. The motion carried unanimously.

PUBLIC HEARING: STREETScape ENHANCEMENT OVERLAY DISTRICT

Mr. Robb explained how the public hearing would work.

M-6 Mr. McKown moved, seconded by Mr. Veith to open the public hearing. The motion carried unanimously.

Mr. Sims stated all advertisement and posting requirements have been met. He gave a brief background on the SEO District requirements.

Mr. Robb recommended making the Allegheny County Planning Department and the Whitehall Borough Planning Commission's comments on the SEO District part of the public hearing record. Council agreed to note that the County made insignificant comments and neither committee had any objections to the SEO Districts. Whitehall Borough Planning Commission has recommended the ordinance for approval.

Tom LaFrankie, 4800 Clairton Boulevard, requested a map of the SEO District with the potential sidewalks.

Mr. McKown asked Mr. Sims to clarify that the SEO District requirements are only for new construction and redevelopment. Mr. Sims stated existing businesses would only be impacted if they filed for a change of use.

Barb Hull, 4701 Clairton Boulevard, inquired if installing a sign would trigger the SEO District requirements. Mr. Sims stated it would not.

Mr. LaFrankie asked about the handicap ramps at the corner of his property and connecting them to future sidewalks. Mr. Sims stated that is part of a PennDOT road and he has no information.

An individual asked about provisions for protection of pedestrians on the new walkways near the highway. Mr. Sims stated that the 8 feet sidewalks are designed to keep people from walking on the highway.

Ms. Hull inquired about the required size of the sidewalks. Mr. Sims stated it is intended to get people away from the road.

Mr. McKown stated that the SEO District is a coordination effort between communities to standardize the enhancements along the Route 51 Corridor.

Philip St. Moritz, 4616, 4604, 4600, 4540, 4530, 4500 Clairton Boulevard, inquired about a residential property he recently purchased on Route 51 that is in the SEO District. Mr. Sims stated that his concerns are site specific and he would address them with him at a later meeting.

Art F. Campisano, 3829 Old William Penn, Murrysville, PA, asked about installing a four foot sidewalk instead of an eight foot one. Mr. Sims stated that his question is site specific and he would address it with him at a later meeting.

M-7 Mrs. DePuy moved, seconded by Mr. Veith to close the public hearing. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk presented his report for March 2016:

EMS Assists.....	140
Court/Hearings/Pretrial	70
Accidents	22
Criminal Arrests (2 DUI).	39
Traffic Stops	184
Traffic Details	94
Written Traffic Citations.	69
Written Warnings Traffic Violations.	86

Total amount of money collected and turned over to the Borough during March 2016, amounted to \$4,472.86; the breakdown is as follows:

MVC from District Magistrate	\$966.28
Crimes Code and Code violations from District Magistrate	\$1,659.19
Parking Fines	\$990.00
Copies	\$195.00
Miscellaneous (Mechanical License & Solicitor Fees)	\$0.00
Fines from Clerk of Courts	\$662.39

Mayor Nowalk also reported on the following items:

- Mayor Nowalk stated that five officers attended a 16 hour class on internet, social media and cell phone investigations. This course was sponsored by our department and was held at the Whitehall Fire Company's Clairton Boulevard station.
- Mayor Nowalk stated that Officer Mark Stephenson successfully completed a forty hour Law Enforcement Instructors course for Handgun and shotgun.
- Mayor Nowalk stated that he received a letter from a resident who potentially had information on a deceased resident found in Brentwood. The resident thanked the Whitehall Police Department for their assistance.
- Mayor Nowalk stated that he received three telephone calls about deer in the Borough.
- Mayor Nowalk stated that he attended the Rally for Safety on April 5th in Harrisburg at the Capital Building.

SOLICITOR:

No report.

Mr. Lahr requested an executive session after the meeting to discuss a personnel matter.

ENGINEER:

Mr. Flaugh reported on the following items; members of Council received written copies of the Engineer's report:

- Operations & Maintenance Plan – Design work for the 2016 Sanitary Sewer Repair contracts has been completed. The legal advertisement is set to run tomorrow with a scheduled bid opening on May 2, 2016.
- Route 51 Sanitary Sewer Repair – The Borough Solicitor prepared the easement agreement for the relocation of the sanitary sewer line. We have signed agreements with 2 of the 4 property owners.
- 2016 Road Program – Bids were received on March 28, 2016. A total of five bids were received and Michael Facchiano Contracting, Inc. was the lowest qualified bidder for both the Base Bid and Add Alternate No. 1. Add Alternate No. 1 is for the full replacement of the concrete curbs on Wakefield Drive. A copy of the bid tabulation has been forwarded to the Borough Manager. The Borough's budget for construction is \$750,000.00.

M-8 Mr. McKown moved, seconded by Mrs. DePuy to award the 2016 Pavement Maintenance Program to Michael Facchiano Contracting, Inc. in the amount of \$658,582.50 for the Base Bid. The motion carried unanimously.

Mrs. DePuy suggested spending the roughly \$50,000 saved by not awarding Alternate Bid No. 1 on the parks.

Mr. Nagy stated the Manager and Road Supervisor should look at roads that could potentially be added to the 2016 list.

Mr. Leventry will research both ideas.

Mrs. DePuy asked if Gateway Engineers has found a property survey of Prospect Park yet. Mr. Leventry stated that Ms. Omer is checking the files. Mr. McKown stated that she should look for property surveys of all the parks.

Mr. Leventry stated that he, Ms. Omer and Mr. Flaugh met with the General Manager and Groundskeeper of the South Hills Country Club today to discuss sanitary and storm sewer work that needs to be done on their property. Mr. Leventry stated that the meeting went well and they were receptive to working with the Borough on the projects.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Bus Agreements – The agreements between the Borough and School District for bus use during Earth Day and the summer recreation program have been prepared. Council will need to authorize the proper officials of the Borough to sign.

M-9 Mr. McKown moved, seconded by Mr. Veith to authorize the proper officials of the Borough to sign the bus agreements. The motion carried unanimously.

- Roof Replacement Bids – Specifications have been prepared and we are about to go out to bid to replace the roof at the Public Works building. Mr. Leventry anticipates receiving bids sometime in May.
- Public Works Uniforms – Bids to provide uniform service for Public Works employees were opened on March 29th. Cintas provided the low bid at \$66.73 per week (\$3,470.00 per year). The new contract goes into effect May 1st.
- Wall and Sidewalk Replacement – Council allocated \$90,000 in the 2016 budget to replace the cement retaining wall and some sidewalk at the swimming pool. Mr. Leventry would like to bid this work in the coming months so that the work can begin immediately after the pool closes for the season. Council will need to authorize going out to bid in late June or early July.

M-10 Mr. McKown moved, seconded by Mr. Veith to authorize the Manager to bid the Wall and Sidewalk Replacement Project. The motion carried unanimously.

- Community Room Lobby – The furniture has been delivered. We are waiting for the new counter to be selected and installed to complete the project.
- Police Pension Ordinance – David Mongillo from Tucker Aresnberg, has prepared an ordinance. Act 600 requires an actuarial study be completed before any changes can be made to the pension ordinance. Mr. Leventry requested authorization for an actuarial study to be done and paid for from the pension fund.

M-11 Mr. McKown moved, seconded by Mr. Veith to authorize an actuarial study of the police pension plan. The motion carried unanimously.

Mayor Nowalk stated that the Baldwin Manor Park Association is appealing their Allegheny County property assessment and the loss of their tax exempt status. He is looking to get an attorney in the Borough to take the case on pro-bono. Mr. McKown suggested they sell it to the Borough and we would become responsible for its maintenance. The park is located next to an existing Borough park.

LIBRARY

Mr. McKown stated that the new furniture has arrived and they are waiting on the counter to be installed.

Mr. Leventry stated that he is waiting to hear from Mr. Firman as to whether the Library Renovation Project has to be a prevailing wage job. The Library staff has also asked that the project wait until Fall to start because summer is a busy time for them.

PLANNING & ZONING

Mrs. DePuy stated that the Planning Commission meeting is tomorrow night.

M-12 Mrs. DePuy moved, seconded by Mr. McKown to approve the SEO Ordinance. On a roll call vote, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Ordinance No. is 1086.

PUBLIC WORKS:

No report.

PUBLIC SAFETY:

Mr. Veith stated that on March 31st we received the replacement patrol vehicle which was ordered in January. The Chief is in the process of making arrangements to have all the equipment transferred. Upon completion the manager will be notified and begin the process of selling the old vehicle.

Mr. Veith stated that the Chief reports that the department has received a partial grant for equipment and computer software which captures data from operator licenses and prints that information on forms in the vehicle. This system would be used in completion of accident reports; warning tags; and citations. The department's share to equip two vehicles would be approximately \$1,500.

RECREATION:

Mr. Nagy stated that the Easter Egg Hunt was successful.

Mr. Nagy stated that the restrictions on the Farmer's Market that Caste Village is asking for are excessive. The Solicitor is currently reviewing the contracts now and looking for an agreement that will satisfy both parties.

Mr. Nagy stated that the Carrick Dairy District will have a Farmer's Market that will open in May.

ADMINISTRATIVE SERVICES:

Mr. McKown stated that the Administrative Services Committee will meet soon to discuss recently collected data on job evaluations and salary comparisons.

DELEGATE REPORTS

ACBA – Mrs. DePuy stated that the ACBA Conference is this weekend.

CHAMBER OF COMMERCE – Mr. Veith stated there is a luncheon tomorrow afternoon. Students from Brentwood and Baldwin will be awarded scholarships.

EDS – Mr. Nagy stated that he had Miss Wertz send Council an email with an update on EDS's activities.

MRTSA- Mr. McKown stated that MRTSA hired Tucker Arensberg as their new Solicitor. Mr. McKown also stated that Assistant Director John Moses was invited to be part of the Curriculum Committee for the Nursing Practitioner Doctoral Program at the University of Pittsburgh.

SHACOG- Mr. Veith stated that the March 17th meeting was great. They discussed issues that volunteer fire departments face. Mr. Veith stated that there is a program called "Wills for Heroes" which drafts wills and POAs for free for Veterans, EMS, Fire, and Police personnel.

3RWW- No report.

NEW BUSINESS:

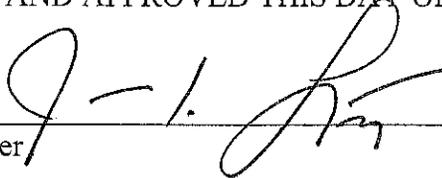
None.

ADJORNMENT:

M-13 Mr. McKown moved, seconded by Mr. Veith to adjourn the motion. The motion carried unanimously.

The meeting adjourned at 9:05 PM.

READ AND APPROVED THIS DAY OF APRIL 20, 2016:



Manager