

**BOROUGH OF WHITEHALL**  
**Notice of Meeting**  
**August 2, 2017**  
**8:00 PM**

The Council of the Borough of Whitehall will meet Wednesday, August 2, 2017, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

**AGENDA FOR REGULAR MEETING**  
**August 2, 2017**

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- II. Call to Order
- III. Pledge of Allegiance
- IV. Roll Call
- V. Consideration of Bills and Payroll – Veith
- VI. Consideration of the Minutes of July 19, 2017
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
  - A. Mayor - Nowalk
  - B. Solicitor - Firman
  - C. Engineer – Omer
  - D. Manager – Leventry
- IX. Reports of the Following Committees:
  - A. Administrative Services – Veith, McKown, Nagy
  - B. Library – Lahr, Barton, McKown
  - C. Planning & Zoning – Book, Veith, Lahr
  - D. Public Works – Nagy, Book, Barton
  - E. Public Safety – McKown, Veith, Book
  - F. Recreation – Barton, Nagy, Lahr
- X. Delegate Reports:
  - A. Allegheny County Boroughs Association – Book, DePuy
  - B. Chamber of Commerce – Veith
  - C. Economic Development South -Nagy
  - D. Medical Rescue Team South Authority – McKown, Lahr
  - E. South Hills Area Council of Governments – Veith, Lahr
  - F. 3 Rivers Wet Weather –Book
- XI. New Business
- XII. Adjournment



BOROUGH OF WHITEHALL

INDEX

MINUTES OF THE AUGUST 2, 2017 COUNCIL MEETING

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	Motion	Page
Ryan Barton Resignation – Accept	M-1	1
Bills, Payroll - Approve	M-2,3,4	1-2
July 19, 2017 Meeting Minutes – Approve	M-5	2
Resolution No. 945 – Amend Fee Resolution	M-6,7	3-4
Resolution No. 946 – Occupancy Permits	M-8,9	4
BIU Agreement – First Amendment	M-10	4
Teresa Lucchetti – Appoint to Recreation Board	M-11	6
Code Enforcement Officer Salary	M-12	6
Adjournment	M-13	8

## BOROUGH OF WHITEHALL

Regular Meeting August 2, 2017

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, August 2, 2017, at 8:05 PM, for a regular meeting. President DePuy called the meeting to order, followed by the Pledge of Allegiance.

President DePuy announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book  
Kathleen N. DePuy  
Philip J. Lahr  
Robert J. McKown  
Glenn P. Nagy  
William J. Veith  
James F. Nowalk, Mayor  
Irving S. Firman, Solicitor  
Ruthann Omer, Engineer

Absent: Ryan Barton

STAFF: James E. Leventry, Manager  
Courtney M. Wertz, Administrative Assistant

Absent: Keith P. Henderson, Chief of Police

Mrs. DePuy announced that Mr. Barton has resigned from Council effective July 31, 2017.

M-1 Mr. McKown moved, seconded by Ms. Book to accept Mr. Barton's resignation. The motion carried unanimously.

Mrs. DePuy stated that per the Home Rule Charter, Council has 45 days from July 31<sup>st</sup> to appoint a replacement.

CONSIDERATION OF BILLS & PAYROLL

M-2 Mr. Veith moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on August 2, 2017 for \$93,722.93 from the General Fund, \$3,724.61 from the Storm Sewer Fund and \$84.95 from the Sanitary Sewer Fund be approved. The motion carried unanimously.

- M-3 Mr. Veith moved, seconded by Mr. Lahr that checks and transfers for \$8,749.57 from the General Fund and \$61,300.90 from the Payroll Fund be ratified. The motion carried unanimously.
- M-4 Mr. Veith moved, seconded by Ms. Book, that General Fund payroll for the period ending July 21, 2017 for \$181,114.69, as presented to Council on August 2, 2017, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

- M-5 Mr. McKown moved, seconded by Mr. Lahr to approve the Minutes of the July 19, 2017 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk presented his report for July 2017:

EMS Assists.....	139
Court/Hearings/Pretrial . . . . .	91
Accidents . . . . .	19
Criminal Arrests (2 DUI). . . . .	30
Traffic Stops . . . . .	146
Traffic Details . . . . .	42
Written Traffic Citations. . . . .	122
Written Warnings Traffic Violations. . . . .	75

Total amount of money collected and turned over to the Borough during July 2017, amounted to \$4,419.99 breakdown is as follows:

MVC from District Magistrate .....	\$1,147.01
Crimes Code and Code violations	
from District Magistrate .....	\$1,319.32
Parking Fines .....	\$1,220.00
Copies .....	\$105.00
Miscellaneous – Solicitor Permits .....	\$400.00
Fines from Clerk of Courts.....	\$228.66

Mayor Nowalk stated that he received a call from Chief Henderson prior to the meeting stating that he is unable to attend tonight's meeting due to a personal matter.

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that last week Chief Henderson attended the Pennsylvania Chiefs of Police Association's 104<sup>th</sup> Annual Education and Training Conference that was held at Camp Hill, PA. Chief Henderson stated that it was an excellent conference with excellent speakers.
- Mayor Nowalk stated that he attended the PA Mayor's Conference and it was excellent. There were many good speakers at the conference, including a CMU Professor that spoke about gerrymandering. Mayor Nowalk stated that we all need to work to make sure districts are drawn fairly for the benefit of the citizens. Legislation is pending.
- Mayor Nowalk stated that on July 25<sup>th</sup> Officer Terry Bradford and members of the Whitehall Fire Department represented the Borough in Pleasant Hills' annual National Night Out parade. Mayor Nowalk stated that Whitehall Borough will not utilize SwiftReach notifications for our National Night Out this year because of the increased calls for the Doverdell project. Mayor Nowalk does not want to desensitize residents to the emergency system.
- Mayor Nowalk stated that the Chief reports that last week several cars were entered on Parkvue, Maryal and E. Barlind Drives. All the vehicles had been left unlocked giving thieves easy access to loose change, gift cards, and a couple of purses. The Chief would like to remind residents that the Police Department depends on their help in keeping Whitehall the safe community that it is. Please lock your car and home doors. Mayor Nowalk stated that officers walk door to door to investigate, a hallmark of good police work.
- Mayor Nowalk stated that Linda Book sent an email to Chief Henderson commending Officer Artman and dispatchers for responding to her call about a wandering dog on Weyman Road.

SOLICITOR:

Mr. Firman stated that the Resolution amending the Fee Resolution has been on public display for the past two weeks. He asked to read the Resolution in summary form.

M-6 Mr. McKown moved, seconded by Mr. Lahr to read the Resolution in summary form. The motion carried unanimously.

M-7 After the reading of the Resolution, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Resolution No. is 945.

Mr. Firman stated that Resolution No. 945 did not include fees for commercial occupancy inspections. He presented a second Resolution to include them.

M-8 Mr. Lahr moved, seconded by Mr. Veith to read the Resolution. The motion carried unanimously.

M-9 After the reading of the Resolution, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote, Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy and Mr. Veith voted yes. The motion carried unanimously. The Resolution No. is 946.

Mr. Firman stated that he prepared a first amendment to the Building Inspection Underwriters of PA, Inc. agreement. The amended agreement includes commercial occupancy inspections. Mr. Firman requests authorization of the proper Borough officials to sign the amended agreement.

M-10 Mr. Lahr moved, seconded by Ms. Book to authorize the proper Borough officials to sign the amended agreement. The motion carried unanimously.

ENGINEER:

Ms. Omer reported on the following items; members of Council received written copies of the Engineer's report:

- Project Status Reports were given to Council.
- Doverdell Drive Watershed Project – Contract documents have been completed and the notice to proceed was issued on July 18<sup>th</sup>. Gateway received a preliminary construction schedule and will review and provide comments. Merante placed the precast manhole and inlet order the week of July 17<sup>th</sup>. Manholes and inlets will be delivered the week of September 11<sup>th</sup>. All precast concrete manufacturers in the area are backed up with the orders from the PA Rapid Bridge Program. Two public information meetings were held in the Community Room and both meetings were well attended. 97 households provided contact information so they can receive project updates during construction. A preconstruction meeting will be scheduled in early August. Construction will begin in mid-September.

- Operations & Maintenance Plan – Preconstruction meetings were held for the 2017 Capital Lining Contract, the 2017 Sanitary Sewer Spot Lining Repair and the 2017 Sanitary Sewer Excavation Repair on July 28<sup>th</sup>. Construction on the aforementioned projects will begin soon.
- Echo Glen Watershed Study – Rudzik Excavating has essentially completed their work on the site. A site review was conducted to evaluate any deficiencies in the work. A small punch list was generated from the review. Rudzik is working to address the issues on the punch list. The storms of July 14<sup>th</sup> and 15<sup>th</sup> have created additional restoration work. As per the request of the South Hills Country Club, remediation work will not start until the fall.
- 2017 Road Program – The 2017 Road Program has been awarded to A. Folino Construction. The contractor has completed all of the drainage work and is continuing on the curb replacement on Margaret and Roberta. Milling and paving is tentatively scheduled for the week of August 7<sup>th</sup>.
- Frank Street Park – Mr. Leventry met on site with Dennis Flynn from Gateway Engineers this afternoon. Gateway will be requesting a meeting with the Parks Committee in the near future.

Ms. Omer stated that the Planning Commission is meeting tomorrow night and has a very full agenda.

Mayor Nowalk stated that he received a complaint from a South Hills Country Club member about the Echo Glen ponds. Mayor Nowalk believes that the ponds are an eyesore and encourages Borough Council and the Borough Engineer to find a more aesthetically pleasing solution.

Mr. Lahr stated that the ponds are necessary to help the residents of Echo Glen from being flooded by water from the Country Club. The Borough planted grass instead of rock lining the ponds, per the club's wishes. He suggested they install trees to hide the ponds.

Mr. McKown stated that the vegetation is newly planted and hasn't matured yet. Mr. Leventry stated that it will take two growing seasons for the plants to mature.

Ms. Omer stated that repairs and possible rock lining will be completed this fall per the Country Club's request so as not to interrupt golf season. The Country Club approved the initial design. They are welcome to plant trees to shield the ponds from view as long as the trees do not affect the function of the ponds.



MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Recreation Board Vacancy – One vacancy still remains on the Recreation Board. Teresa Lucchetti has applied for the position. The term is scheduled to expire at the end of this year. Ms. Lucchetti did attend the July Board meeting.

M-11 Mr. Lahr moved, seconded by Mr. McKown to appoint Teresa Lucchetti to the Recreation Board for a term expiring December 31, 2017. The motion carried unanimously.

- Zoning Permits – Following the restructuring of the Planning and Zoning Department, the process for the review of building permit applications has been revised. Under the new procedure, Mr. Dellett first reviews the application to make sure it complies under the zoning ordinance. It then moves on to the building code official for review. Many municipalities charge a separate fee for the zoning review. Mr. Leventry inquired if Council wishes to consider doing so. Mr. Nagy stated that it will be discussed at budget time.

- Code Enforcement Officer – Mr. Leventry stated that Mr. Dellett has prepared an advertisement for a new Code Enforcement Officer. Mr. Leventry requested Council give a salary range to be discussed at future interviews. A comparison of SHACOG communities shows the average salary for this type of position to be \$50,000-\$52,000.

M-12 Mr. McKown moved, seconded by Mr. Lahr to accept the \$50,000-\$52,000 salary range for the Code Enforcement Officer position. The motion carried unanimously.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

No report.

PLANNING & ZONING:

No report.

PUBLIC WORKS:

Mr. Nagy stated that he noticed a wet spot at Snyder Park on the first base line. He suggested looking at a new product called HYDRO-BLOK, which acts as a sponge. It is not overly expensive and could help solve a long-standing issue at that field. Mr. Lahr stated that the crushed brick that was installed at Union Park worked well after the recent heavy rains. Mr. Nagy suggested looking into the matter to see if it is something that Public Works could install.

PUBLIC SAFETY

Mr. McKown stated Mayor Nowalk approved a block party on Jewel Drive for August 13<sup>th</sup>.

Mr. McKown stated that the Chief reports that Allegheny County Health Department will begin their annual "Oral Raccoon Rabies Baiting Project" beginning the week of August 7<sup>th</sup>. Health Department employees will apply bait by hand either by foot or vehicles throughout Allegheny County. The Health Department states that the baits pose no appreciable risk to humans or pets.

RECREATION:

Mr. Leventry stated that the Summer Recreation Camp ended last week. There were no incidents.

DELEGATE REPORTS

ACBA – Ms. Book stated that the Fall Conference will be at Seven Springs in September. The board meeting is next month.

CHAMBER OF COMMERCE – Mr. Veith stated that the Chamber is in summer recess. The golf outing is September 18<sup>th</sup> at 12:30 PM. Mr. McKown stated that the second annual breakfast networking event was held last week and was successful. Greg Jones from EDS was the speaker. Mr. McKown also stated that the second annual Food Truck event will be this month at the Baldwin Whitehall High School.

EDS – Mr. Nagy stated that EDS moved their office to the GBU Building. There is more space and better parking there. The next meeting is at the end of the month.

MRTSA- Mr. McKown stated that MRTSA has started their budget process. Mr. Lahr stated that two ambulance services near Jefferson Hills recently combined due to financial reasons. He stated that it is important to fund MRTSA because we own it and it is the second largest ambulance service in Allegheny County. The City of Pittsburgh is first. Mr. McKown stated that MRTSA is currently loaning an ambulance to Brentwood Borough.

SHACOG- Mr. Veith stated that the golf outing was on July 27<sup>th</sup> at Lindenwood Golf Club. Mr. Veith stated that the next meeting is August 17<sup>th</sup>.

3RWW- Ms. Omer stated that Whitehall Borough has several projects eligible to submit to the DEP showing that they have met the requirements under the Consent Order. Ms. Book stated that there is an upcoming stormwater tour on September 22<sup>nd</sup>.

NEW BUSINESS:

Mrs. DePuy stated that she attended a session on the ethical dilemmas of social media for Boroughs. She thought the speaker was very informative. She requested that Council think about inviting the speaker to Whitehall to do a workshop on social media for Council.

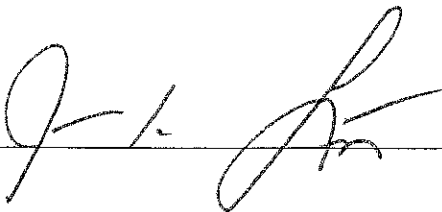
ADJORNMENT:

M-13 Ms. Book moved, seconded by Mr. McKown to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 8:55 PM.

READ AND APPROVED THIS DAY OF AUGUST 16, 2017:

Manager

A handwritten signature in black ink, appearing to be 'J. L. Smith', is written over a horizontal line. The signature is cursive and somewhat stylized.

