

BOROUGH OF WHITEHALL
Notice of Meeting
June 7, 2017
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, June 7, 2017, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
June 7, 2017

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – Veith
- VI. Consideration of the Minutes of May 17, 2017
- VII. Public Hearing – Zoning Ordinance Amendment; Article VI Residence District R-2
- VIII. Citizens' Requests
- IX. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Omer
 - D. Manager – Leventry
- X. Reports of the Following Committees:
 - A. Public Safety – McKown, Veith, Book
 - B. Recreation – Barton, Nagy, Lahr
 - C. Administrative Services – Veith, McKown, Nagy
 - D. Library – Lahr, Barton, McKown
 - E. Planning & Zoning – Book, Veith, Lahr
 - F. Public Works – Nagy, Book, Barton
- XI. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Veith
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
 - F. 3 Rivers Wet Weather –Book

XII. New Business

XIII. Adjournment



BOROUGH OF WHITEHALL

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Payment to Roto Rooter Services & Change Orders – Approve	M-9	6
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BOROUGH OF WHITEHALL

Regular Meeting June 7, 2017

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, June 7, 2017, at 8:00 PM, for a regular meeting. President DePuy called the meeting to order, followed by the Pledge of Allegiance.

President DePuy announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Ruthann Omer, Engineer

Absent: Ryan Barton

STAFF: James E. Leventry, Manager
Keith P. Henderson, Chief of Police
Courtney M. Wertz, Administrative Assistant
Scott Dellett, AICP, Director of Planning, Zoning & Code Enforcement

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. Veith moved, seconded by Mr. McKown, that the bills contained on the bill list presented to Council on June 7, 2017 for \$122,370.26 from the General Fund, \$38,545.60 from the Storm Sewer Fund, \$88,988.25 from the Sanitary Sewer Fund and \$1,770.00 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Veith moved, seconded by Mr. McKown that checks and transfers for \$19,528.04 from the General Fund and \$53,199.68 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Veith moved, seconded by Mr. Lahr, that General Fund payroll for the period ending May 26, 2017 for \$148,029.82, as presented to Council on June 7, 2017, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

Ms. Book stated that she would like it noted in the minutes that she agreed with the idea of having a Council Member sit on the Planning Commission with voting rights.

M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the May 17, 2017 meeting as amended. The motion carried unanimously.

PUBLIC HEARING: ZONING ORDINANCE AMENDMENT; ARTICLE VI; R-2 DISTRICT

Mr. Firman explained the public hearing process for the audience. The proposed ordinance has been on public display for the past two weeks.

Mr. Dellett reviewed the proposed changes the ordinance would allow for.

Buz & Sharon Gerba, 775 Frank Street, inquired about the potential development of the property next to theirs. Their concerns included fencing and the installation of an access road.

Mr. Dellett stated that he can't answer questions about specific developments at this point because no drawings have been submitted for any developments. The proposed ordinance is related to criteria for all R-2 Districts, not specific properties. The ordinance does call for a 15 feet buffer zone between properties. Mr. Dellett will contact the Gerba's about any future development at the property next to theirs.

Mrs. DePuy inquired if 8 feet privacy fences were consistent with current ordinances. Mr. Nagy stated that it is consistent with the variance Council recently approved for Overlook Green.

M-5 Mr. McKown moved, seconded by Ms. Book to close the Public Hearing. The motion carried unanimously.

M-6 Mr. McKown moved, seconded by Ms. Book to adopt the Ordinance. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Ordinance No. is 1097.

CITIZENS' REQUESTS:

Bernard O'Keefe, 4726 West Barlind Drive, appeared before Council to discuss Adult Swim Hours at the Pool. He asked Council to consider adding more Adult Swim hours, particularly in the evening. Mr. O'Keefe believes it will make Whitehall Borough more competitive with communities like Upper St. Clair and Mt. Lebanon. Mr. O'Keefe gave Leventry information about the other community's swim hours. Mr. Nagy stated that Upper St. Clair and Mt. Lebanon operate with much larger staffs than Whitehall Borough. A better comparison would be Baldwin Borough and Brentwood Borough. The matter was put into the Recreation Committee for consideration. Mr. O'Keefe also had a complaint about speeding on Old Boston Road during morning and evening rush hours. Chief Henderson will look into the matter.

Hal Plusa, 4047 Doverdell Drive, appeared before Council to follow up on his comments from the last meeting. Some restoration work has been completed and construction is progressing along Doverdell Drive. He inquired about why the Borough was unaware of PAWC's project when they were required to get a permit from the Code Office. Mr. Leventry stated that utility companies are difficult to work with. Previously, they provided municipalities with a list of roads where work was scheduled to be performed but do not currently do so. Utility companies receive blanket emergency permits at the beginning of each year to perform work. The issue will be revisited at the start of next year and the Code Office will work to improve the process.

MAYOR:

Mayor Nowalk presented his report for May 2017:

EMS Assists.....	155
Court/Hearings/Pretrial	125
Accidents	21
Criminal Arrests (4 DUI).	14
Traffic Stops	148
Traffic Details	40
Written Traffic Citations.	71
Written Warnings Traffic Violations.	83

Total amount of money collected and turned over to the Borough during May 2017, amounted to \$4,853.14 breakdown is as follows:

MVC from District Magistrate	\$1,840.11
Crimes Code and Code violations from District Magistrate	\$1,181.72
Parking Fines	\$1,400.00
Copies	\$270.00
Fines from Clerk of Courts.....	\$161.31

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that, in response to concerns of residents of the Steeplechase Plan, a traffic study was conducted at the intersection of Lantern Hill Extension and Hennig Drive. Traffic Sergeant Gaebel has submitted his report with four suggestions to assist with the sight pictures for traffic for motorists trying to YIELD to the traffic coming down the hill on Hennig Drive towards Weyman Road. Chief Henderson is to meet with Public Works Supervisor David King to submit recommendations.
- Mayor Nowalk stated that the Chief met with Baldwin Whitehall School District Officials on May 24 to discuss traffic congestion issues that arose during recent sporting events at the High School. All parties agreed that measures need to be taken to allow attendees access to more on-site parking spots and to relieve traffic congestion on Borough and State roads. Some of these recommendations were employed for this past Monday's graduation and seemed to have helped.
- Mayor Nowalk stated he received a request for a Block Party on Plymouth Road on June 30th. He approved the request.
- Mayor Nowalk stated that he received a letter from a resident on Tomfran Drive thanking Deputy Chief of Police Gagorik for their positive conversation at Community Day.
- Mayor Nowalk stated he received an invitation from Brentwood Borough for their Annual 4th of July Celebration. Mayor Nowalk is unable to attend this year but encourages others to attend.
- Mayor Nowalk stated that he received a letter from Senator Reschenthaler recognizing Whitehall Borough as a Banner Community.

SOLICITOR:

Mr. Firman requested an executive session after the meeting to discuss matters of litigation and personnel.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Meeting – Ms. Omer reminded Council about the mid-year check in meeting on July 19th at 6:15 PM.
- Doverdell Drive Watershed Project – The project is out to bid. Bids will be opened on June 15th. Two public meetings with residents will be held in July. Gateway Engineers has given Council a copy of the communications plan.
- 2016 Sanitary Sewer Lining Repair Contract – The project has been completed by State Pipe Services.

M-7 Ms. Book moved, seconded by Mr. Lahr to approve Payment Application No. 2 and Final Revised in the amount of \$5,320.00 to State Pipe Services, Inc. The motion carried unanimously.

- 2016 Sanitary Sewer Pipe Bursting Contract – The project has been completed by State Pipe Services.

M-8 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 2 and Final in the amount of \$4,999.50 to State Pipe Services, Inc. The motion carried unanimously.

- 2017 Sanitary Sewer Repair and Lining Contract – The project is out to bid. Bids will be opened on June 15th.
- Route 51 Sanitary Sewer Repair – All easements have been obtained. Bids will be opened June 15th.
- Echo Glen Watershed Study – Rudzik Excavating has essentially completed their work on the site. A site review was conducted to evaluate any deficiencies in the work. A small punch list was generated from the review. Rudzik is working to address the issues on the punch list. Gateway Engineers will prepare final pay application when work is completed.

- Back Flow Valves – All back water valves have been installed. Restoration work has been completed. The final estimate is being reviewed by Roto Rooter. There were 2 Change Orders for the project. Change Order No. 1 at 5390 Spring Valley for \$1,750.00 and Change Order No. 2 at 4215 McKee for \$3,000.00.

M-9 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 1, Change Order No. 1 and Change Order No. 2 in the amount of \$53,425.00 to Roto Rooter. The motion carried unanimously.

Gateway Engineers anticipates giving a notice to proceed for the grinder pump at 4464 Country Club to Osris once the final memorandum of understanding is returned from Tammy Bliss.

- Spring Valley Sewer Replacement – Work started on May 22nd. All storm and sanitary sewers have been installed. Driveway restoration should start the week of June 12th.
- Project Status Reports were given to members of Council for review. They will be discussed at the mid-year meeting on July 19th.
- Council received copies of three documents for review (1) Standard Construction Details for Site Work (2) Standard Construction Details for Sewers (3) Standard Construction Details for Streetscape Enhancement Overlay District. Gateway Engineers will ask for adoption of the policies at the next meeting. The Planning Commission has recommended approval of all three documents.
- Swale Work – The swale work on McKee was completed today. Gateway Engineers will have pay applications at the next meeting. Estimated costs are \$7-9 thousand dollars.
- Swale Work – There are three properties on Norwin that require additional work. Estimated costs are \$7-10 thousand dollars. Ms. Omer requests authorization to perform the work.

M-10 Mr. McKown moved, second by Mr. Lahr to authorize the swale work on Norwin and McKee at a cost not to exceed \$10,000.00 for each project. The motion carried unanimously.

Ms. Omer requested an executive session after the meeting.

Mr. Lahr inquired about when the newly paved roads in the Steeplechase development were going to be turned over to the Borough. Ms. Omer will look into the status of that request.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Sale of Borough Vehicles – Bids for the sale of a 2009 Police Interceptor and a 2011 Ford Crown Victoria were opened on May 30th. The high bidder for the 2009 vehicle is Grace Quality Used Cars at \$1,728.00. The high bidder on the 2011 vehicle is Steven Polome at \$6,514.00. Council will need to authorize the sale of the vehicles.

M-11 Mr. McKown moved, seconded by Ms. Book to authorize the sale of the vehicles. The motion carried unanimously.

PUBLIC SAFETY

Mr. McKown stated that the Chief reports that the Civil Service Commission has submitted a list of the top three candidates for the position of Patrol Officer. The eligible candidates have been notified and background investigations will begin upon return of their Personal Background Questionnaires.

Mr. McKown stated that the Chief reports that in the past two weeks requests for peddler's/solicitor's permits have been submitted by companies with out of state employees. Current requirements for these permits ask for a PA State Police Criminal History Check. The Chief requests that Council ask the Solicitor to investigate adding language to the Ordinance requiring Criminal Background checks from state of residency of the applicant.

M-12 Mr. McKown moved, seconded by Mr. Lahr to have the Solicitor investigate adding language to the Ordinance requiring Criminal Background checks from state of residency of the applicant. The motion carried unanimously.

Mr. Firman stated that he will have an answer at the next meeting.

RECREATION:

Ms. Book stated that the weather on Community Day was beautiful. Mr. Lahr stated that attendance was low and Council will need to discuss options moving forward.

Mayor Nowalk stated that the Recreation Board should think about three things (1) the date of the event (2) asking athletic associations to schedule games around Community Day (3) surveying residents about Community Day.

Mrs. DePuy stated that the Parks Committee needs to schedule a meeting. They will meet tomorrow at 3 PM.

Mrs. DePuy also stated that her grandson sent a letter to Council regarding installation of a skate park at Snyder Park and has not received a response. Mr. Leventry will respond to the letter. Ms. McKown stated that there are liabilities associated with skate parks.

ADMINISTRATIVE SERVICES:

Mr. Veith stated that the Borough received another bid for the cell tower property. The Borough is in a good place with options to choose from.

Mr. Veith also stated that the committee needs to meet to discuss financing options for the Doverdell Drive Project.

Mr. Veith suggested forming a group to discuss options to publically display the names of the winners of the Citizen of the Year Awards in a "Hall of Fame" type of display. Mayor Nowalk and Mr. Lahr will assist.

LIBRARY:

No report.

PLANNING & ZONING:

Ms. Book stated that there is a lot of activity happening in Planning and Zoning. She stated that Council received a letter from a resident on Beall Drive requesting Council consider changing the Borough Code to allow chickens in Whitehall. Mr. McKown stated that the issue has been reviewed before and Council decided to continue to prohibit chickens in the Borough. Ms. Book will respond to the residents.

Ms. Omer stated that it is great to receive a Planning and Zoning report from Mr. Dellett regularly.

PUBLIC WORKS:

No report.

DELEGATE REPORTS

ACBA – Ms. Book stated that the Quarterly Board Meeting is tomorrow. They will discuss the recent trip to Harrisburg and policies regarding Tax Exempt Properties.

CHAMBER OF COMMERCE – Mr. Veith stated that the Annual Golf Outing will be July 24th. New officers were also elected. Virginia Weida, Virginia Weida Designs LLC, is the new President; Jennifer Scott, Manor Care is Vice President; and George Zboyovsky, Brentwood Borough, is the Treasurer,

EDS – Mr. Nagy stated that the next meeting will be July 26th.

MRTSA- Mr. McKown stated that Jesse Siefert of MRTSA shared an interesting statistic – there have been over 30,000 attempts to hack the MRTSA system.

SHACOG- Mr. Veith stated that SHACOG will be negotiating a new refuse and recycling contract. He also stated that Block Grant Funding from the State is gone. There is no funding available. The next meeting will be at Jefferson Hills. Mrs. DePuy stated that a recent newspaper article described Allegheny County's efforts to take over distressed communities. The article mentioned SHACOG as an example of communities working together for shared services.

3RWW- Ms. Omer stated that ALCOSAN is close to finalizing an agreement with DEP and EPA.

NEW BUSINESS:

Mayor Nowalk commended Ms. Book for the Annual Memorial Day celebration.

Mayor Nowalk stated that Baldwin High School received 12 nominations at this year's Gene Kelly Awards. They won two awards for their production of Zorro: The Musical – Best Execution of Direction and Best Musical. This is the 4th time in 5 years that Baldwin has received the award for Best Musical.

Mayor Nowalk stated that an article Mr. Lahr shared with Council about the work of MRTSA featured Chris Young, a good friend of his.

Mrs. DePuy stated that HB 1683 is an act providing for incentives for municipal volunteers of Fire Companies and Non-Profit Emergency Medical Service Agencies. She requested that Mr. Yevins look at the cost of implementing the bill as currently written for Council to consider options at the 2018 Budget meetings.

Mrs. DePuy also noted that Finance Director, Vince Yevins, has been working late to ensure that pool pass sales are going well.

ADJORNMENT:

M-13 Mr. McKown moved, seconded by Mr. Lahr to recess the meeting. The motion carried unanimously.

The meeting recessed at 9:31 PM.

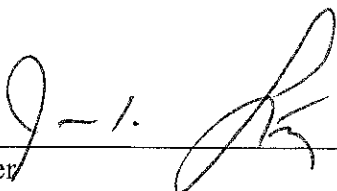
The meeting reconvened at 10:15 PM.

Council discussed Mr. Leventry' s request to close the office on July 3rd.

M-14 Mr. McKown moved, seconded by Ms. Book to close the office on July 3rd. Employees can either work uninterrupted or take a vacation or personal day. Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown and Mr. Nagy voted yes. Mr. Veith voted no. The motion carried 5-1.

The meeting adjourned at 10:20 PM.

READ AND APPROVED THIS DAY OF JUNE 21, 2017:



Manager

