



BOROUGH OF WHITEHALL
Notice of Meeting
October 5, 2016
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, October 5, 2016, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
October 5, 2016

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – McKown
- VI. Consideration of the Minutes of September 21, 2016
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Library – Barton, Book, DePuy
 - B. Planning & Zoning – DePuy, Veith, Book
 - C. Public Works – Book, Barton, Nagy
 - D. Public Safety – Veith, McKown, Barton
 - E. Recreation – Nagy, DePuy, McKown
 - F. Administrative Services – McKown, Veith, Nagy
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting October 5, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, October 5, 2016, at 8:00 PM, for a regular meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

President Lahr announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Ryan Barton
Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
Irving S. Firman, Solicitor
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: James F. Nowalk, Mayor
Ruthann Omer, Engineer

STAFF: James E. Leventry, Manager
Donald R. Dolfi, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on October 5, 2016 for \$1,003,907.08 from the General Fund, \$2,712.28 from the Storm Sewer Fund and \$34,793.05 from the Sanitary Sewer Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Ms. Book that checks and transfers for \$7,479.06 from the General Fund and \$67,591.93 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending September 30, 2016 for \$142,439.23, as presented to Council on October 5, 2016, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. McKown moved, seconded by Mrs. DePuy to approve the Minutes of the September 21, 2016 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Michael Hogan, 4544 Brownsville Road, appeared before Council with concerns about the collapse of a portion of his cinder block wall into the Borough easement. He had a hydraulic specialist out to inspect the wall and they are preparing a report. He requested documents from Gateway Engineers. Mr. Firman explained the Right to Know request process.

MAYOR:

No report.

SOLICITOR:

Mr. Firman submitted a written report to Council for review. He also gave Council two proposed ordinances regarding recreational vehicles and commercial vehicles. They will be discussed at the next meeting.

Mr. Firman requested an executive session after the meeting for matters of potential litigation.

ENGINEER:

Mr. Flough reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – All individual meetings with deck owners have been completed. Currently 23 of the 39 easements have been signed. Gateway is working with Ms. Wertz to complete the ALCOSAN Grow Grant and the PA Small Water & Sewer Grant which are both due at the end of the month. Council will be asked to adopt a Resolution to submit both grants at the next meeting.
- Operations & Maintenance Plan – The 2016 Sanitary Sewer Spot Lining Repair Contract is underway. State Pipe Services is completing the work.

M-5 Mr. McKown moved, seconded by Mrs. DePuy to approve Payment Application No. 1 and Final in the amount of \$93,900.00 to State Pipe Services. The motion carried unanimously.

- Operations & Maintenance Plan – The 2016 Sanitary Sewer CCTV Contract is underway. Roto Rooter Service Company is completing the work.

M-6 Mr. McKown moved, seconded by Ms. Book to approve Payment Application No. 1 in the amount of \$10,509.04 to Roto Rooter Service Company. The motion carried unanimously.

- Route 51 Sanitary Sewer Repair – The last easement for this project should be signed soon. The project will not be started until 2017.
- Echo Glen Watershed Study – Mr. Flaugh is scheduling a meeting with the Country Club to discuss the revised plans. Mr. Leventry has spoken with the Whitehall Fire Company about possibly constructing part of the one pond on their property. The deadline to complete the work will be tight depending on weather and the Country Club's decision.

Mrs. DePuy commented on the cost for the Borough to have Gateway Engineers keep rewriting the plans for the Country Club. She also inquired about the possibility of doing the Doverdell Project in phases while waiting for property owners to sign easements. Mr. Flaugh stated that the option to phase the project was discussed but Council chose to complete it in one phase.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Resolution – Mr. Leventry asked Council to adopt a Resolution in observance of MRTSA's 40th anniversary.

M-7 Mr. McKown moved, seconded by Ms. Book to read the Resolution. The motion carried unanimously.

M-8 After the reading of the Resolution, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Resolution No. is 929.

LIBRARY

Mr. Barton stated that Staci Zemaitis has given her 2 weeks' notice. Part time library staff will pick up the slack in the meantime.

Ms. Book stated that the Annual Book Sale is October 6th-10th.

PLANNING & ZONING

Mrs. DePuy stated that that Planning Commission meets tomorrow night.

PUBLIC WORKS:

Ms. Book stated that Public Works crews have been hard at work around the Borough. They finished mulching the parks and installing 2 man doors at the Public Works garage.

PUBLIC SAFETY:

Mr. Veith presented the Mayor’s report for September 2016:

EMS Assists.....	147
Court/Hearings/Pretrial	107
Accidents	18
Criminal Arrests (1 DUI).	17
Traffic Stops	149
Traffic Details	100
Written Traffic Citations.	43
Written Warnings Traffic Violations.	125

Total amount of money collected and turned over to the Borough during September 2016, amounted to \$5,220.79; the breakdown is as follows:

MVC from District Magistrate	\$2,203.71
Crimes Code and Code violations	
from District Magistrate	\$1,323.75
Parking Fines	\$960.00
Copies	\$240.00
Fines from Clerk of Courts.....	\$493.33

Mr. Veith reported on the following items:

- Mr. Veith stated that the officer who the Chief reported at the September 21st Council Meeting that sustained an injury was released from light duty and returned to full duty status on Monday, October 3rd.
- Mr. Veith stated that the SHACOG Chiefs Committee has developed a “Defensive

Tactics Course” to refresh and maintain officer skills in hands on encounters. On September 26th the pilot course was presented, Officer Mayburn attended. Officer Bowman is one of the seven SHACOG instructors for this course.

- Mr. Veith stated that the Chief has received letter quotes for three Code 3 vehicle overhead light bars. The lowest bidder was Day Ford at \$5,820.00 which covers shipping, removal and installation.

M-9 Mr. Veith moved, seconded by Mr. McKown to authorize the purchase. The motion carried unanimously.

- Mr. Veith stated that the golf outing was very nice.
- Mr. Veith stated that Chief Dolfi intends to retire on March 31, 2017 per his letter to Mr. Lahr.

RECREATION:

Mr. Nagy stated that the Recreation Board meeting is next Monday.

Mrs. DePuy stated that the Park Committee met and Frank Field will be the first focus of the 5 Year Plan. The committee recommends a splash pad for younger children and a pavilion area for picnics.

Mr. McKown inquired about parking spaces at the park.

Mrs. DePuy stated that they will ask the architect to include parking in the design.

Mr. Lahr stated that Mr. Leventry will contact a Park Architect and meet with them to discuss plans.

Mr. Leventry stated that Mr. Dellett recommended someone who will do an initial site visit. He will have a better idea of costs then. The project will be budgeted for 2017.

ADMINISTRATIVE SERVICES:

Mr. McKown stated that the committee is reviewing the investment policy and website policy.

Mr. McKown stated that the committee is working on job descriptions, evaluations and wage comparisons.

DELEGATE REPORTS

ACBA – Ms. Book stated that the Board of Directors meeting is November 10th. The General Membership meeting is December 8th and the Annual Meeting will be in February. Ms. Book is researching the issue of background checks for contractors and subcontractors doing work for the Borough. Currently E-verify is in effect in the state which only verifies that workers are able to work in the United States. She is working with PSAB on requiring criminal background checks for workers.

CHAMBER OF COMMERCE – Mr. Veith stated that there is a luncheon tomorrow at noon at the South Hills Country Club. Mr. McKown stated that the Chamber golf outing was a success.

EDS – Mr. Nagy stated that EDS had a meeting last week. They are looking to restructure how much money they solicit from municipalities as they have increased other funding sources. Whitehall's share should decrease due to their success in securing other funds.

MRTSA- Mr. McKown stated that the 7 LifePaks were received and are now in use. He stated that there is currently a trailer parked at MRTSA with 2 simulation stations that allow for practice for certification to drive ambulances. It will be there for a few weeks. Mr. McKown also stated that the 40th Anniversary Party will be November 17th at the South Hills Country Clubs.

SHACOG- Mr. Veith stated that the next meeting is October 20 at Whitehall Borough.

3RWW- Ms. Book stated that the ALCOSAN open house was on September 17th. She stated that the Sewer Conference at Monroeville Convention Center will be October 12th-13th. She also received correspondence from John Schombert regarding a Sewer Rate Survey.

NEW BUSINESS:

None.

ADJORNMENT:

Mr. Lahr adjourned the meeting at 8:55 PM in honor of Betty Brennan.

READ AND APPROVED THIS DAY OF OCTOBER 19, 2016:



Manager