

**BOROUGH OF WHITEHALL**  
**Notice of Meeting**  
**June 15, 2016**  
**8:00 PM**

The Council of the Borough of Whitehall will meet Wednesday, June 15, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

**AGENDA FOR REGULAR MEETING**  
**June 15, 2016**

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of June 1, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
  - A. Mayor - Nowalk
  - B. Solicitor - Firman
  - C. Engineer – Omer
  - D. Manager – Leventry
- IX. Reports of the Following Committees:
  - A. Planning & Zoning – DePuy, Veith, Book
  - B. Public Works – Book, Barton, Nagy
  - C. Public Safety – Veith, McKown, Barton
  - D. Recreation – Nagy, DePuy, McKown
  - E. Administrative Services – McKown, Veith, Nagy
  - F. Library – Barton, Book, DePuy
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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## BOROUGH OF WHITEHALL

Regular Meeting June 15, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, June 15, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Ryan Barton  
Linda J. Book  
Kathleen N. DePuy  
Philip J. Lahr  
Robert J. McKown  
Glenn P. Nagy  
William J. Veith  
James F. Nowalk, Mayor  
Irving S. Firman, Solicitor  
Ruthann Omer, Engineer

STAFF:

James E. Leventry, Manager  
Keith P. Henderson, Deputy Chief of Police  
Courtney M. Wertz, Administrative Assistant

Absent: Donald R. Dolfi, Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on June 15, 2016 for \$181,834.66 from the General Fund, \$19,342.78 from the Storm Sewer Fund, \$44,644.37 from the Sanitary Sewer Fund and \$2,304.75 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mr. Barton that checks and transfers for \$6,762.02 from the General Fund and \$56,6910.96 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending June 10, 2016 for \$164,806.91, as presented to Council on June 15, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. McKown moved, seconded by Mr. Barton to approve the Minutes of the June 1, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 5.64 percent of the calls to animal control services in May.
- Mayor Nowalk stated that the Deputy Chief reports that Community Day's 5K Race and Children's Race went off without any traffic issues. Brownsville Road was closed for 1 hour.
- Mayor Nowalk stated that a Windvale Drive resident reported concern over speeding vehicles on Windvale, specifically the section between Baptist and Meadowgreen. The Chief called and discussed her concerns. Officer Lacko will place our speed monitoring devices on the street to document the volume and speed of the vehicles on this street.
- Mayor Nowalk stated that he received two requests for block parties. One on Villaview Drive on June 24 and one on Old Boston Road on July 30<sup>th</sup>. Both will be approved.
- Mayor Nowalk stated that Community Day went very well. He thanked Council for their support of his proclamation for Paula Kelly. He received a thank you note from Paula that was given to Council.
- Mayor Nowalk stated the he attended the Pennsylvania State Association of Boroughs Banquet with Mrs. DePuy and Ms. Book. It went well.
- Mayor Nowalk stated that his Radar Bill received a second reading in the State Senate.
- Mayor Nowalk stated that the Whitehall Wildlife Committee recently held a meeting. Tom Kelly, a Whitehall resident who was heavily involved in the deer issues at Mt. Lebanon, was the speaker. They are looking to get someone from the Game Commission to speak at their next meeting.

SOLICITOR:

Mr. Firman requested an executive session after the meeting.

Mrs. DePuy gave Mr. Firman and Mr. Leventry a packet of information from a seminar at the State Borough's conference to review.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Ms. Omer stated that they are working on grant applications with the Manager. They are also working to secure all the necessary easements as well. Work will begin once easements and grants are obtained.
- Operations & Maintenance – Ms. Omer stated that she will not be presenting payment application No. 6 for the 2015 Sanitary Sewer Excavation Repair Contract because the bond is not in order.
- Echo Glen Watershed Study – Ms. Omer stated that she and the Manager had a productive meeting with the County Club. They provided the golf course with information to take to their board for review.
- Norwin/McKee Storm Sewer Project – Restoration work has been completed except for two issues. A final walkthrough will be performed tomorrow.
- 2016 Road Program – Michael Facchiano Contracting, Inc. has completed the work on Barone, Bauman, Maryal, Carlyn and Del Rio.

M-5 Mr. McKown moved, seconded by Mrs. DePuy to approve Payment Application No. 2 in the amount of \$183,089.59. The motion carried unanimously.

- Park Research – Ms. Omer stated that she met with the Parks Committee. They have three areas of focus at Frank Park, Prospect Park and Steeplechase. She will work with Dan Caste on the grading at Steeplechase
- Memorandum of Understanding – Ms. Omer stated that she recommends the Borough enter into a memorandum of understanding with the Allegheny County Conservation District regarding MS4 permits and sewer work. A resolution will be presented at the next meeting.

- Ms. Omer stated that current Borough policy requires utility companies that open roads paved within the last 5 years to pave curb to curb and 30 feet up and down from where they patch. This is an established and detailed policy that companies must follow.

Mr. Lahr stated that he addressed the issue with Representative Bill Kortz at Community Day.

Mr. Nagy inquired about what the policy says in regards to milling roads at the curb. Ms. Omer stated that companies are to restore the street and the curb to its original state.

Mr. McKown asked for an update on Streets Run Watershed being absorbed into EDS. Ms. Omer said it is in discussion.

MANAGER:

Recreation Board Vacancy – Rachel Garrard recently moved out of the Borough, so a vacancy exists on the Recreation Board. Kathleen Lucas of Earlsdale Road attended the June 13<sup>th</sup> meeting and has submitted a letter asking to be appointed to the Board. She would fill the unexpired term of Ms. Garrard, which lasts through December 31, 2016. She would then be eligible to serve her own three-year term.

M-6 Mr. Nagy moved, seconded by Ms. Book to appoint Kathleen Lucas to the Recreation Board. The motion carried unanimously.

County Snow and Ice Agreement – Allegheny County recently forwarded a new three-year agreement (which runs through March of 2019) for the Borough to supply snow removal services for Provost Road. The Borough would be compensated from \$2,900 to \$3,076 per year for the services. Council will need to authorize the proper officers of the Borough to enter into the agreement.

M-7 Mr. McKown moved, seconded by Mr. Veith to authorize the proper officers of the Borough to enter into the agreement. The motion carried unanimously.

Police Early Retirement Ordinance – The ordinance that would allow police officers the ability to retire early with 20 years of service has been on public display for the past 14 days. It was presented to Council for adoption in summary form. A memorandum of understanding is attached.

M-8 Mr. McKown moved, seconded by Ms. Book to read the Ordinance in summary form. The motion carried unanimously.

M-9 After the reading of the Ordinance, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote Mr. Barton, Ms. Book, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. Mrs. DePuy dissented. The motion carried 6-1. The Ordinance No. is 1087.

Collective Bargaining – Mr. Leventry received notice from representatives of the Laborers' District Council Local 1058 that they wish to commence negotiations towards a new collective bargaining agreement with the Public Works employees. Council will need to determine how they wish to proceed. Mr. McKown volunteered to assist in the negotiations.

Revised Investment Policy – Mr. Leventry stated that the revised investment policy would not be presented for review. Mr. Firman is reviewing the legalities of the policy.

Mr. Leventry requested an executive session after the meeting to discuss a personnel matter.

Mr. McKown explained what the new Investment Law and Policy would allow.

Mrs. DePuy stated the Investment Committee should meet. She volunteered to be on the committee and meet with Mr. McKown, the Finance Director and the Manager.

Mrs. DePuy inquired about working with Allegheny County to enter into the same type of snow and ice agreement regarding Brownsville Road. Mr. Nagy stated that it has been discussed previously and the County did not want to do that.

Mayor Nowalk requested an update on an issue on Doverdell Drive. Mr. Leventry stated that Mr. Merrell is looking into it. Mayor Nowalk inquired about another issue on a vacant lot off of Clairton Road. Mr. Leventry stated that the Borough does not know who the owner is. Mayor Nowalk suggested looking at the tax records for the property.

#### PLANNING & ZONING:

Mrs. DePuy stated that she did not attend the last meeting.

Mr. Leventry stated that there has been no movement on the development of the First Commonwealth Bank property or the old Whitehall Swim Club. There is some development happening with the Sisters of Saint Francis property and he does not know the status of the Provost School property.

PUBLIC WORKS:

Ms. Book stated that public works crews worked hard at Community Day.

Ms. Book stated that she picked up awards for Mr. Lahr and Mr. McKown at the PSAB conference. She will present them at the next meeting.

PUBLIC SAFETY:

Mr. Veith stated that after a review of Lantern Hill Extension and the roadways in the plan the Chief recommends that the current Yield Sign at Lantern Hill (South) and Hennig Drive be changed to a Stop Sign.

M-10 Mr. Veith moved, seconded by Mr. McKown to authorize the Solicitor to prepare the appropriate ordinance. The motion carried unanimously.

RECREATION:

Mr. Nagy stated that the Recreation Board met on Monday to debrief Community Day. They are pleased with the results so far. The children's race was a big hit. The only complaint was the music at Snyder Park was too loud.

Mr. Nagy stated that the first movie in the park will be Saturday, June 18<sup>th</sup>. The new Star Wars film will be showing. Kelly Joyce has some concerns about attendance due to that also being Kennywood Day.

Mr. Nagy stated that Kelly Joyce is still frustrated working with the owners and managers of Caste Village regarding the Farmers Market. Mr. Leventry stated that this would be the last year the Farmer's Market is held at Weyman Plaza.

Mr. Veith stated that the children's race is a great idea now that Baldwin's Community Day is later in the year and we are able to promote to kids when they are still in school.

Mayor Nowalk stated that a SwiftReach notification should be sent to residents to remind them of the event and possibly increase attendance. He also stated that the E-Waste Event should be scheduled on a different date. Mr. Leventry stated that June 4<sup>th</sup> was the only date available this year. There is a high demand for that service.

Mr. Lahr stated that he spoke to Representative Bill Kortz about the impact the new law has had on residents, limiting their ability to dispose of televisions and electronics.

ADMINISTRATIVE SERVICES:

Mr. McKown thanked Deputy Chief Henderson for the police department's work on Mooreridge Drive.

Mr. McKown stated that he received an email stating that traffic signal work at the 88/51 intersection will begin tomorrow.

LIBRARY:

Mr. Barton stated that over 250 people picked up Farmers Market Vouchers.

NEW BUSINESS:

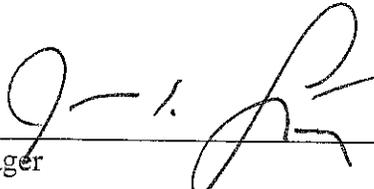
Ms. Book stated that the Caste Village Fireworks will be on June 24<sup>th</sup>.

ADJORNMENT:

Mr. Lahr adjourned the meeting at 8:57 PM.

An executive session followed the meeting.

READ AND APPROVED THIS DAY OF JULY 6, 2016:

  
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Manager