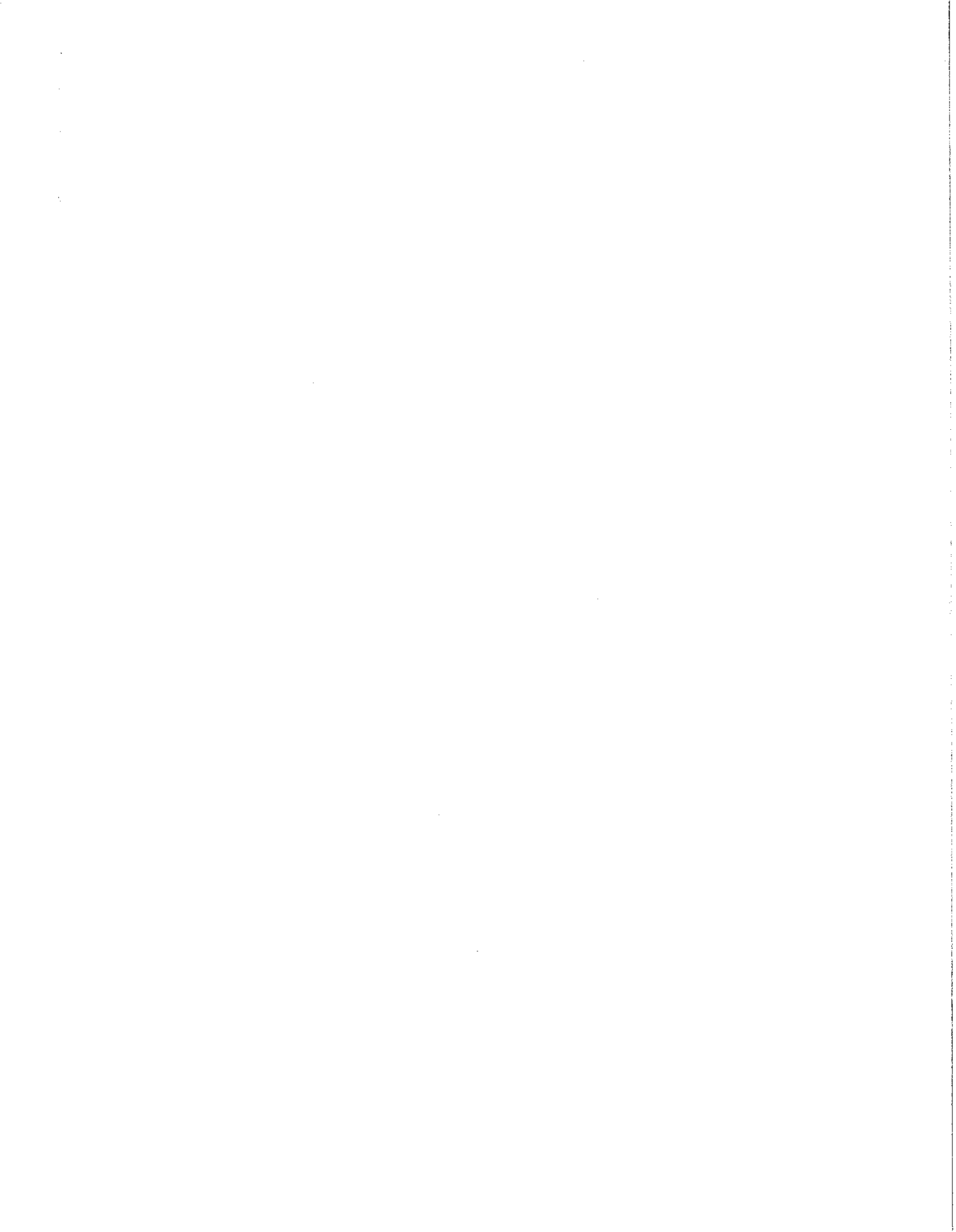


BOROUGH OF WHITEHALL
Notice of Meeting
June 6, 2018
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, June 6 2018, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
June 6, 2018

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – DePuy
- VI. Consideration of the Minutes of May 16, 2017
- VII. Public Hearing – LED Signs
- VIII. Citizens' Requests
- IX. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
- X. Reports of the Following Committees:
 - A. Recreation – Wotus, Nagy, Veith
 - B. Administrative Services – DePuy, McKown, Lahr
 - C. Library – Veith, Lahr, McKown
 - D. Planning & Zoning – Lahr, DePuy, Wotus
 - E. Public Works – Nagy, DePuy, Wotus
 - F. Public Safety – McKown, Veith, Nagy
- XI. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XII. New Business
- XIII. Adjournment



BOROUGH OF WHITEHALL

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| Payment to Roto Rooter Service – Approve | M-10 | 5 |
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BOROUGH OF WHITEHALL

Regular Meeting June 6, 2018

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, June 6, 2018, at 8:00 PM, for a regular meeting. President Book called the meeting to order, followed by the Pledge of Allegiance.

President Book announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Scott Rusmisl, Engineer

STAFF: James E. Leventry, Manager
Keith P. Henderson, Chief of Police
Courtney M. Wertz, Assistant Manager
Scott Dellett, AICP, Director of Planning, Zoning & Code Enforcement

SWEARING IN CEREMONY

Mayor Nowalk administered the oath of office to James Lostetter for the position of Police Officer.

Mayor Nowalk administered the oath of office to Casey Korey for the position of Police Officer.

CONSIDERATION OF BILLS & PAYROLL

Mrs. DePuy inquired about a tax refund listed on the bill list twice. The refunds are for two years.

M-1 Mrs. DePuy moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on June 6, 2018 for \$105,960.65 from the General Fund, \$28,998.10 from the Storm Sewer Fund, \$155,873.77 from the Sanitary Sewer Fund, \$218,826.37 from the Doverdell Drive Storm Sewer Fund and \$4,186.75 from the Capital Projects Fund be approved. The motion carried unanimously.

- M-2 Mrs. DePuy moved, seconded by Mr. Lahr that checks and transfers for \$10,043.13 from the General Fund and \$47,272.97 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mrs. DePuy moved, seconded by Mr. McKown, that General Fund payroll for the period ending May 25, 2018 for \$142,974.17, as presented to Council on June 6, 2018, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

- M-4 Mr. Lahr moved, seconded by Mr. Veith to approve the Minutes of the May 16, 2018 meeting as presented. The motion carried unanimously.

PUBLIC HEARING: LED SIGNS

Mr. Firman opened the public hearing on the Article XXIV Signs/LED Signs Ordinance Amendment. He turned the meeting over to Mr. Dellett. Mr. Dellett gave background information and provided a summary of the proposed ordinance.

- M-5 Mr. Lahr moved, seconded by Mr. Veith to close the public hearing. The motion carried unanimously.
- M-6 Mr. McKown moved, seconded by Mr. Lahr to read the Ordinance in summary form. The motion carried unanimously.
- M-7 After the reading of the Ordinance, Mr. McKown moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Ordinance No. is 1109.

CITIZENS' REQUESTS:

Rosemary Grogran 4431 E. Lawnview, appeared before Council to thank Ms. Wertz for her work cleaning the Community Room Kitchen and assigning storage space for the various groups that use the space.

Helen Brincka, 84 Springmeadow Court, appeared before Council to thank Public Works for painting Pickelball lines on the basketball court at Snyder Park.

John Delia, 390 Streets Run Road, appeared before Council with concerns about flooding on Streets Run. Mr. Lahr stated that the area has had problems for a long time, it is a matter of finding the money for the project. It is a very complex problem. Mr. Rusmisl will update the cost benefit analysis for Council to review at budget time. The issues in that area relate to storm water not sanitary. Mr. Rusmisl will be in touch with Mr. Delia.

MAYOR:

Mayor Nowalk presented his report for May 2018:

| | |
|--|-----|
| EMS Assists..... | 150 |
| Court/Hearings/Pretrial | 99 |
| Accidents | 23 |
| Criminal Arrests (1 DUI). | 15 |
| Traffic Stops | 111 |
| Traffic Details | 82 |
| Written Traffic Citations. | 118 |
| Written Warnings Traffic Violations. | 73 |

Total amount of money collected and turned over to the Borough during May 2018, amounted to \$5,743.67 the breakdown is as follows:

| | |
|------------------------------------|------------|
| MVC from District Magistrate | \$2,278.48 |
| Crimes Code and Code violations | |
| from District Magistrate | \$1,393.15 |
| Parking Fines | \$1,640.00 |
| Copies | \$180.00 |
| Fines from Clerk of Courts..... | \$252.04 |

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that over the past three weeks, Officers have taken calls of fawns, fox, coyotes, groundhogs and even a black bear roaming the Borough. He would like residents to remember that feeding wildlife for personal enjoyment is against the law and unhealthy for the animals.
- Mayor Nowalk read a letter from a resident thanking Officer Newbould for his service and kindness. Recently the resident’s garage door was left open overnight and Officer Newbould alerted them to this fact. Having a 24/7 Dispatch Center allows for safety checks like this to be performed.

- Mayor Nowalk stated that a resident donated to the Library in honor of the Whitehall Borough Police Department. A bronze leaf has been added to the Giving Tree.
- Mayor Nowalk stated that he will be interviewed by PSAB at the upcoming conference in Hershey since he will miss the filming when they visit Whitehall. He stated that the Whitehall Wildlife Management Committee and Shade Tree Commission are willing and able to speak on camera also.
- Mayor Nowalk stated that he will be speaking at former Council Member Harold Berkoben's memorial service.
- Mayor Nowalk stated that the Eagle Scout Ceremony for Peter Koltas went well. Mayor Nowalk spoke at the ceremony.
- Mayor Nowalk provided an update on RADAR.

SOLICITOR:

Mr. Firman prepared an Ordinance regulating nonsewer toilet systems in the Borough.

M-8 Mr. McKown moved, seconded by Mr. Wotus to read the Ordinance in summary form and put it on public display. The motion carried unanimously.

Mr. Lahr inquired about prohibiting nonsewer toilet systems rather than regulating them.

Mr. McKown stated that there are circumstances when a nonsewer toilet could be needed such as large gatherings that would overwhelm the sewer system. The Borough cannot prohibit nonsewer toilets, only regulate them.

Mr. Nagy inquired if there are any septic systems in the Borough. Mr. Rusmisl stated that there a few.

Mayor Nowalk stated that nonsewer toilets should only be allowed for construction purposes and properties with septic tanks.

M-9 Mr. McKown moved, seconded by Mr. Wotus to rescind the previous motion and give the matter to the Planning & Zoning Committee for further discussion. The motion carried unanimously.

Mr. Firman will meet with the Planning & Zoning Committee to discuss the matter further.

Mr. Firman requested an executive session for two matters of litigation.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Merante's crew is currently installing yard drains in the rear yards between Sherwood and Meadow Green. They will be starting the sanitary sewer pipe bursting between 4747 and 4751 Meadow Green this week. Curb reconstruction along Doverdell Drive is tentatively scheduled to begin this week. Gateway met with residents and Merante today to discuss restoration.

- Operations & Maintenance Plan –Roto Rooter is currently completing the work for the 2017 Whitehall Sanitary Sewer Excavation Repair Contract.

M-10 Mr. Lahr moved, seconded by Mrs. DePuy to approve Payment Application No. 8 in the amount of \$47,823.18 to Roto Rooter Service Company. The motion carried unanimously.

- Rolling Hills/Norwin/McKee Storm Sewer Project – Gateway recently met with Mr. Hogan for a final review of the slope stabilization above the drainage swale in the rear yard. A pre-bid meeting with landscaping contractors was held this morning. Bids will be received on June 15th.
- 2018 Road Program –Gateway Engineers has been in contact with PA American Water Company. The low bid from Mele & Mele & Sons is being reviewed by them.
- Planning & Zoning – A meeting was held on May 29th with Dan Caste, Gateway and Whitehall regarding the acceptance of streets in Phase 4 of the Steeplechase development. Mr. Caste has agreed to a majority of the items.
- Frank Street Park –Plans and specifications for bidding have been prepared based on the most recent plan revisions requested and discussions with the Borough. The plans include converting the basketball court into parking with installation of access from the road, which is included in the Road Program. Also included is the construction of a 22' x 34' pavilion with electric, general site restoration. Removal of the existing playground equipment, installation of a bocce court and installation of horseshoe pits are to be considered as add alternates. The project bid opening was performed on May 31st. Only one bid was received from Golon, Inc. with a base bid amount of \$108,000 and an add

alternate amount of \$70,000. Mr. Rusmisl recommends rejecting the bid and rebidding the project in July.

M-11 Mr. McKown moved, seconded by Mr. Veith to reject the bid and rebid the Frank Park Project in July. The motion carried unanimously.

Mr. Leventry stated that the project is too small for larger companies to bid and smaller companies do not want to go through the bonding process.

Mrs. DePuy inquired about the difference between the Engineers Report and the Project Status Reports that Council receives. Project Status Reports are provided monthly and offer a detailed history of current projects while the Engineers Report only provides a two-week snapshot and action items.

Lois Van Antwerp, a resident of Doverdell Drive, stated that Merante's crew has been wonderful during the construction process.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Revised Fee Resolution – The revised Fee Resolution, which was amended to include fees for fire inspections of commercial properties, has been on public display for the past 21 days and will be presented to Council in summary form.

M-12 Mr. Lahr moved, seconded by Mr. Wotus to read the Resolution in summary form. The motion carried unanimously.

M-13 After the reading of the Resolution, Mr. McKown moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 972.

- Solid Waste and Recycling Contract Bids – For those vendors interested in participating in the SHACOG JointBid for the above-mentioned contract, a mandatory pre-bid meeting will take place on June 8, with the bid opening to occur on July 11. Ms. Wertz and Mr. Leventry will be attending.
- SHACOG Salt Contract – Cargill, Inc. recently informed the participating communities that they will extend the existing contract for a third and final year. The cost will be \$70.93 per ton.

- SHACOG Bid Concurrence – Bids for the SHACOG Joint O&M Preventative Maintenance – Year 8 contract were opened on May 15th. The low bid was received from State Pipe Services in the amount of \$82,971.50, of which \$31,231.00 will be Whitehall's share. Council will need to vote to concur with the awarding of this bid.

M-14 Mr. Lahr moved, seconded by Mr. McKown to concur with the awarding of the SHACOG Joint O&M Preventative Maintenance -Year 8 contract. The motion carried unanimously.

- Emergency Management Agency Class for Elected Officials – Deputy Chief Gagorik has provided a list of potential dates for this class. The training session will take place at Fire Station #1. Council chose September 4th at 7 PM.
- Residential Rental Inspections – BIU sent letters to owners of residential properties last week in an effort to begin scheduling the inspections.
- Pool Pass Request – Beth Kocsis, who is employed by Literacy Pittsburgh, and works closely with the refugees at Prospect Park and the Whitehall Library staff, is requesting permission to purchase a pool pass. She is a resident of White Oak. She is hoping to be able to interact with the refugees at the pool as well as her regular duties.

Mr. Leventry clarified that this is a one-time exception, not the creation of a new category of pool passes for social workers.

M-15 Mr. McKown moved, seconded by Mr. Veith to allow Ms. Kocsis to purchase a pool pass. The motion carried unanimously.

RECREATION

Mr. Wotus stated that the next Recreation Board meeting is on Monday. The Recreation Committee met with representatives of the sports organizations last night to discuss field usage and permitting. All parties present were comfortable with the plan that was chosen.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. Veith stated that the next Library Board meeting is on Wednesday. He reminded staff to provide Paula Kelly with any documents that need translated. Chief Henderson has been gathering forms from Emergency Services to be translated.

PLANNING & ZONING:

Mr. Lahr stated that the next Planning Commission meeting will be June 13th. The Sisters of Saint Francis group will be in attendance to discuss 55+ Senior Living.

PUBLIC WORKS:

Mr. Nagy stated that the Hydro-Blok at Snyder Park seems to be working.

PUBLIC SAFETY:

Mr. McKown stated that the interview process and background investigation of the final candidate for the position of Patrol Officer has been completed. The Chief requests that Council extend to candidate Nathan Meyer, a conditional offer of employment for the position of entry level Police Officer in the Whitehall Borough Police Department contingent upon completion of a physical and psychological examination and successful completion of a one-year Probationary period. Meyer to start July 9, 2018 followed by six months of basic training at the Allegheny County Police Training Academy.

M-16 Mr. McKown moved, seconded by Mr. Lahr to extend to candidate Nathan Meyer, a conditional offer of employment for the position of entry level Police Officer in the Whitehall Borough Police Department contingent upon completion of a physical and psychological examination and successful completion of a one-year Probationary period. The motion carried unanimously.

Mr. McKown stated that the sidewalk in front of the Police Department is unlevel. Mr. Leventry stated that the steps are also in need of repair. It will be looked at as a capital project at budget time.

Mr. McKown stated that contract negotiations with the Police will begin soon. Mr. McKown, Mr. Leventry and Ms. Wertz will negotiate on behalf of the Borough. Council agreed.

Mr. McKown requested an executive session for a legal matter.

Mr. McKown stated that all three members of the Civil Service Commission have/are resigning effective the completion of this hiring process. Mr. Leventry will advertise for the open positions. There are no qualifications for the position, training is offered. Testing experience is helpful but not necessary. Mr. Leventry has received written interest from two people and verbal interest from a third.

Mr. Lahr inquired about the status of the transfer of ownership of Fairhaven Provost Road. Mr. Leventry stated that it is under legal review.

DELEGATE REPORTS

ACBA – Ms. Book stated that the Quarterly Board Meeting is tomorrow evening. The Annual Conference in Hershey is coming up this month. PSAB will be voting on seven initiatives.

CHAMBER OF COMMERCE – Mr. Wotus stated that the next Chamber meeting is tomorrow at South Hills Country Club. Whitehall Librarian Paula Kelly will be a guest speaker. There is a women's luncheon on Friday. The Golf Day will be June 18th at South Hills Country Club. A networking event is planned for June 20th from 5-7 PM at the new Whitehall House on Brownsville Road.

EDS – Mr. Nagy stated that EDS has major funding requests for six watershed projects. The Bakery Incubator in Mt. Oliver is going well.

MRTSA- Mr. McKown stated that Whitehall Borough's assessment for 2019 will be \$164,043.16. That is an increase of \$34,221.72.

SHACOG- Mr. Veith stated that recycling will be the biggest challenge haulers face with the upcoming contract. 60% of the recycling in the US is exported to China but they are no longer accepting "contaminated" shipments. An effort to educate residents on what is and is not recyclable will be needed. Mr. Leventry stated that haulers will be providing information to municipalities to share.

NEW BUSINESS:

Mr. Lahr thanked the Whitehall Green Thumbers for all the planting they do for the Borough.

Mayor Nowalk complimented Ms. Book on the Annual Memorial Day Ceremony. She did a great job.

ADJORNMENT:

M-17 Mr. McKown moved, seconded by Mr. Lahr to recess the meeting in honor of Raymond Book and Harold Berkoben. The motion carried unanimously.

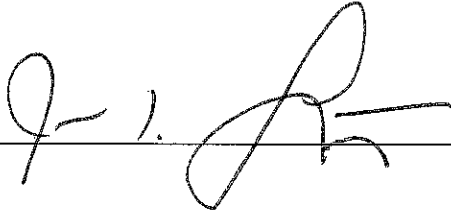
The meeting recessed at 9:40 PM

M-18 Mr. Lahr moved, seconded by Mr. Wotus to reconvene and adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 10:22 PM.

READ AND APPROVED THIS DAY OF JUNE 20, 2018:

Manager

A handwritten signature in black ink, appearing to be "J. Lahr", written over a horizontal line.

