



BOROUGH OF WHITEHALL
Notice of Meeting
September 7, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, September 7, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
September 7, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of August 17, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Public Works – Book, Barton, Nagy
 - B. Public Safety – Veith, McKown, Barton
 - C. Recreation – Nagy, DePuy, McKown
 - D. Administrative Services – McKown, Veith, Nagy
 - E. Library – Barton, Book, DePuy
 - F. Planning & Zoning – DePuy, Veith, Book
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book
- XI. New Business
- XII. Adjournment



BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting September 7, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, September 7, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: Ryan Barton
Robert J. McKown
Ruthann Omer, Engineer

STAFF: James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

Mrs. DePuy inquired about how often the Code Enforcement Vehicle is used versus reimbursing staff for using their own cars. Mr. Leventry stated that he will gather numbers and have more information at budget time.

M-1 Mr. Veith moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on September 7, 2016 for \$80,125.77 from the General Fund, \$531.13 from the Storm Sewer Fund, \$5,912.22 from the Sanitary Sewer Fund and \$16,513.93 be approved. The motion carried unanimously.

M-2 Mr. Veith moved, seconded by Ms. Book that checks and transfers for \$12,985.60 from the General Fund and \$109,257.28 from the Payroll Fund be ratified. The motion carried unanimously.

M-3 Mr. Veith moved, seconded by Mrs. DePuy, that General Fund payroll for the period ending August 19, 2016 for \$159,036.36, as presented to Council on September 7, 2016, be ratified. The motion carried unanimously.

M-4 Mr. Veith moved, seconded by Ms. Book, that General Fund payroll for the period ending September 2, 2016 for \$153,739.59, as presented to Council on September 7, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-5 Mrs. DePuy moved, seconded by Mr. Veith to approve the Minutes of the August 17, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Michael Hogan, 4544 Brownsville Road, appeared before Council with concerns about the collapse of a portion of his cinder block wall into the Borough easement. He had 2 wall builders and 2 hydraulic specialists out to inspect the wall and they attribute the failure to the removal of the toe of the slope when a swale was constructed. Mr. Flaugh stated that it is Gateway Engineer's opinion that the construction of the swale did not cause the wall failure. Mr. Leventry stated that Mr. Hogan could provide written reports for him to give to the contractor of the swale project for review.

Al Durick, 4349 E. Barlind Drive, appeared before Council with concerns about overgrown hedges on the path from E. Barlind Drive to Route 51. He provided Council with pictures of the overgrowth. Mr. Lahr stated that the Borough would look into the matter and establish who is responsible for their maintenance.

MAYOR:

Mayor Nowalk presented his report for August 2016:

EMS Assists.....	125
Court/Hearings/Pretrial	176
Accidents	13
Criminal Arrests (3 DUI).....	24
Traffic Stops	192
Traffic Details	107
Written Traffic Citations.	62
Written Warnings Traffic Violations.	116

Total amount of money collected and turned over to the Borough during August 2016, amounted to \$5,779.17; the breakdown is as follows:

MVC from District Magistrate	\$1,436.12
Crimes Code and Code violations from District Magistrate	\$1,740.98
Parking Fines	\$870.00
Copies	\$285.00
Miscellaneous (Solicitor Permit)	\$100.00
Fines from Clerk of Courts	\$1,347.07

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that school resumed on Monday August 29th. There were no major problems reported. Officers modified their patrol duties to be more visible at bus stops; they observed school bus operations and walked through the schools.
- Mayor Nowalk stated that on August 27th an officer responded to and assisted at an emergency call where it was reported that a person at the call may have Tuberculosis. The department's Infectious Disease protocol was followed and the officer received treatment.
- Mayor Nowalk stated that the police department has deployed the states TRAC's reporting system and is currently in a testing phase. This program and equipment installed in the vehicles will allow officers to use bar code scanners and thermal printers in the vehicles to issues traffic citations; warnings notice and complete accident reports.
- Mayor Nowalk stated that his article for the Fall Borough Bulletin will cover organizations that are active in the Borough. He stated that the Whitehall Wildlife Committee wrote an article also.
- Mayor Nowalk stated that he received a request from Pat Southern, a resident in Steeplechase to issue a proclamation for Constitution Week, which is September 17th to 23rd. He read the proclamation

M-6 Ms. Book moved, seconded by Mrs. DePuy to concur with the proclamation. The motion carried unanimously.

- Mayor Nowalk stated that he has formed a Dragon Boat Racing team called the Whitehall Water Warriors. They will race 3 times on September 24th between 9AM and 3PM. Representative Bill Kortz is subsidizing the cost of their T-Shirts.

SOLICITOR:

Mr. Lahr requested an executive session after the meeting.

ENGINEER:

Mr. Flaugh reported on the following items; members of Council received written copies of the Engineer's report:

- Mr. Flaugh reminded Council that a Storm/Sanitary Sewer Workshop will be held September 20th at 6:30PM.
- Doverdell Drive Watershed Project – Easements for properties with decks were sent to residents last week. Gateway Engineers is currently setting up meetings with residents who have requested them.
- Operations & Maintenance Plan – The 2016 Sanitary Sewer Excavation Repair Contract is underway. Roto Rooter is completing the work.

M-7 Mr. Veith moved, seconded by Ms. Book to approve Payment Application No. 3 in the amount of \$55,726.50 to Roto Rooter Service Company. The motion carried unanimously.

- 2016 Capital Lining Project – The 2016 capital lining contract was awarded to Jet Jack, Inc.

M-8 Mr. Veith moved, seconded by Ms. Book to approve Payment Application No. 3 and Final in the amount of \$34,764.28 to Jet Jack Inc. subject to the approval of a revised maintenance bond. The motion carried unanimously.

- 2016 Road Program – Michael Facchiano Contracting, Inc. has completed the work on all streets except for a few minor punch list items.

M-9 Mrs. DePuy moved, seconded by Ms. Book to approve Payment Application No. 5 in the amount of \$134,269.45 to Michael Facchiano Contracting Inc. The motion carried unanimously.

- Back Flow Preventors – Gateway Engineers has received requests for backflow preventors from the following Whitehall residents (1) 4215 McKee Drive and (2) 5394 Spring Valley Drive

M-10 Ms. Book moved, seconded by Mr. Veith to approve back flow preventors subject to the Engineer's recommendation. The motion carried unanimously.

- Mr. Flaugh stated that status reports for individual projects had been provided to Council for review.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Grants – The Borough recently received notice that our grant application to the Gaming Economic Development Fund has not been selected for funding. However, we did receive notice from ALCOSAN that our Letter of Interest for funding through the Green Revitalization of Our Waterways meets their eligibility requirements, and we have been invited to submit a formal application. We will be working with Gateway to meet the submission deadline of October 31, 2016.
- Minimum Municipal Obligations – At the last meeting, the MMOs for both pension plans were presented to Council. Although a brief discussion took place, a formal motion was neither made nor passed. Mr. Leventry asked Council to approve the MMO of \$612,530 for the police plan and \$260,603 for the non-uniform plan.

M-11 Mrs. DePuy moved, seconded by Ms. Book to approve the MMOs. The motion carried unanimously.

- Investment Policy – The revised investment policy for the Borough has survived legal review. Council will need to formally adopt the new policy by motion. Mrs. DePuy had several questions about the policy. Mr. Leventry and Mr. Firman answered her questions. The policy was tabled for a later discussion.
- Pool Staff Request – The swimming pool staff is asking to revert to the previous holiday hours beginning in 2017. Council agreed to the change.
- Public Works CBA – A collective bargaining agreement has been agreed to between Local 1058, representing the Public Works employees, and the Borough on a new 5 year labor agreement. The contract will commence January 1, 2017 and expire December 31, 2021. Council will need to authorize the proper officials to sign the agreement.

M-12 Ms. Book moved, seconded by Mr. Veith to authorize the proper officials to sign the agreement. The motion carried unanimously.

Mayor Nowalk thanked Mr. Leventry for his assistance with a Code Enforcement issue a resident was having. A resolution was reached quickly.

PUBLIC WORKS:

Ms. Book stated that Public Works crews have been hard at work around the Borough.

PUBLIC SAFETY:

Mr. Veith stated that K-9 Keela had her annual physical on August 26th, which she passed, however during the examination a cyst was found near her left hip area. Keela had surgery on Friday September 2nd to have the cyst removed. The operation went well and she is recuperating.

Mr. Veith stated that the Chief will be soliciting letter quotes for 3 overhead vehicle light bars. The current ones have been in operation for 10 years and are becoming increasingly unreliable.

Mr. Veith stated that a letter was received from a resident thanking Officer Artman for his assistance in locating a stolen bike.

RECREATION:

Mr. Nagy stated that there was no meeting last month. The Senior Socials will begin on September 29th. Representative Bill Kortz is sponsoring the first one.

Mrs. DePuy stated that one resident received perfect attendance at the swimming pool this summer.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY

No report.

PLANNING & ZONING

Mrs. DePuy stated that the Planning Commission has reviewed the proposed Steeplechase Lot 504 Revised plan and is recommending approval.

M-13- Mrs. DePuy moved, seconded by Ms. Book to approve Steeplechase Lot 504 Revised.
The motion carried unanimously.

Mrs. DePuy stated that the Zoning Hearing Board met with some developers at their last meeting and decisions will be coming. Mr. Leventry stated that developers have meetings with staff members scheduled also.

Mr. Leventry stated that the Borough may be able to acquire land from the bank property to build a salt dome.

DELEGATE REPORTS

ACBA – Ms. Book stated that the ACBA quarterly meeting is tomorrow. She stated that Banner Community Applications have also been sent out.

Ms. Book stated that the Fall Conference will be September 15-18 at Seven Springs. Mr. Veith, Mr. Nagy and Mr. McKown are attending.

Ms. Book also stated that ACBA is developing a new website for online conference registration.

CHAMBER OF COMMERCE – Mr. Veith stated that the Route 51 Corridor golf outing is on September 19th.

EDS – Mr. Nagy stated that SHIM is still looking at sites for their offices. The Hillcrest site in Brentwood has started construction. The Route 51 Signalization project is complete. Mr. Nagy also stated that the watershed association meetings are going well. EDS will have a meeting at the end of the month.

MRTSA- No report.

SHACOG- Mr. Veith stated that the next meeting is October 20 at Whitehall Borough. Mr. Veith stated that there is an event on September 11th in Castle Shannon where members can show their support of EMS, Fire and Police. Chief Dolfi is looking into participating. Mr. Veith stated that there was no interest from COG members in jointly purchasing gas and electricity. Mr. Veith stated that the number of applicants taking the civil service test has decreased by 50% in the past few years. One fourth of those applicants already have jobs and are looking for movement in their field.

3RWW- Ms. Book stated that the ALCOSAN open house is September 17th. She also received correspondence from John Schombert reminding municipalities of the upcoming consent order deadlines.

NEW BUSINESS:

Ms. Book asked Council to approve her and Mrs. DePuy's conference expenses for the PSAB Fall Conference in Gettysburg from October 13th to 16th.

M-14 Mr. Veith moved, seconded by Mr. Nagy to approve the PSAB conference expenses of Ms. Book and Mrs. DePuy. The motion carried unanimously.

Mrs. DePuy stated that members of Council received a letter from the Whitehall Democratic Committee regarding eliminating plywood signs at the polls on Election Day. She stated that Council should send a response. Mr. Firman is reviewing the letter.

ADJORNMENT:

Mr. Lahr adjourned the meeting at 9:15 PM in honor of Whitehall Fire Company member Don Steigerwald.

READ AND APPROVED THIS DAY OF SEPTEMBER 21, 2016:

Manager



