



BOROUGH OF WHITEHALL
Notice of Meeting
May 4, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, May 4, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
May 4, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of April 20, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Recreation – Nagy, DePuy, McKown
 - B. Administrative Services – McKown, Veith, Nagy
 - C. Library – Barton, Book, DePuy
 - D. Planning & Zoning – DePuy, Veith, Book
 - E. Public Works – Book, Barton, Nagy
 - F. Public Safety – Veith, McKown, Barton
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting May 4, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, May 4, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Ryan Barton
Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Gavin A. Robb, Tucker Arensberg, P.C.
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: Irving S. Firman, Solicitor
Ruthann Omer, Engineer.

STAFF: James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Mr. Barton, that the bills contained on the bill list presented to Council on May 4, 2016 for \$146,104.68 from the General Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Ms. Book that the bills contained on the bill list presented to Council on May 4, 2016 for \$22,092.92 from the Storm Sewer and \$544,354.31 from the Sanitary Sewer be approved. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book that checks and transfers for \$5,132.89 from the General Fund and \$49,497.35 from the Payroll Fund be ratified. The motion carried unanimously.

M-4 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending April 29, 2016 for \$137,560.84, as presented to Council on May 4, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

Ms. Book requested that language be added to page 5 stating that she had not heard of the cost issue regarding the Military Banner Program until the Council Meeting.

M-5 Ms. Book moved, seconded by Mr. Veith to approve the Minutes of the April 20, 2016 meeting with discussed changes. The motion carried unanimously.

CITIZENS' REQUESTS:

Joseph Seasoltz, 4677 Brownsville Road, appeared before Council with his neighbor, Doug Ash, 4673 Brownsville Road, to encourage Council to take measures to reduce the speed on Brownsville road for the safety of the residents there. Mr. Ash stated that they have had accidents occur that resulted in cars crashing into the houses on Brownsville and are concerned with the larger vehicles on the road now.

Mr. Veith suggested installing guardrails along their properties.

Chief Dolfi stated that some of those accidents were unpreventable due to health related issues of the drivers. He will contact Mr. Seasoltz and Mr. Ash to set up a meeting to discuss the speeding issues. Brownsville Road is a county road.

Mr. Lahr stated that McAnulty Road is a Borough road that intersects with Brownsville at the site of many of those accidents. He stated the Borough should look into purchasing land there to widen the intersection and allow for more visibility.

Mayor Nowalk stated that the Borough did a traffic analysis 5 years ago and gave the results to the County for review. According to that study there was no need to reduce speed on Brownsville Road. He suggested doing another study.

Mr. Lahr stated that the Public Safety Committee will review the issue with the Chief.

Joan Striegel, Duncan Lane, appeared before Council to request that the Yield Sign on Hennig be replaced with a Stop Sign.

Mr. Lahr stated that the Chief will look into the matter.

MAYOR:

Mayor Nowalk presented his report for April 2016:

EMS Assists.....	112
Court/Hearings/Pretrial	140
Accidents	29
Criminal Arrests (4 DUI).	24
Traffic Stops	207
Traffic Details	92
Written Traffic Citations.	69
Written Warnings Traffic Violations.	116

Total amount of money collected and turned over to the Borough during April 2016, amounted to \$4,989.88; the breakdown is as follows:

MVC from District Magistrate	\$1,393.96
Crimes Code and Code violations from District Magistrate	\$1,727.73
Parking Fines	\$930.00
Copies	\$345.00
Miscellaneous (Solicitors Fees).....	\$0.00
Fines from Clerk of Courts.....	\$593.19

Mayor Nowalk also reported on the following items:

- Mayor Nowalk stated that on April 28th Officer Smith conducted a bike safety presentation to approximately 12 pre-school students who attend Good Shepherds Day Care. Topics covered included bike safety, rules of the road and contacting emergency services.
- Mayor Nowalk stated that the following officers recently attended training classes: Officer Budd – Penn State 40 hrs. Supervisor Training Course, Officer Hinkle and Officer Smith – 24 hrs. Sex Assault Investigations, Sergeant Allebrand and Sergeant Hudson – 40 hrs. Crisis Intervention Training and RCO Kukan – 8 hrs. PSP/FBI Computer Records Training.
- Mayor Nowalk stated that Earth Day was a success.

SOLICITOR:

No report.

ENGINEER:

Mr. Flaugh reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Gateway Engineers has applied for a Gaming Economic Development Fund Grant from Allegheny County in the amount of \$1,000,000. The application was submitted on April 29, 2016.
- Operations & Maintenance Plan – Bid results for the 2016 Sanitary Sewer CCTV, Excavation Repairs and Lining Repairs were presented to Council.

M-6 Mr. Veith moved, seconded by Mr. McKown to award the 2016 CCTV Inspections to Roto-Rooter Services Company in the amount of \$63,750.00. The motion carried unanimously. RedZone Robotics, Inc. submitted a bid in the amount of \$63,035.00. However, they are not pre-qualified in the Borough of Whitehall.

M-7 Mr. McKown moved, seconded by Mr. Veith to award the 2016 Sanitary Sewer Excavation Repair Contract Base Bid No. 1 to Roto-Rooter Services Company in the amount of \$277,777.00. The motion carried unanimously.

M-8 Mr. McKown moved, seconded by Mr. Veith to award the 2016 Sanitary Sewer Excavation Repair Contract Base Bid No. 2 to State Pipe Services, Inc. in the amount of \$92,290.00. The motion carried unanimously.

M-9 Mr. McKown moved, seconded by Mr. Veith to award the 2016 Capital Lining Program to Jet Jack, Inc. in the amount of \$355,205.00. The motion carried unanimously.

M-10 Mr. Veith moved, seconded by Ms. Book to award the 2016 Sanitary Sewer Spot Lining Repair Contract to State Pipe Services, Inc. in the amount of \$99,120.00. The motion carried unanimously.

- Norwin/McKee Storm Sewer Project – Restoration started on March 25, 2016. It is anticipated that the project will be completed within the next couple of weeks.
- 2016 Road Program – A pre-construction meeting with Michael Facchiano Contracting, Inc. was held on April 21st. The contractor is scheduled to begin work next week.

Mr. Lahr stated that roads have been completed in section 5 of Steeplechase and they should be turned over to the Borough. Mr. Leventry stated that the developer cannot be compelled to do so. Mr. Lahr stated that Dan Caste was supposed to put up streetlights in the Steeplechase community and did not. The Borough previously paid Gateway Engineers to go out and mark the site. Mr. Nagy stated that cost should be passed onto the developer. Mr. Lahr requested a defined timeline of when the work will be completed.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Tree Trimming/Removal – Council previously allocated \$10,000 in the 2016 budget to address issues with trees surrounding some of the parks. One of the areas to be addressed is the tennis court area. There are four pine trees situated between courts 1-2 and 3-4. The trees have grown to the point that they obstruct the lights and need topped at a minimum. Mr. King is asking Council to consider removing them altogether as they drip sap onto the courts and needles need blown off regularly. The cost to top the trees is \$1,700 versus \$3,400 to remove them.

M-11 Mr. McKown moved, seconded by Mrs. DePuy to remove the trees at a cost of \$3,400. The motion carried unanimously.

- Police Car Sale – Bids are being accepted until May 30th for the sale of one 2013 Ford police interceptor. Mr. Leventry will present the results to Council on June 1st.
- Bus Shelter Agreement – The PORT Authority is asking Council to approve an agreement for placement of a bus shelter at Weyman and South Passage as had previously resided there. Council will need to approve the agreement.

M-12 Ms. Book moved, seconded by Mr. McKown to sign the agreement. The motion carried unanimously.

- Pool Pass Donation – The Baldwin Whitehall Athletic Association is asking Council to donate some single day passes to the pool as part of a fundraiser they are holding on May 21st. Mr. Barton stated that it is a slippery slope if they give to one organization. Council chose not to donate.

- Developer Request – A potential developer of the former Whitehall Swim Club property would like to meet with a committee of Council to discuss the overall development and the possibility of the Borough providing winter road maintenance services to the homeowner’s association for a fee.

M-13 Mr. Veith moved, seconded by Ms. Book to provide winter road maintenance services to the homeowner’s association for a fee if necessary. The motion carried unanimously.

- Early Retirement Ordinance – An ordinance that would provide for an early retirement option as part of the police pension plan has been prepared following receipt of the results of the actuarial study. Mr. Leventry has asked Mr. McTiernan to prepare a Memorandum of Understanding to be signed by the bargaining unit and Council that would specify that medical benefits would not be extended to early retirees. Mr. Leventry is awaiting receipt of the MOU. It should be received by next Council Meeting.
- Swimming Pool Rules – New signs need to be ordered for the pool. Mr. Leventry stated that Rule No. 3 will be removed and a disclaimer stating that patrons may be suspended at the discretion of the Pool and Borough Manager will be added. Mrs. DePuy requested Rule No. 15 be changed to include language about supervisory personnel. Mrs. DePuy also asked how “proper swim attire” is defined. Mr. Robb stated that he advised pool staff to err on the side of caution as religious expression is allowed. He recommended leaving the language as is in Rule No. 2. Mrs. DePuy requested that “pool patio” be removed from Rule No. 6. Council agreed to the changes.

Mr. McKown inquired about a limit to the amount of garbage residents may place at the curb for collection. Mr. Leventry stated that there is a limit and he believes it is 4 bags. He will confirm that number and a notice will be placed in the Fall Borough Bulletin.

Mr. McKown stated that MRTSA is requesting that the Borough donate the 2013 Police Interceptor currently for sale to them. Mr. Barton inquired about the value of the vehicle. Mr. McKown stated that previous police car bids have netted \$8,000 to \$10,000. Mrs. DePuy stated that the Borough should sell it to MRTSA instead of donating it.

M-14 Mr. McKown moved, seconded by Mr. Nagy to donate the 2013 Police Interceptor to MRTSA. Mr. Barton, Ms. Book, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. Mrs. DePuy dissented. The motion carried 6-1.

Mr. Veith inquired about the ownership of Village Lane. It is a private road owned by Caste Village. They are responsible for the maintenance of it.

RECREATION:

Mr. Nagy stated that he received a letter from a new resident thanking Kelly Joyce for the Easter Egg Hunt.

ADMINISTRATIVE SERVICES:

Mr. McKown stated that the Administrative Services Committee will meet soon to discuss recently collected data on job evaluations and salary comparisons.

Mr. McKown asked the Manager to compile information on the cost of providing police coverage to Caste Village for their firework night.

Mr. Barton stated that the Borough should enact a written rule forbidding political fundraising on Borough property. Mr. Leventry stated that currently groups are allowed to accept donations but not host for-profit events using Borough meeting spaces. Mr. Robb stated that most communities adopt an administrative rule regarding political fundraising. He stated that the Borough's current policy is okay as long as the Borough applies it consistently.

LIBRARY

Mr. Barton stated that the Post Gazette did a nice article on Paula Kelly and her work with refugees.

Mr. Barton stated that the Library recently hosted author Will Hillenbrand at the Library on April 21st as part of Pennsylvania's One Book, Every Young Child Early Literacy Initiative.

PLANNING & ZONING

No report.

PUBLIC WORKS:

Ms. Book stated that public works crews have been dragging the baseball fields. They repaired a sidewalk at Brennan Plaza and are prepping the pool. Crews are also continuing to hang the Military Banners.

Ms. Book stated that Mr. King estimates he will need \$200 a year to fix the banners. She suggested asking businesses donate to the Whitehall Military Banner Program account, which will then repay the Borough. Mr. McKown stated that the Banner Program would have to incorporate as a non-profit entity in order to do that tax free. Ms. Book suggested having people donate directly to the Borough then. Mr. Lahr suggested raising the price for a banner to \$90 and keeping \$10 for maintenance fees.

PUBLIC SAFETY:

Mr. Veith stated that Rose Marie Kahl-Innocenti and her husband presented the Chief with a \$500 check on April 21st. The Innocentis said the funds were intended to support and assist the Borough's K-9 program and thank K-9 Keela and Officer Hinkle for the work they perform. Chief Dolfi noted that the Innocentis are Baldwin Borough residents.

DELEGATE REPORTS

ACBA – Ms. Book stated that the next meeting will be in June.

CHAMBER OF COMMERCE – Mr. Veith stated there is a luncheon tomorrow afternoon. Allegheny County Executive Rich Fitzgerald will be speaking at 12:30 PM. Mr. Veith stated that the golf outing will be September 19th. Mr. McKown stated that the golf day will be August 22nd. It will be \$70 per person and that includes green fees and cart.

EDS – Mr. McKown stated that he spoke with representatives of the Streets Run Watershed about having EDS take the organization over since it has not been active in a few years.

MRTSA- Mr. McKown stated that MRTSA will start concrete work soon then pave the lot when construction is finished.

SHACOG- Mr. Veith stated that the next meeting will be May 19th.

3RWW- No report.

NEW BUSINESS:

Mr. McKown requested an executive session to discuss personnel matters.

Ms. Book stated that the 13th Annual Memorial Day Celebration will be on May 30th at Brennan Plaza.

Ms. Book stated that the Spring Borough Bulletin was very nice.

ADJORNMENT:

M-15 Mr. McKown moved, seconded by Ms. Book to adjourn the motion. The motion carried unanimously.

The meeting adjourned at 9:35 PM.

READ AND APPROVED THIS DAY OF MAY 18, 2016:

Manager



