



**BOROUGH OF WHITEHALL**  
**Notice of Meeting**  
**August 3, 2016**  
**8:00 PM**

The Council of the Borough of Whitehall will meet Wednesday, August 3, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

**AGENDA FOR REGULAR MEETING**  
**August 3, 2016**

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll -- McKown
- VI. Consideration of the Minutes of July 20, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
  - A. Mayor - Nowalk
  - B. Solicitor - Firman
  - C. Engineer - Omer
  - D. Manager - Leventry
- IX. Reports of the Following Committees:
  - A. Recreation - Nagy, DePuy, McKown
  - B. Administrative Services - McKown, Veith, Nagy
  - C. Library - Barton, Book, DePuy
  - D. Planning & Zoning - DePuy, Veith, Book
  - E. Public Works - Book, Barton, Nagy
  - F. Public Safety - Veith, McKown, Barton
- X. Delegate Reports:
  - A. Allegheny County Boroughs Association - Book, DePuy
  - B. Chamber of Commerce - Veith, McKown
  - C. Economic Development South - Nagy
  - D. Medical Rescue Team South Authority - McKown, Lahr
  - E. South Hills Area Council of Governments - Veith, Lahr
  - F. 3 Rivers Wet Weather - Book
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

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MINUTES OF THE AUGUST 3, 2016 COUNCIL MEETING

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Install Backflow Preventors – Approve	M-6	6
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## BOROUGH OF WHITEHALL

Regular Meeting August 3, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, August 3, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book  
Philip J. Lahr  
Robert J. McKown  
Glenn P. Nagy  
William J. Veith  
James F. Nowalk, Mayor  
Irving S. Firman, Solicitor  
Ruthann Omer, Engineer  
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: Ryan Barton  
Kathleen N. DePuy

STAFF: James E. Leventry, Manager  
Donald R. Dolfi, Chief of Police  
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on August 3, 2016 for \$199,316.13 from the General Fund, \$23,864.47 from the Storm Sewer Fund, and \$610,642.65 from the Sanitary Sewer Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Ms. Book that checks and transfers for \$7,661.62 from the General Fund and \$61,099.05 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending July 22, 2016 for \$179,100.10, as presented to Council on August 3, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

Mayor Nowalk stated that he was present during the citizens request portion of the July 20, 2016 meeting.

M-4 Mr. McKown moved, seconded by Ms. Book to approve the Minutes of the July 20, 2016 meeting with discussed changes. The motion carried unanimously.

CITIZENS' REQUESTS:

Michael Hogan, 4544 Brownsville Road, appeared before Council with concerns about the collapse of a portion of his cinder block wall into the Borough easement. He believes it is related to the Norwin/McKee project, which created a step behind the wall instead of a gradual slope. Ms. Omer stated that Gateway Engineers is aware of the issue and will be out next week to inspect the wall.

Lynne Johnston, 4671 Echo Glen Drive, appeared before Council to follow up on the handout she provided them at the last meeting. Ms. Omer stated that Gateway Engineers has all of her information. Her property will be addressed in phase two of the Echo Glen Project. A representative from Gateway Engineers will be out to discuss her situation.

Michael Bruce, 4545 Norwin Road, appeared before Council with concerns about the Norwin/McKee project. He requested copies of the final inspection reports. Ms. Omer stated that the project has not been closed out therefore no final reports are available. Gateway Engineers inspects the work of the contractor and there are several issues with the project. Mr. Firman stated that the contract specifications are available if Mr. Bruce would like to file a right to know request.

Paul and Gemma Churik, 4812 Doverdell Drive, appeared before Council to inquire about the status of the Doverdell Drive Project. Ms. Omer stated that the design for the project is ready, they are waiting on residents to sign easements to begin work. Currently 17 of the 39 are signed. Mr. & Mrs. Churik inquired about getting flood insurance through the Borough. Ms. Omer stated that Gateway Engineers is researching insurance opportunities for residents. Mr. & Mrs. Churik also had questions regarding a sanitary sewer project that occurred on Doverdell Drive over the weekend. Mr. Flaugh explained that it was an emergency pipe repair due to a brick blocking the pipe.

Lois van Antwerp, 4804 Doverdell Drive, appeared before Council with questions regarding her easement paperwork. She is willing to sign the agreement if language stating her driveway will be repaired to original condition and not patched is included. Ms. Omer stated that the attorneys are working on it and will follow up with her.

Mr. & Mrs. Churik inquired about a property tax rebate. Mr. Firman explained that they could file an appeal with Allegheny County to lower their assessment value due to a special event, which would in turn lower their tax bill. Taxes are based on a formula. The Borough sets a millage rate for the entire Borough. There are no special tax districts.

MAYOR:

Mayor Nowalk presented his report for July 2016:

EMS Assists.....	159
Court/Hearings/Pretrial . . . . .	71
Accidents . . . . .	18
Criminal Arrests (3 DUI). . . . .	20
Traffic Stops . . . . .	143
Traffic Details . . . . .	103
Written Traffic Citations. . . . .	81
Written Warnings Traffic Violations. . . . .	71

Total amount of money collected and turned over to the Borough during July 2016, amounted to \$3,687.80; the breakdown is as follows:

MVC from District Magistrate .....	\$1,159.06
Crimes Code and Code violations from District Magistrate .....	\$993.94
Parking Fines .....	\$865.00
Copies.....	\$195.00
Miscellaneous (Solicitor Permit).....	\$100.00
Fines from Clerk of Courts.....	\$374.80

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Allegheny County Health Department will begin their rabies vaccine hand baiting on Friday, August 5<sup>th</sup>. The baiting will be conducted by the Health Department and USDA Wildlife employees on foot and by vehicles. The baits used pose no appreciable risk to humans or pets.
- Mayor Nowalk stated that Sergeant Allebrand and Sergeant Hudson attended an eight hour Juvenile Crisis Intervention course at the Pittsburgh Police Department headquarters on July 21<sup>st</sup>. A push is being made to adopt a standard requiring an officer with this training working each shift.

- Mayor Nowalk stated that he was present for the citizens request portion of the last meeting and heard the residents' complaints. He had to leave the meeting early to attend the Pennsylvania State Mayor's Association Conference. He was re-elected President of the association for a 6<sup>th</sup> time.

SOLICITOR:

Mr. Firman stated that the ordinance amending the regulations governing peddling, hawking, soliciting or canvassing in the Borough has been on public display for two weeks.

- M-5 Mr. McKown moved, seconded by Mr. Veith to adopt the ordinance. On a roll call vote Ms. Book, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion passed unanimously. The Ordinance No. is 1090.

Mr. Firman requested an executive session for litigation and personnel matters.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Gateway Engineers is continuing to work with the Solicitor to secure easements. Easements were sent out on July 6, 2016 to the residents without decks. Currently, Gateway is responding to residents' questions and concerns. Some residents have requested meetings to discuss the easement and the recent flooding and they are being scheduled and held. Ms. Omer also provided an update on several grants for the project. The Borough did not receive a CITF grant. The Gaming Economic Development Fund Grant from Allegheny County and the Flood Mitigation Program from the State are pending. The ALCOSAN Grow Grant looks to be very promising. The application was submitted last week. The grant is a reimbursement so work can start before the funds are received. It would be for the sanitary sewer portion of the project and we will know in September if our project is eligible for funds. Mr. Leventry stated that they are also looking to apply for federal grants.
- Phase II Storm Water – A new permit will be required in September 2017. This is an unfunded mandate to fix the Borough's storm sewers. The focus is more on water quality.

- Operations & Maintenance Plan – The 2016 Sanitary Sewer Excavation Repair Contract is underway. Roto Rooter is completing the work. The 2016 Sanitary Sewer Spot Lining Repair Contract is underway. State Pipe Services, Inc. is completing the work. Gateway Engineers is currently reviewing the sanitary manhole inspection data to determine structures to be completed in 2016. They anticipate inspecting 10% of the structures in the system as required by the O&M plan. It is anticipated that a manhole repair project will be implemented in 2017.
- Route 51 Sanitary Sewer Repair – The Borough Solicitor prepared the easement agreements for the relocation of the sanitary sewer line. The estimate for this project is \$300,000 to \$400,000. Gateway Engineers is in contact with the property owners regarding the final 2 easements and the Solicitor is assisting.
- Echo Glen Watershed Study – The field survey work has been completed and the existing conditions plan is currently being prepared. Once the existing conditions plan is completed, a preliminary design will be prepared and reviewed with Borough staff and the Country Club. A permit from the Allegheny County Conservation District will be needed. The window to complete the work is between November and early April. Mr. Veith inquired about the locations of the retention ponds on the course. Mr. Flaugh stated they will be near Tees 5 and 6. Ms. Omer stated that there are various sanitary sewer projects on the golf course that will happen in the fall at the same time as the pond construction.
- Lick Run Operations & Maintenance Projects – The CCTV contract for the remaining 12,000 LF of sanitary sewers within the Lick Run Sewershed was completed. Repairs are proposed under the Overall Consent Order Project.
- 2016 Capital Lining Project – The 2016 capital lining contract was awarded to Jet Jack, Inc. and the preconstruction meeting was held on June 22<sup>nd</sup> to kick off the project. The contractor plans to submit a schedule prior to beginning the work which isn't expected until August.
- Norwin/McKee Storm Sewer Project – Gateway Engineers is in the process of gathering all information regarding past work performed in the McKee/Spring Valley area. A hydraulic study is potentially needed. It is a very complex situation. The Norwin project has not been closed. Gateway is unhappy with several things that the contractor has done.
- 2016 Road Program – Michael Facchiano Contracting, Inc. has completed the work on all streets except for Azalea Drive. Work started this week.

- TMDL – The proposed TMDL Plan was prepared and was submitted to the DEP by the December 31, 2015 deadline. This involves removing pollutants phosphorous and sediment from the Saw Mill Run Watershed. Gateway Engineers is working with Economic Development South on these issues.
  - Park Research – A meeting was held with the park committee on June 18<sup>th</sup>. Two items are currently being worked on as follows (1) Steeplechase – Dan Caste has been contacted and Gateway Engineers is in the process of working with him on the grading (2) Gateway Engineers will have a description of what a Master Plan is and what the process will be at the next meeting.
  - Pool Retaining Wall Replacement – Bids were received on July 15<sup>th</sup>. The low bidder (Santamaria) was not prequalified to work in Whitehall. Plavchak was the next low bidder and was awarded the project (base bid only). Gateway Engineers has compiled the contracts and has sent them to Plavchak. Construction is anticipated to begin immediately after Labor Day.
  - Back Flow Preventors – Gateway Engineers has received requests for backflow preventors from the following Whitehall residents (1) 4624 Rolling Hills (2) 5390 Spring Valley (3) 4795 Barone.
- M-6 Mr. McKown moved, seconded by Ms. Book to approve back flow preventors subject to the Engineer's recommendation. The motion carried unanimously.
- Emergency Storm and Road Repair – Mr. Flaugh stated that Roto Rooter was working in the Borough over the weekend performing emergency jobs on Doverdell Drive, Girard Road and Route 51.
- M-7 Ms. Book moved, seconded by Mr. Veith to pay Roto Rooter in the amount of \$54,910.00 for emergency repairs. The motion carried unanimously.
- July 7, 2016 Flooding – Ms. Omer provided an update on Gateway Engineers' work in regards to the flooding. They have been following up with residents who were flooded. They are looking to possibly do a hydraulic study on Streets Run Road. They are reviewing the Oakridge and Girard issues and have been in contact with property owners regarding individual projects.

- Memorandum of Understanding – Ms. Omer stated that a memorandum of understanding between the Borough and the Allegheny County Conservation District is needed as the ACCD assists the Borough with 3 of 6 Minimum Control Measures required under the MS4 Permit.

M-8 Mr. McKown moved, seconded by Ms. Book to authorize the preparation of a resolution using the format sent to the Borough by the ACCD. The motion carried unanimously.

MANAGER:

Mr. Leventry stated that he has been in constant communication with Gateway Engineers since the July 7, 2016 flooding. He stated that there has been an incredible effort by Gateway Engineers, Roto Rooter, the Borough staff, Public Works, the Whitehall Fire Company and the Police Department to resolve residents' issues. They are doing everything they can to address the problems.

Mr. Leventry stated that he and Ms. Wertz will attend a dinner sponsored by PA American Water tomorrow. They will speak with the company representatives about getting the water company's schedule of projects earlier in order to better plan our road program.

Mr. Nagy thanked Mr. Leventry for taking the initiative to call in an emergency repair crew over the weekend. He stated that the Borough staff is working hard to resolve everyone's problems. Mr. Nagy pointed out that the Oakridge project is an example of a successful project. Mr. Leventry stated that the Borough has done numerous projects throughout the Borough to address flooding. Mr. Nagy stated that there are more impervious surfaces being constructed each year that limit where water runoff can go.

Ms. Omer stated that since the State required homeowners to remove downspouts from entering the sanitary sewers, there is nowhere for storm water to go.

RECREATION:

Mr. Nagy stated that the Farmers Market is doing well.

ADMINISTRATIVE SERVICES:

Mr. McKown stated that he is working on a Job Description and Salary project. He requested an executive session to discuss the Public Works contract.

LIBRARY

Ms. Book stated that the Library will temporarily stop accepting book donations in August while they undergo renovations.

PLANNING & ZONING

Ms. Omer stated that the Planning Commission will meet tomorrow at 8 PM. On the agenda are discussions about the former bank property and former Sisters of Saint Francis property. Additionally, a discussion on the potential uses of former school buildings will be discussed.

PUBLIC WORKS:

Ms. Book thanked Public Works for all their help with the recent flooding.

PUBLIC SAFETY:

Mr. Veith stated that the Chief was informed that Working America, a community affiliate of the AFL-CIO will begin a political canvass of our area in the near future. All residents should be aware that these canvassers are permitted to approach residents at their homes daily, including Sundays, until 9 PM. Once again any resident who is unsure who is at their home should not open their doors and call the police. Chief Dolfi stated that canvassers are not held to the same restrictions as peddlers. Canvassers participate in non-commercial issues.

DELEGATE REPORTS

ACBA – Ms. Book stated that Senator Jay Costa sent a letter to ACBA regarding HB 1394 which would allow boroughs to establish their own stormwater funds. Currently they must form an authority to establish a stormwater fund. Whitehall Borough is a home rule community and exempt from that restriction.

CHAMBER OF COMMERCE – Mr. McKown stated that there is a food truck event on August 16<sup>th</sup> at the Baldwin High School from 4-7 PM. There is a golf day for the Chamber on August 22 at the South Hills Country Club and a golf outing on September 19<sup>th</sup>.

EDS – Mr. Nagy stated that SHIM is interested in acquiring the old school building on Provost Road. They are working with EDS to acquire funding and possibly move EDS's offices there. Mr. Nagy stated that road salt has killed the plants surrounding the Bioswale at the High School. EDS is planning to replace the plants. Mr. Nagy also stated that EDS is looking to organize a Route 51 Transportation Summit in October and November hosted by Congressman Mike Doyle to talk about signalization on Route 51. Ms. Omer stated that CMU assisted with the study. They also received a grant to investigate an inter-neighborhood bus circulator that would better connect our neighborhoods with Century III Mall, Jefferson Hospital and CCAC South.

MRTSA- Mr. McKown stated that the donated vehicle will be put in service shortly. He also stated that MRTSA will need to replace 7 life packs which cost \$35,000 each.

SHACOG- Mr. Veith stated that the next meeting is August 18<sup>th</sup> at Moon Township.

3RWW- Ms. Book stated that the Source Flow Reduction and Flow Target Subcommittee has been meeting monthly. Ms. Omer stated that she is on that committee. ALOCSAN will put flow targets on the municipalities even if they take over the interceptors because they are required to establish flow targets under their consent order.

NEW BUSINESS:

None.

ADJORNMENT:

Mr. Lahr adjourned the meeting at 9:25 PM.

READ AND APPROVED THIS DAY OF AUGUST 17, 2016:

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Manager

