

BOROUGH OF WHITEHALL
Notice of Meeting
June 1, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, June 1, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
June 1, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of May 18, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Public Works – Book, Barton, Nagy
 - B. Public Safety – Veith, McKown, Barton
 - C. Recreation – Nagy, DePuy, McKown
 - D. Administrative Services – McKown, Veith, Nagy
 - E. Library – Barton, Book, DePuy
 - F. Planning & Zoning – DePuy, Veith, Book
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

INDEX

MINUTES OF THE JUNE 1, 2016 COUNCIL MEETING

	Motion	Page
Bills, Payroll - Approve	M-1,2,3	1
May 18, 2016 Meeting Minutes – Approve	M-4	2
Officer Mayburn – Retain	M-5	3
Payment to Michael Facchiano Contracting, Inc. – Approve	M-6	4
Swimming Pool Agreement – Authorize	M-7	4
Police Protection – Provide	M-8	5
Early Retirement Provision Ordinance – Public Display	M-9	5
Taser Purchase – Authorize	M-10	6

BOROUGH OF WHITEHALL

Regular Meeting June 1, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, June 1, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Ryan Barton
Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Ruthann Omer, Engineer

STAFF:

James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on June 1, 2016 for \$138,019.41 from the General Fund, \$426.78 from the Sanitary Sewer Fund and \$19,581.12 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Ms. Book that checks and transfers for \$6,442.44 from the General Fund and \$50,887.61 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending May 27, 2016 for \$142,430.25, as presented to Council on June 1, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Veith moved, seconded by Mrs. DePuy to approve the Minutes of the May 18, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

James Kester, 4212 McKee Drive, appeared before Council to complain about the restoration work done by contractors in the Norwin/McKee area. Ms. Omer stated that the contractor didn't follow the specifications and was notified two weeks ago. They have until Friday to finish the project correctly.

MAYOR:

Mayor Nowalk presented his report for May 2016:

EMS Assists.....	156
Court/Hearings/Pretrial	143
Accidents	23
Criminal Arrests (3 DUI).	28
Traffic Stops	205
Traffic Details	75
Written Traffic Citations.	59
Written Warnings Traffic Violations.	122

Total amount of money collected and turned over to the Borough during May 2016, amounted to \$6,148.99; the breakdown is as follows:

MVC from District Magistrate	\$1,941.89
Crimes Code and Code violations	
from District Magistrate	\$1,353.57
Parking Fines	\$1,370.00
Copies	\$225.00
Miscellaneous (Solicitors Fees).....	\$400.00
Fines from Clerk of Courts.....	\$858.53

Mayor Nowalk also reported on the following items:

- Mayor Nowalk stated that Officer Chris Mayburn has fulfilled his one-year probation as of today. The Chief reports that Officer Mayburn has completed all necessary training and has been satisfactorily performing his duties as a patrol officer.

M-5 Mr. Veith moved, seconded by Ms. Book to retain Officer Mayburn. The motion carried unanimously.

- Mayor Nowalk stated that the Chief reports that Officer Carl Morosetti has satisfactorily completed the departments three (3) month Field Training Program. Officer Morosetti has been removed from direct field training supervision and will be placed on regular patrol status for the duration of his probationary period.
- Mayor Nowalk stated that he received two (2) block party requests from TomFran Drive and Plymouth Road. He approved both requests.
- Mayor Nowalk stated that he spoke at the Memorial Day Celebration on Monday, May 30th.

Mrs. DePuy stated that there is a picture of Mayor Nowalk in the recent Borough News magazine from the Radar Rally in Harrisburg.

SOLICITOR:

Mr. Firman requested an executive session after the meeting to discuss two items of potential litigation.

Mrs. DePuy inquired about the Borough's National Incident Management System. Chief Dolfi will research the matter and report back to Council.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project -- Gateway Engineers is continuing to work with the Solicitor to secure easements. The project is on schedule.

- Operations & Maintenance Plan – Ms. Omer will not be recommending payment to Roto Rooter for the 2015 Sanitary Sewer Excavation Project as the final amounts and bond were not in order.
- Echo Glen Watershed Study – The final options for detention on the golf course have been prepared and cost estimates provided to the Manager. A meeting with the Golf Course, Manager and Engineer will be held on June 18th.
- 2016 Road Program – Michael Facchiano Contracting, Inc. has completed the work on Barone Drive and Bauman Avenue.

M-6 Mrs. DePuy moved, seconded by Mr. McKown to approve Payment Application No. 1 in the amount of \$44,314.45 to Michael Facchiano Contracting, Inc. The motion carried unanimously.

Mr. Lahr inquired about the Borough's legal ability to demand utility companies to properly fill and smooth patches after digging up their lines on newly paved roads. Ms. Omer and Mr. Leventry will look into the matter.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Swimming Pool Agreement – Mr. Leventry has received the signed agreement from Baldwin Township covering the use of the swimming pool by their residents. Council will need to authorize the proper Whitehall officials to sign the agreement.

M-7 Mr. McKown moved, seconded by Mrs. DePuy to authorize the agreement. The motion carried unanimously.

- Oxford Development Request – The Borough received a letter from Oxford Development Company requesting that Council provide police coverage for their fireworks display free of charge. According to Chief Dolfi, the amount comes to about \$2,500.00.

Mr. McKown stated that MRTSA will follow the Borough's decision in regard to providing their services for \$1,140.00. He stated that previous dealings with Caste Village regarding the Farmer's Market and Movies in the Park have left the Borough very unhappy. Future events at Caste Village could cost them over \$3,500 in public safety and EMS fees if they chose not to work with the Borough on the Farmers Market and Movies in the Park.

M-8 Mrs. DePuy moved, seconded by Ms. Book to provide police protection at no cost for the Caste Village fireworks display. On a roll call vote, Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Nagy and Mr. Veith voted yes. Mr. Lahr and Mr. McKown dissented. The motion carried 5-2.

Mr. Leventry was directed to inform the property manager of Council's displeasure with the manner the recreation events has been handled.

- Memorandum of Understanding – Mr. Leventry received a signed Memorandum of Understanding from the Police Association regarding an early retirement provision.

M-9 Mr. McKown moved, seconded by Mr. Barton to place the Early Retirement Provision Ordinance on public display for two weeks. The motion carried unanimously.

Mrs. DePuy is concerned about the 2 TV limit for the E-waste Recycling Event as it was not published in the Borough Bulletin. Mr. Leventry stated that the limit was adopted after the Bulletin was printed.

Mayor Nowalk stated that there is a property on Doverdell Drive with high grass. Mr. Leventry will have the Code Enforcement Officer look into the matter.

Mr. McKown suggested giving the new Planning, Zoning & Code Officer a daily patrol schedule to look for violations and to follow up by filing complaints. Council was in agreement. Mr. Leventry will ask Mr. Merrell to increase his presence in the community.

Mr. Lahr provided an update on the street light situation at Steeplechase. He also had a complaint about the paving in Steeplechase. He would like to see it finished this Spring. Ms. Omer stated that Mr. Caste agreed to complete the project this paving season, which lasts until November.

PUBLIC WORKS:

Ms. Book stated that the E-Waste Collection Event is Saturday, June 4th. Public works crews are hard at work preparing for Community Day. Ms. Book thanked them for their assistance at the Memorial Day celebration.

Mrs. DePuy stated that she will forward an email she received to Dave King. Residents thanked the Public Works crews for removing the tress near the tennis court.

PUBLIC SAFETY:

Mr. Veith stated that Sergeant Allebrand has received a quote from Taser International for eight (8) Taser Class III, X26P Less Lethal devices along with accompanying battery packs, holsters and a 4 year extended warranty for \$11,159.99. This purchase was included in the 2016 Capital Budget.

M-10 Mr. Veith moved, seconded by Ms. Book to authorize the purchase. The motion carried unanimously.

Mr. Veith stated that an invoice for \$46,308.24 has been submitted to the Baldwin Whitehall School District for a "Police School Resource Officer" from January 4th through May 31st.

Mr. McKown thanked the police on behalf of Mooreridge Drive residents for their assistance on an incident that happened in their neighborhood.

RECREATION:

Mr. Nagy stated that Community Day preparations are going well. Registration for the new 1 mile fun run is going well.

Chief Dolfi stated that a SWIFT Reach notification will be sent on Thursday and Friday to residents along the race route about road closures.

Mayor Nowalk stated that Paula Kelly will be given her award at 10:30AM and the Refugees and Sisters of Saint Francis will be given their awards at 1:30PM.

Mrs. DePuy stated that the swimming pool opened successfully this past weekend despite an issue with some paint.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY

Mr. Barton stated that the Library Board proposed some amendments to their bylaws. Copies were given to Council for review.

PLANNING & ZONING

No report.

DELEGATE REPORTS

ACBA – Ms. Book stated that the next meeting will be June 9th. She also stated that the State Association of Boroughs Conference is this weekend. Whitehall Borough submitted a resolution regarding maintenance on state roads within Borough communities. It is Resolution No. 2016-05 and will be voted on this Sunday.

CHAMBER OF COMMERCE – Mr. Veith stated there is a luncheon tomorrow afternoon at noon at the South Hills Country Club.

EDS – Mr. Nagy stated that ground has been broken on the new Senior Living Center in Brentwood. He also stated that the Dairy District will open at the end of the month. The watershed projects are going well. EDS is also working with developers on the old school building on Provost Road and the 1st Commonwealth Bank site.

Mr. Lahr inquired about the opening of the new Panera Bread at Caste Village. The site is currently under construction.

MRTSA- Mr. McKown stated that MRTSA sent a letter thanking the Borough for the donated Ford Interceptor vehicle. He also stated that there is a Pension Seminar on June 15th at 8AM in Monroeville.

SHACOG- Mr. Veith stated that the next meeting will be June 19th. He also stated that Robinson Township mentioned purchasing utilities as a COG to get lower rates. Lou Gorski is researching it.

3RWW- Ms. Book provided an update from John Schombert.

NEW BUSINESS:

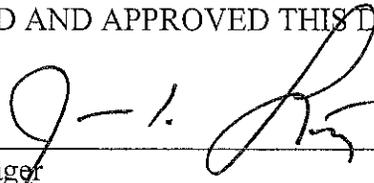
Mayor Nowalk stated that he and Mr. Lahr attended the grand opening of the Saint Clair Medical Center at Caste Village. It is a very impressive facility.

Mayor Nowalk stated that Baldwin Whitehall's production of Big Fish received the Kelly Award for Best Show.

ADJORNMENT:

Mr. Lahr adjourned the meeting at 9:06 PM.

READ AND APPROVED THIS DAY OF JUNE 15, 2016:



Manager