

BOROUGH OF WHITEHALL
Notice of Meeting
August 17, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, August 17, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
August 17, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of August 3, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Public Safety – Veith, McKown, Barton
 - B. Recreation – Nagy, DePuy, McKown
 - C. Administrative Services – McKown, Veith, Nagy
 - D. Library – Barton, Book, DePuy
 - E. Planning & Zoning – DePuy, Veith, Book
 - F. Public Works – Book, Barton, Nagy
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting August 17, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, August 17, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

ROLL CALL:

Present: Ryan Barton
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Gavin A. Robb - Tucker Arensberg, P.C
Ruthann Omer, Engineer

Absent: Linda J. Book
Irving S. Firman, Solicitor

STAFF: James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Mr. Barton, that the bills contained on the bill list presented to Council on August 17, 2016 for \$193,715.52 from the General Fund, \$34,922.59 from the Storm Sewer Fund, \$103,904.91 from the Sanitary Sewer Fund and \$1,261.00 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mr. Barton that checks and transfers for \$6,985.37 from the General Fund and \$55,936.04 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Mr. Barton, that General Fund payroll for the period ending August 5, 2016 for \$162,445.86, as presented to Council on August 17, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. McKown moved, seconded by Mr. Barton to approve the Minutes of the August 3, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 7.01 percent of the calls to animal control services in July.
- Mayor Nowalk stated that Officer Bradford attended a 24 hour "On-Scene Vehicle Collision Investigation" course on August 8th. This training was conducted by the PA Institute for Law Enforcement Education.
- Mayor Nowalk stated that Officer Mayburn is attending a 40 hour Crisis Intervention training course this week. This training is provided by Allegheny County Department of Human Services. The Chief is striving to meet the goal of having at least one officer per shift who has received this training.

SOLICITOR:

Mr. Robb stated that he prepared a Resolution adopting a Memorandum of Understanding with the Allegheny County Conservation District.

M-5 Mr. McKown moved, seconded by Mr. Barton to read the Resolution. The motion carried unanimously.

M-6 After the reading of the Resolution, Mr. McKown moved for adoption. Mr. Barton seconded the motion. On a roll call vote Mr. Barton, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The Resolution No. is 927.

Mr. Robb requested an executive session after the meeting to discuss real estate matters and litigation.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Route 51 Sanitary Sewer Repair – The Borough Solicitor prepared the easement agreements for the relocation of the sanitary sewer line. The estimate for this project is \$300,000 to \$400,000. Gateway is in contact with the property owners regarding the final 2 easements and the Solicitor is assisting.

Mr. McKown inquired about the timeline for the project. Ms. Omer stated that the project could be bid this year if the easements are signed.

- 2016 Road Program – Michael Facchiano Contracting, Inc. has completed the work on all streets except for Azalea Drive. Paving of Azalea Drive is scheduled for the week of August 15th. An agreement is needed with one property owner regarding a driveway repair. Ms. Omer requested authorization from Council to work with the Solicitor to prepare an agreement.

M-7 Mr. McKown moved, seconded by Mr. Barton to authorize Ms. Omer to work with the Solicitor to prepare an agreement. The motion carried unanimously.

- Park Research – Ms. Omer stated that a meeting was held with the park committee on June 18th. Two items are currently being worked on (1) Steeplechase – a grading plan is being prepared to work with Dan Caste. This will allow the area to be rough graded for a future park and (2) Gateway Engineers is preparing the tasks necessary for a Master Park Plan. This plan is needed for when grants are applied for.

Mr. McKown inquired about the dirt pile at Steeplechase. Ms. Omer stated that Gateway Engineers is coordinating with Dan Caste. Mrs. DePuy inquired about the status of Frank Park. Ms. Omer stated that once the Master Plan is finalized she will follow up with the Park Committee about the timeline for Frank Park. Mr. Leventry stated that Frank Park is a smaller project. The Borough would pursue grants for larger projects like Steeplechase and Prospect Parks.

- ALCOSAN/3RWW Flow Target Subcommittee – Ms. Omer provided Council with a written summary of the subcommittee's August 4th meeting. The focus of the meeting was on the alternatives for flow target methodologies and metrics.

- Norwin/Rolling Hills Flooding Evaluation – Gateway Engineers has met with every resident that contacted the Borough and is working to resolve their individual issues. The manhole at 4603 Rolling Hills has been moved. They have begun preliminary work to evaluate a storm control project in the Rolling Hills, Curry and Norwin street areas using a 100 year design storm basis and green infrastructure in the large swale behind the houses on the west side of Rolling Hills. A backflow preventer approved at the last meeting is also being investigated. Mrs. DePuy inquired about who is paying for the redesign of the manhole location. Ms. Omer stated there were numerous issues with the design and they are gathering costs to discuss with Council in the near future.
- McKee/Spring Valley Flooding Analysis – A backflow preventor was requested in that neighborhood. There was sanitary sewer backup in the area that will need to be investigated. Mr. McKown stated that additional studies may be needed in that area. Ms. Omer agreed. Gateway Engineers is gathering information from all past work first.
- Echo Glen Stormwater Design – The South Hills Country Club Architect has indicated that the Club would prefer an alternative location for the ponds. A NPDES permit needs to be submitted. Approval can take up to 3 months even with an expedited process. A meeting with Allegheny County Conservation District was held to discuss the NPDES permit. The window for work will be November 1st to April 30th. Mr. Lahr suggested that Gateway look at removing the former railroad track mounds in the neighborhood to create larger surface area for water to runoff. Ms. Omer stated they will look into it, however, the goal of the project is to stop the water before it even gets to the neighborhood.
- Doverdell Drive Storm and Sanitary Sewer Project – 22 of the 39 easements have been signed. A HOP from PennDOT will be needed. Residents have been very helpful detailing the flooding in the neighborhood. The ALCOSAN Grow Grant has been submitted.
- Streets Run Road Storm Sewer Evaluation – There are several sewers in the area that Gateway is looking at. The residents in the neighborhood believe a new development above them is causing the flooding issues.
- Backwater valves – Ms. Omer stated that Council has authorized Gateway Engineers to investigate the installation of backwater valves for residents. Requesting a backwater valve does not mean that one is ultimately installed. Two more requests were submitted to Council.

M-8 Mr. McKown moved, seconded by Mr. Barton to authorize Gateway Engineers to investigate the installation of backwater valves at 4215 McKee and 4462 Country Club. The motion carried unanimously.

- Flooding Update – Ms. Omer stated that Gateway is gathering costs and putting together a storm water report. She will be meeting with Mr. Leventry to review the information. She is requesting a workshop to discuss storm issues with Council on September 20th at 6:30PM. Council agreed to the meeting.

Mayor Nowalk had several questions about the Doverdell Drive Project, specifically the Churik property. Ms. Omer stated that she will review the project in detail at the storm water workshop. Many properties in that neighborhood have downward sloping driveways that collect water and Gateway Engineers cannot guarantee they will never get flooded. The plan is to reduce the water that flows to the Doverdell Drive neighborhood.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Park Work Complete – Recently, Athletic Field Pros completed work reconstructing the infields at Highland and Union Parks. The work was included in the 2016 budget.
- Minimum Municipal Obligations – The Borough recently received the pension MMOs to be included in the 2017 budget as required by state law. The police plan MMO is \$612,530 and the non-uniform plan MMO is \$260,603. Both figures are slight increases from 2016. Council will need to approve these figures.
- DEP Resolution – Mr. Leventry asked Council to adopt a Resolution in conjunction with the filing of the planning module with DEP as part of the Kurtz Plan of Lots development.

M-9 Mr. McKown moved, seconded by Mr. Barton to read the Resolution. The motion carried unanimously.

M-10 After the reading of the Resolution, Mr. McKown moved for adoption. Mr. Barton seconded the motion. On a roll call vote Mr. Barton, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The Resolution No. is 928.

- Performance Reviews – Mr. McKown recently provided Mr. Leventry with a few employee evaluation forms that he will be reviewing to determine which may best suit Borough needs. The evaluations will take place in the fall.

- Executive Session – Mr. Leventry requested an executive session to discuss the status of contract negotiations with Local 1058, representing the Public Works employees.

PUBLIC SAFETY:

Mr. Veith stated that the Whitehall Wildlife Management Committee met last Wednesday. Representatives from the PA Game Commission were at the meeting.

RECREATION:

Mr. Nagy stated that there was no meeting this month.

Mr. Nagy stated that there is a movie in the park this Saturday.

ADMINISTRATIVE SERVICES:

Mr. McKown reminded everyone of the golf outing at the South Hills Country Club on September 19th.

LIBRARY:

Mr. Barton introduced Cris Brady from the Library Board to give a report.

PLANNING & ZONING:

No report.

PUBLIC WORKS:

No report.

NEW BUSINESS:

None.

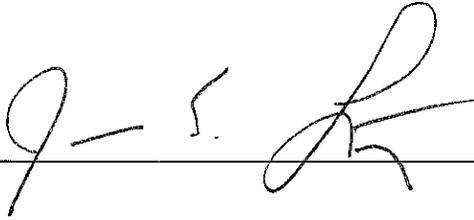
ADJORNMENT:

Mr. Lahr recessed the meeting at 8:55 PM.

The meeting reconvened at 9:45 PM. No further action was taken.

READ AND APPROVED THIS DAY OF SEPTEMBER 7, 2016:

Manager

A handwritten signature in black ink, appearing to read "J. S. Lahr", is written over a horizontal line. The signature is stylized and cursive.