



BOROUGH OF WHITEHALL
Notice of Meeting
May 3, 2017
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, May 3, 2017, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
May 3, 2017

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – Veith
- VI. Consideration of the Minutes of April 19, 2017
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- IX. Reports of the Following Committees:
 - A. Administrative Services – Veith, McKown, Nagy
 - B. Library – Lahr, Barton, McKown
 - C. Planning & Zoning – Book, Veith, Lahr
 - D. Public Works – Nagy, Book, Barton
 - E. Public Safety – McKown, Veith, Book
 - F. Recreation – Barton, Nagy, Lahr
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting May 3, 2017

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, May 3, 2017, at 8:00 PM, for a regular meeting. President DePuy called the meeting to order, followed by the Pledge of Allegiance.

President DePuy announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Ryan Barton
Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Ruthann Omer, Engineer

STAFF: James E. Leventry, Manager
Keith P. Henderson, Chief of Police
Courtney M. Wertz, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. Veith moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on May 3, 2017 for \$79,157.27 from the General Fund, \$105.44 from the Storm Sewer Fund, \$635,363.10 from the Sanitary Sewer Fund and \$675.00 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Veith moved, seconded by Ms. Book that checks and transfers for \$5,397.06 from the General Fund and \$50,123.55 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Veith moved, seconded by Mr. McKown, that General Fund payroll for the period ending April 28, 2017 for \$136,687.76, as presented to Council on May 3, 2017, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. McKown moved, seconded by Mr. Lahr to approve the Minutes of the April 19, 2017 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Donna McCrea, 305 Southvue Drive, appeared before Council to propose planting trees at the swimming pool. With the assistance of the Shade Tree Commission, she wishes to plant four trees on the east side of the pool along the fence nearest the Library. The project would not cost the Borough any money. Mrs. DePuy gave the request to the Recreation Committee for further discussion. Mr. Lahr proposed that the Shade Tree Commission consider planting trees at Steeplechase Park while the Parks Committee considers development ideas there.

Michael Hogan, 4544 Brownsville Road, appeared before Council to discuss an ongoing issue with a collapsed retaining wall on his property.

Jesse Siefert, 5067 Brownsville Road, appeared before Council on behalf of the GBWAA to update Council on the organization's activities. The GBWAA received a Pittsburgh Pirates Field Grant in the amount of \$10,000. It will be used at Union Park. There will be plaque presentation and ribbon cutting ceremony in mid-July that Council is invited to.

Joan Striegel, 1060 Duncan Lane, appeared before Council to let them know that the husband of former Council member Pat Southern, passed away yesterday.

MAYOR:

Mayor Nowalk presented his report for April 2017:

EMS Assists.....	161
Court/Hearings/Pretrial	131
Accidents	15
Criminal Arrests (3 DUI).	18
Traffic Stops	227
Traffic Details	80
Written Traffic Citations.	179
Written Warnings Traffic Violations.	105

Total amount of money collected and turned over to the Borough during April 2017, amounted to \$5,524.60 the breakdown is as follows:

MVC from District Magistrate	\$1,591.31
Crimes Code and Code violations	
from District Magistrate	\$1,603.85
Parking Fines	\$1,030.00
Copies	\$210.00
Miscellaneous – Solicitor Fees	\$100.00
Miscellaneous – Mechanical License	\$150.00
Fines from Clerk of Courts	\$839.44

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that the Department is conducting bi-annual firearms qualifications this week at Twin Rivers COG Firing Range for all members.
- Mayor Nowalk stated that the Chief reports that an Officer suffered an on the job injury yesterday. All proper paperwork has been processed. The Officer is currently hospitalized. Mayor Nowalk visited the hospital tonight and the Officer is in great shape.
- Mayor Nowalk stated that Earth Day Clean Up was successful. 40 residents at Whitehall Place participated.
- Mayor Nowalk requested Council stay after the meeting to discuss Community Day Awards.

SOLICITOR:

Mr. Firman presented two items related to the Pleasant Hills Authority (PHA).

M-5 Mr. McKown moved, seconded by Ms. Book to read a Resolution approving capital additions proposed by the PHA in accordance with section 2.04 of the PHA Service Agreement.

M-6 After the reading of the Resolution, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Resolution No. is 944.

M-7 Mr. McKown moved, seconded by Mr. Lahr to read the summary of an Ordinance regarding incurring debt for construction at the PHA. On a roll call vote Mr. Barton, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Ordinance will be placed on public display.

Mr. Firman requested an executive session after the meeting to discuss matters of litigation.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Meeting – Ms. Omer requested a mid-year check in meeting with Council on July 19th at 6:15 PM. Council agreed.
- Doverdell Drive Watershed Project – The project is out to bid. Bids will be opened on June 15th. A meeting with residents will be held in July. Gateway Engineers is working on a communications plan.
- 2017 Sanitary Sewer CCTV Contract – The project is out to bid. Bids will be opened on May 15th.
- Route 51 Sanitary Sewer Repair – All easements have been obtained. Bids will be opened June 15th.
- Echo Glen Watershed Study – The project is still under construction. The ponds worked well during the storm on Monday. A slide occurred during construction and new dirt had to be hauled in.

M-8 Mr. McKown moved, seconded by Ms. Book to approve Change Order No. 2 in the amount of \$77,310.00. The motion carried unanimously.

M-9 Mr. Lahr moved, seconded by Mr. McKown to approve Payment Application No. 2 in the amount of \$375,866.31 to Rudzik Excavating. The motion carried unanimously.

- 2016 Capital Lining Project – Jet Jack, Inc. has completed the work.

M-10 Mr. McKown moved, seconded by Ms. Book to approve Payment Application No. 3 and Final in the amount of \$100,767.60 to Jet Jack, Inc. The maintenance bond is in order.

- Back Flow Valves – Six backflow valves have been installed, one remains. A preconstruction meeting has been scheduled with Osiris and the property owner at 4464 Country Club Drive. Gateway Engineers is working through the grinder pump memorandum of understanding with the new owner.
- Wet Weather Study – Gateway Engineers are finalizing plans for a weather station and possible locations – the Municipal Building or the Public Works Garage Roofs. A proposal will be submitted to Council for consideration to purchase the station and install it. Additionally, a fly over survey of the entire Borough will occur.
- 2017 Road Program – The 2017 Road Program street list has been finalized and the project specifications were prepared. The additional parking spaces at Highland Park were being added to this project. Bids were opened on May 1st. The low bidder was A. Folino Construction Inc. There are 4 additional alternatives – (1) concrete curb replacement along Girard Drive (2) concrete curb replacement along Roberta Drive (3) Storm Sewer Installation (4) Parking at Highland Park.

M-11 Mr. McKown moved, seconded by Mr. Lahr to award the Base Bid and 4 Alternatives to A. Folino Construction Inc. in the amount of \$678,170.00. The motion carried unanimously.

Mr. Nagy inquired about the cost to seal roads that had portions paved after utility work last year. Ms. Omer stated that a separate contract would be needed for sealing work. She will investigate further and report back at the next Council Meeting. The possibility of adding another road to the list of streets to be paved next year will also be discussed at the next meeting.

- Spring Valley Sewer Replacement – Final plans and specifications were completed for the sewer main extension along Spring Valley. The extension will eliminate the common sewer lateral serving 5386, 5390 and 5394 Spring Valley. Petrakis submitted the lowest price for the proposed improvements. A preconstruction meeting has been scheduled for May 4th.
- Construction & Overlap District Details – Gateway Engineers are working with the Director of Planning, Zoning & Code Enforcement on details. The Planning Commission will review them and then bring them before Council.
- Project Status Reports were given to members of Council for review.

Mayor Nowalk inquired about the swale on McKee Drive, stating that a resident called him about it. Ms. Omer stated that Gateway Engineers was on site yesterday to evaluate repairs that are needed.

Mrs. DePuy stated that Representative Bill Kortz called to provide an update on PennDOT bridge work being done in the area. Streets Run Road will remain open due to the many bus routes that utilize it. More information can be found on Representative Kortz's website.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Franchise Authority Refund – Whitehall Borough received a check in the amount of \$74,075.53 from SHACOG as a refund from fees held by the Franchising Authority Board. It covers the years 2013-2015. Please note that these fees were not included in the 2017 budget.
- Swimming Pool Agreement – Council will need to authorize the proper officials to execute the agreement between Baldwin Township and the Borough for limited use of the swimming pool by Baldwin Township residents.

M-12 Mr. Lahr moved, seconded by Mr. McKown to authorize the proper officials to execute the agreement between Baldwin Township and the Borough for limited use of the swimming pool by Baldwin Township residents.

- Swimming Pool Planting – Donna McCrea provided Mr. Leventry with a proposal to provide some ornamental plantings in a newly created area next to the steps leading to the pool. A picture of the area, which currently consists of just mulch, was given to Council. Ms. McCrea would provide the plants from her own garden and perform the labor for free. Public Works would have to provide minimal maintenance at the end of the growing season.

M-13 Mr. Barton moved, seconded by Mr. McKown to authorize Ms. McCrea to install ornamental plantings at the swimming pool. The motion carried unanimously.

ADMINISTRATIVE SERVICES:

Mr. Veith stated that the Administrative Services Committee met at 7 PM tonight to discuss funding options for the Doverdell Drive Storm and Sanitary Sewer Project.

LIBRARY:

Mr. Lahr stated that there is a meeting next Wednesday. The construction is complete. There is a new art show exhibit in the Library and Mr. Lahr is the first artist to be featured.

PLANNING & ZONING:

Ms. Book stated that there are two vacancies on the Planning Commission. The Committee interviewed three candidates and recommended Andrew George and Elaine Kirsch. Their terms will expire at the end of 2019.

M-14 Mr. McKown moved, seconded by Mr. Lahr to appoint Andrew George and Elaine Kirsch to the Planning Commission. The motion carried unanimously.

PUBLIC WORKS:

Mr. Lahr asked Mr. Leventry to instruct Public Works to clean up a downed tree at the intersection of Weyman and Baptist, near the Fire Station.

PUBLIC SAFETY:

Mr. McKown stated that the Civil Service Commission will administer a written examination for Police Sergeant on October 10, 2017. The testing will take place in the Multi-Purpose Room of the Borough Building and begin at 7 PM.

Mr. McKown stated that the Chief reports that the new DARE vehicle was delivered this week along with the new unmarked sedan.

Mr. McKown stated that the Chief reports that Dispatcher Hilary Budd has tendered her resignation and will work her last day July 7, 2017. The Chief recommends that effective July 3, 2017 Dispatcher Tim Funk's work status be changed from part time to full time Dispatcher with a 6 month probation period.

M-15 Mr. McKown moved, seconded by Mr. Lahr to change Dispatcher Tim Funk's work status be changed from part time to full time Dispatcher with a 6 month probation period. The motion carried unanimously.

Mr. McKown stated that the Chief recommends that effective July 17, 2017 Dispatcher Chris Mabon's work status be changed from part time to full time Dispatcher with a 6 month probation period.

M-16 Mr. McKown moved, seconded by Mr. Lahr to change Dispatcher Chris Mabon's work status be changed from part time to full time Dispatcher with a 6 month probation period. The motion carried unanimously.

RECREATION:

Mr. Barton stated that the committee will have an answer on the tree planting at the next meeting.

Mrs. DePuy stated that she received a letter from a resident regarding the installation of a BMX Park at Snyder Park. Ms. Wertz will scan a copy of the letter to Council tomorrow.

Mayor Nowalk stated that the children that participated in the Earth Day cleanup spoke with the Council members there about their desire for soccer fields in the Borough.

DELEGATE REPORTS

ACBA – Ms. Book stated that the PSAB Conference is next week in Hershey. The Policies and Resolution Committee will discuss Resolutions regarding Use of Radar by Local Police and Tax Exempt Properties will be discussed.

CHAMBER OF COMMERCE – Mr. Veith stated that there is a meeting tomorrow afternoon at the South Hills Country Club. The speaker will be Captain Sully of US Airways Flight 1549.

EDS – Mr. Nagy stated that Stephanie Miller has left EDS. There is no imminent replacement. EDS won the “UP” prize. They were first out of 200 applicants. The prize will be used on a corner store project in areas with poor grocery store access. Mr. Nagy stated that Lisa Brown is taking applications for her services in cleaning up streams. Ms. Omer stated that Ms. Brown will be coming to Whitehall to discuss cleaning out streams here. Mr. McKown stated that he spoke with Ms. Brown about the tax exempt status of the Streets Run Watershed Association. There is talk of combining organizations into a “South Hills Watershed” group.

MRTSA- Mr. Lahr acknowledged Mr. Jesse Siefert in the audience. The four employees at MRTSA worked hard to make it the second largest ambulance service in Allegheny County, behind the City of Pittsburgh.

SHACOG- Mr. Veith stated that the Annual Dinner was on April 27th at Nevillewood Country Club. The next SHACOG meeting is May 18th.

3RWW- Ms. Omer stated that flow target discussions are continuing. She also stated that ALCOSAN is TV-ing the interceptor lines.

NEW BUSINESS:

Mayor Nowalk stated that he attended the ground breaking of the Memory Care Neighborhood at Overlook Green. The new addition will accommodate wandering patients with Alzheimer's.

Mayor Nowalk asked Ms. Omer about a proposed storage unit at the corner of Baptist and Hamilton, near Coal Springs. Ms. Omer stated that it will be discussed at the Planning Commission meeting tomorrow night. Mayor Nowalk thinks it is a bad idea. Ms. Omer stated that the property is in Bethel Park, not Whitehall, and the zoning of the parcel allows for commercial use. Mr. Dellett is on top of the matter and will discuss it more at the Planning Commission meeting.

Ms. Book stated that the Memorial Day celebration will be on May 29th at Brennan Plaza.

ADJORNMENT:

M-17 Mr. McKown moved, seconded by Ms. Book to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 9:10 PM.

READ AND APPROVED THIS DAY OF MAY 17, 2017:

Manager



