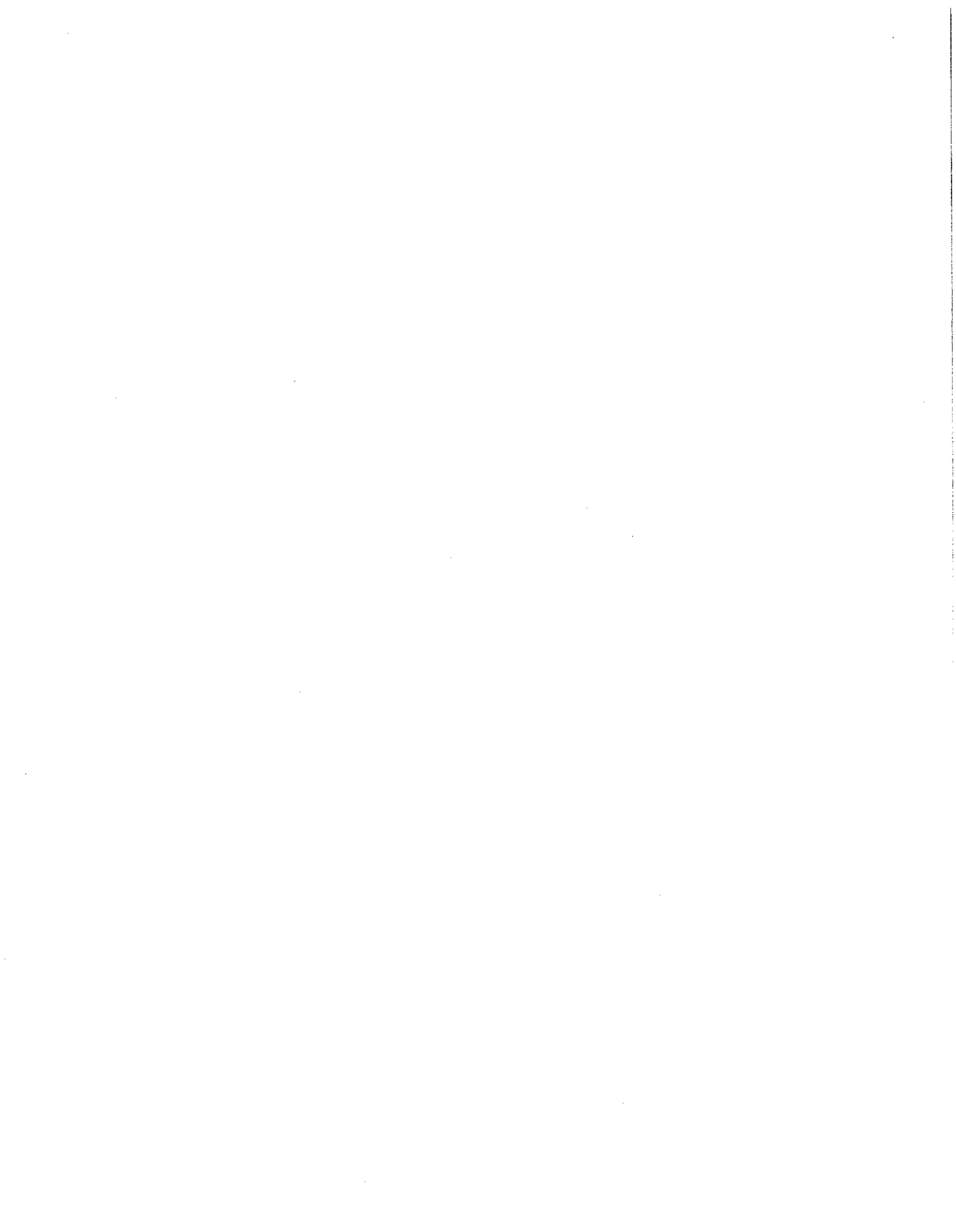


BOROUGH OF WHITEHALL
Notice of Meeting
January 18, 2017
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, January 18, 2017, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
January 18, 2017

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – Veith
- VI. Consideration of the Minutes of January 4, 2017
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Library – Lahr, Barton, McKown
 - B. Planning & Zoning – Book, Veith, Lahr
 - C. Public Works – Nagy, Book, Barton
 - D. Public Safety – McKown, Veith, Book
 - E. Recreation – Barton, Nagy, Lahr
 - F. Administrative Services – Veith, McKown, Nagy
- X. New Business
- XI. Adjournment



BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting January 18, 2017

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, January 18, 2017, at 8:00 PM, for a regular meeting. President DePuy called the meeting to order, followed by the Pledge of Allegiance. The Pledge of Allegiance was led by Boy Scout Troop No. 323.

President DePuy announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
 Kathleen N. DePuy
 Philip J. Lahr
 Robert J. McKown
 Glenn P. Nagy
 William J. Veith
 James F. Nowalk, Mayor (Arrived at 8:05 PM)
 Irving S. Firman, Solicitor
 Ruthann Omer, Engineer

Absent: Ryan Barton

STAFF: James E. Leventry, Manager
 Donald R. Dolfi, Chief of Police
 Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. Veith moved, seconded by Mr. McKown, that the bills contained on the bill list presented to Council on January 18, 2017 for \$203,329.66 from the General Fund, \$19,224.35 from the Storm Sewer Fund, \$40,000.04 from the Sanitary Sewer Fund and \$228.50 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Veith moved, seconded by Ms. Book that checks and transfers for \$5,488.23 from the General Fund and \$53,984.29 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Veith moved, seconded by Ms. Book, that General Fund payroll for the period ending January 6, 2017 for \$149,019.95, as presented to Council on January 18, 2017, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES:

Mr. Lahr asked that language be added to Page 2 regarding his resignation as Council President per standard procedure.

M-4 Mr. McKown moved, seconded by Ms. Book to approve the Minutes of the January 4, 2017 meeting with amendments. The motion carried unanimously.

CITIZENS' REQUESTS:

Hal Plusa, 4647 Doverdell Drive, appeared before Council to discuss what he views as a potential danger on Doyle Road. Many children walk to school via Doyle Road. The current speed limit signs state that speed is reduced from 35MPH to 15MPH during school hours, however the print is small and difficult to see. There is also no stop sign at the crosswalk there. He requested a reduced speed limit or increased signage in the area. Chief Dolfi will look into the matter. Chief Dolfi stated that Doyle Road is a state road; therefore the Borough may be limited in what it can do there.

Joe Lampart, 4594 Doverdell Drive appeared before Council with a question regarding his easement for the Doverdell Drive Sewer Project. Ms. Omer stated that she will have the Project Manager, Scott Rusmiser call him tomorrow.

MAYOR:

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that he was late arriving to the meeting because he was in Munhall giving an award to the Munhall Borough Mayor on behalf of the Pennsylvania Police Department. Also being honored was the Steel Valley High School Football team for their State Championship win.
- The Borough reported 5.05 percent of the calls to animal control services in December.
- Mayor Nowalk stated that the Deputy Chief of Police reports that in 2016 residents have used the prescription medication collection unit in the police lobby to dispose of approximately 237 pounds of medication. The department obtained this collection unit from a CVS grant.
- Mayor Nowalk stated that after twenty-five and a half years of service to the community Officer John Boyle will retire effective February 1, 2017. John, a US Navy Veteran, began his police career with the Borough on August 22, 1991.

SOLICITOR:

Mr. Firman provided Council with a written report. He requested an executive session to discuss matters of real estate, litigation and personnel. Mr. McKown asked that Council recess the meeting for the executive session.

ENGINEER:

Ms. Omer introduced Mr. Joe Deniardo, the representative for Mayberry Orthodontics/Homebody LLC. He gave a short presentation on the proposed site plan. Ms. Omer stated that the site plan complies with the SEO Overlay District requirements.

M-5 Mr. McKown moved, seconded by Mr. Lahr to approve the Mayberry Orthodontics/Homebody, LLC Combined Preliminary and Final Land Development (Site Plan) Application with the following conditions:

1. Borough's Engineer's Review Letters – The applicant shall address all outstanding issues referenced in the Borough Engineer's review letters dated December 9, 2016 and December 29, 2016, in a manner acceptable to the Borough Engineer. Any additional issues raised by the Borough Engineer shall be resolved to the satisfaction of the Borough Engineer.
2. Development Agreement – The applicant shall execute a development agreement in a form acceptable to the Borough Solicitor, Borough Manager and Borough Engineer.
3. Financial Security – The Applicant shall provide financial security for the site development in a manner acceptable to the Borough Engineer in accordance with the Pennsylvania Municipalities Planning Code.
4. Stormwater Management Agreement – The applicant shall execute the Borough's Stormwater Management agreement in a form acceptable to the Borough Engineer and Borough Solicitor. (Chapter 153 of the Borough Code of Ordinances, Stormwater Management [153.35])
5. Compliance with Sign Regulations – The applicant shall apply for and receive approval for signs for the development. The signage shall comply with all regulations in Sections 180.75 and 180.145.7.13 of the Chapter 180 of the Borough Code of Ordinances, Zoning (Zoning 180.75 and 180.145.7.13)

6. Compliance with Public Street Lighting Design Standards – The pedestrian scale post lighting shall conform as best as possible to Exhibit 1 of the Appendix A – General Manual of Written and Graphic Design Guidelines for the Route 51 Corridor Streetscape Enhancement Overlay District. (Zoning 180.145.7.9.3.5)
7. Borough Director of Planning, Zoning and Code Enforcement Review Memoranda – The applicant shall address all outstanding issues referenced in the Borough Code Enforcement’s memoranda dated December 9, 2016 and January 4, 2017, in a manner acceptable to the Borough Director of Planning, Zoning and Code Enforcement. Any additional issues raised by the Borough Director of Planning, Zoning and Code Enforcement shall be resolved to the satisfaction of the Borough Director of Planning, Zoning and Code Enforcement.
8. Review Fees- The Applicant shall agree to pay all professional fees of the Borough in connection with this application and approval.
9. Permit – The Applicant is granting a 20 foot sanitary sewer access easement across parcels 314-B-110 and 314-100 in a form to be approved by the Borough Solicitor and Borough Engineer.

All of these requirements must be accomplished prior to the permits being issued. The motion carried unanimously.

Ms. Omer reported on the following items; members of Council received written copies of the Engineer’s report:

- Doverdell Drive Watershed Project – Gateway Engineers is currently working on securing easements. Pending easement acquisition, the project will be awarded in March 2017.
- Phase II Storm Water – A report to DEP is due September 2017.
- Operations & Maintenance Plan – The 2016 Sanitary Sewer Excavation Repair Contract is underway. Roto Rooter is completing the work.

M-6 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 6 in the amount of \$24,418.80 to Roto Rooter Service Company. The motion carried unanimously.

- Echo Glen Watershed Study – The construction drawings and specifications have been completed. Bids will be received on January 30, 2017, with a plan to award on February 1, 2017. A draft agreement has been prepared by the solicitor between the South Hills Country Club and Whitehall Borough to permit the work and clarify future maintenance. He will be working with the Country Club's attorney.
- Norwin/McKee Storm Sewer Project – Representatives of Gateway Engineers will meet with Leo Daley tomorrow to discuss an issue he is having.

M-7 Ms. Book moved, seconded by Mr. Lahr to approve Payment Application No. 5 & Final in the amount of \$4,132.50 to Independent Enterprises. The motion carried unanimously.

- Park Research – The Borough did attend a DCNR grant seminar and will be applying for a grant for a Master Plan. Ms. Omer requested a meeting with the Parks Committee on February 1st at 7PM.

Mr. Lahr inquired about when the Borough will be accepting the new streets at Steeplechase so the Police Department can put the proper signage in. Ms. Omer will check on the status of the paperwork.

- Pool Retaining Wall Replacement – The project is substantially complete and the contractor has been provided a punch-list of items to complete this year as well as re-seeding in the Spring of 2017. Pay Application No. 3 has been submitted by the contractor and approved by Gateway Engineers.

M-8 Mr. Lahr, moved, seconded by Mr. McKown to approve Payment Application No. 3 in the amount of \$2,189.18 to Plavchak Construction Company, Inc. for the Whitehall Pool Retaining Wall Project. The motion carried unanimously.

- Back Flow Valves – Construction is in progress.
- 2017 Planning Meeting – Ms. Omer met with Mr. Leventry, Ms. Wertz and Project Managers at Gateway to discuss the 2017 schedule of projects. Gateway Engineers will continue to provide Council with Status Reports the first meeting of every month. Ms. Omer requested that quarterly meetings also be held as communication will be key with the many projects slated for 2017. The first quarterly meeting will be March 1st at 6:30PM.

Mr. Lahr asked Mr. Leventry to instruct Scott Dellett to provide Council with updates from the Planning, Zoning and Code Enforcement office periodically.

MANAGER:

No report.

LIBRARY:

Mr. Lahr introduced Mr. George Findlay from the Library Board. Mr. Findlay introduced the two newest members of the Library Board to Council – Kelly Landers and Tara Abbott.

PLANNING & ZONING:

Ms. Book stated that there will be a lot of construction in the Borough this year.

PUBLIC WORKS:

No report.

PUBLIC SAFETY:

M-9 Mr. McKown moved, seconded by Mr. Lahr to appoint Keith Henderson to Chief of Police effective April 1, 2017. The motion carried unanimously.

Mr. McKown stated that the SHACOG Purchasing Alliance bids for 2017 police vehicles have been received. The Chief reports that Day Ford Inc. was the low bidder for 1 AWD Police Utility Vehicle and 1 AWD Police Sedan.

M-10 Mr. McKown moved, seconded by Ms. Book to authorize the purchase of these two vehicles from Day Ford, Inc. for the price of \$56,177.00. The motion carried unanimously.

Mr. McKown reports that Unit 2641 was struck while stopped on January 5th during an ice storm. The vehicle has been able to be used, however, it suffered approximately \$2,500.00 of damage. Deputy Chief of Police Henderson has been in contact with the drivers insurance company and they are going to take care of the necessary repairs.

RECREATION:

Mr. Nagy stated that the Comedy Show will be on February 25th.

ADMINISTRATIVE SERVICES:

Mr. Veith asked for a meeting of the Investment Committee. They will meet on January 24th at 1PM. Mr. McKown will also join.

Mr. McKown stated that the Pension Committee is also meeting on Tuesday, January 24th at 2 PM

NEW BUSINESS:

Mayor Nowalk stated that he will be participating in the "Ask A Mayor" program at the Library on January 31st.

Mr. Veith commended the Boy Scout troop leaders for all their hard work.

Mrs. DePuy stated that Carnegie Mellon University recently received \$25 million for robotics in manufacturing. She inquired if Council should get back in touch with Terry Choate regarding his proposal. Mr. Lahr stated that more discussion would be needed. Mr. Choate was told to bring Council more information. Mrs. DePuy stated that if he does, she will put the issue in the Administration Committee.

Mrs. DePuy stated that Bruce Bryce provided Council with a packet of information at the last meeting. She is referring him to the Library and SHIM.

ADJORNMENT:

M-11 Mr. Lahr moved, seconded by Ms. Book to recess the meeting to executive session. The motion carried unanimously. The meeting recessed at 8:45PM.

The meeting reconvened at 9:28PM.

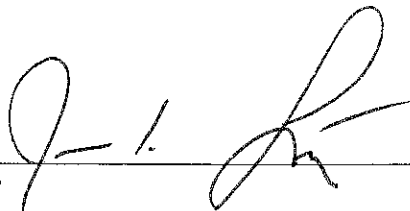
M-12 Mr. Lahr moved, seconded by Mr. McKown to read the ordinance authorizing condemnation of easements over private land located at 4848 Clairton Blvd. for the purpose of repairing the Borough's sanitary sewer system. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Ordinance No. is 1094.

M-13 Ms. Book moved, seconded by Mr. Nagy to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 9:38PM.

READ AND APPROVED THIS DAY OF FEBRUARY 1, 2017:

Manager

A handwritten signature in black ink, appearing to be "J. L. Smith", written over a horizontal line.

