

BOROUGH OF WHITEHALL

Budget Meeting November 22, 2016

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Tuesday, November 22, 2016, at 6:30 PM, for a budget meeting. President Lahr called the meeting to order, followed by the Pledge of Allegiance.

ROLL CALL:

Present: Ryan Barton
 Linda J. Book
 Kathleen N. DePuy
 Philip J. Lahr
 Robert J. McKown
 Glenn P. Nagy
 William J. Veith
 James F. Nowalk, Mayor

STAFF: James E. Leventry, Manager
 Vincent G. Yevins, Finance Director
 Courtney M. Wertz, Administrative Assistant
 Donald R. Dolfi, Chief of Police
 Ruthann Omer, Engineer (Arrived at 6:45 PM)

Mr. McKown requested that the Library's request of an additional \$1,995 a month be added to the budget for 2017.

PUBLIC SAFETY:

2016 Budget - \$2,705,964
 2017 Proposed Budget - \$2,842,194

The line item –Salary/Chief – includes Chief Dolfi's buyout at retirement. The line item – Salary/Patrolmen – includes salaries for 15 officers. There is at least one officer who intends to retire in February 2017 so that number could fluctuate slightly. The line items – Training Overtime and Community Relations Overtime – are budgeted at \$5,000.00 and \$8,000.00 again. The Police Department makes an effort to fully utilize these budgets each year. The line items – Court & Pre-Trial Overtime and Magistrate Hearings – are based on the court system's scheduling. They have increased to \$24,000.00 and \$25,000.00 for 2017. The line item – Community Relations – funds the DARE Program. The grant funds for that program will expire in 2018. The line item – Ammunition – refers to firearm supplies and is budgeted at \$7,000.00 again. The line item – Capital Outlay – is budgeted at \$36,000 for the purchase of a new vehicle. A new computer system and a record management system are being explored. There will be nothing budgeted in 2017 but it will be an expensive proposition in the future.

INSURANCE & BENEFITS:

2016 Budget - \$2,001,847.00

2017 Proposed Budget - \$2,088,073.00

The line item – Hospitalization – increased to \$710,000.00 due to increases in the UPMC Police Plan. The pension contributions have increased roughly \$8,000.00 for the Non-Uniform Plan and \$20,000.00 for the Police Plan. The idea of a spousal buyout program was discussed. It may be considered in the future as a way to keep the Borough's costs fixed. An ala carte healthcare plan may also be explored.

LIQUID FUELS FUND:

2016 Budget - \$350,703.00

2017 Proposed Budget - \$283,500.00

This budget reflects the funds the Borough receives under the Liquid Fuels program. The figures are set by the State. Revenues are set to exceed expenses in 2017. The Net Operating Income is slated to be \$85,360.00 for 2017. The total Fund Balance at the end of the 2017 will be roughly \$166,000.00. These funds can be used for the construction of a salt dome.

SANITARY SEWER FUND:

2016 Budget - \$5,454,638.00

2017 Proposed Budget - \$5,714,594.00

Ms. Omer reviewed all the potential sanitary sewer projects currently under consideration by Council. Mr. Yevins budgeted this fund to include all possible engineering projects that could be done in 2017. The revenues are based on the current 1.58 multiplier. Council agreed to keep the multiplier at the same rate for 2017. Some items are required by law per the consent order. Council reviewed each proposed line item. Council wishes to begin work on some of the proposed projects in 2017. Multiple revisions were discussed. Mr. Yevins will present a revised Sanitary Sewer Budget at the December 3rd meeting.

STORMSEWER FUND

2016 Budget: \$2,979,800.00

2017 Proposed Budget - \$4,843,000.00

Revenues are projected to be \$4,171,000.00 for 2017. This assumes \$3,500,000.00 from Other Financing Sources to fund large scale projects like the Doverdell Storm Sewer Project. The line item – Doverdell Storm Sewer Project – is budgeted at \$3,620,000.00 assuming the project is done in one phase. Council reviewed each proposed line item. Council wishes to begin work on some of the proposed projects in 2017. Multiple revisions were discussed. Mr. Yevins will present a revised Storm Sewer Budget at the December 3rd meeting.

CAPITAL PROJECTS

2016 Budget - \$163,000.00

2017 Proposed Budget - \$287,500.00

The line item – Capital Appropriation – Fire Equipment – was moved to the Debt Service Fund for 2017. Expenses for 2017 total \$287,500.00 and assume \$200,000.00 will be spent on the 5 Year Parks Plan. The line item – Building Improvements – is budgeted at \$10,000.00 for improvements to the indoor range. A new DARE vehicle will be needed and is budgeted at \$35,000.00.

DEBT SERVICE

2016 Budget - \$441,862.00

2017 Proposed Budget - \$566,462.00

The line item – Capital Appropriation – Fire Equipment – is budgeted at \$90,000.00. Per Council's instructions, \$100,000.00, not \$200,000.00 will be budgeted for the line item – Capital Appropriate – Parks Plan.

ADJOURNMENT:

Mr. Yevins will make adjustments to the budget per Council's instructions and a complete revised budget will be presented to Council at the December 3rd Budget Meeting for final review.

President Lahr adjourned the meeting at 9:55 PM

READ AND APPROVED THIS DAY OF DECEMBER 7, 2016.

Manager



