



BOROUGH OF WHITEHALL
Notice of Meeting
September 19, 2018
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, September 19 2018, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
September 19, 2018

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – DePuy
- VI. Consideration of the Minutes of September 5, 2018
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmiser
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- IX. Reports of the Following Committees:
 - A. Recreation – Wotus, Nagy, Veith
 - B. Administrative Services – DePuy, McKown, Lahr
 - C. Library – Veith, Lahr, McKown
 - D. Planning & Zoning – Lahr, DePuy, Wotus
 - E. Public Works – Nagy, DePuy, Wotus
 - F. Public Safety – McKown, Veith, Nagy
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting September 19, 2018

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, September 19, 2018, at 8:00 PM, for a regular meeting. President Book called the meeting to order, followed by the Pledge of Allegiance.

President Book announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Glenn P. Nagy
William J. Veith
John A. Wotus
Irving S. Firman, Solicitor (Arrived at 8:02 PM)
Scott Rusmisl, Engineer

Absent: Robert J. McKown
James F. Nowalk, Mayor

STAFF: James E. Leventry, Manager
Keith P. Henderson, Chief of Police
Courtney M. Wertz, Assistant Manager

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mrs. DePuy moved, seconded by Mr. Veith, that the bills contained on the bill list presented to Council on September 19, 2018 for \$172,607.43 from the General Fund, \$49,203.63 from the Sanitary Sewer Fund and \$271,565.81 from the Doverdell Drive Storm Sewer Fund be approved. The motion carried unanimously.
- M-2 Mrs. DePuy moved, seconded by Mr. Wotus that checks and transfers for \$5,809.36 from the General Fund and \$48,882.41 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mrs. DePuy moved, seconded by Mr. Lahr, that General Fund payroll for the period ending September 14, 2018 for \$151,600.49 as presented to Council on September 19, 2018, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

Mr. Wotus pointed out a misspelling on page 4. Ms. Wertz will make the revision.

M-4 Mr. Lahr moved, seconded by Mr. Wotus to approve the Minutes of the September 5, 2018 meeting with corrections. The motion carried unanimously.

CITIZENS' REQUESTS:

Bob & Terry Rusnak, 4115 McKee Drive, appeared before Council to discuss a water issue in their backyard. Mr. Rusmisel stated that the sewer lines in the area were televised and show Borough lines to be clear. He is still waiting for one video from Roto Rooter then he will share the videos with Mr. & Mrs. Rusnak. It appears that there is a natural spring in the backyard. There is a backwater valve at the property. Mrs. Rusnak stated that there is sanitary sewage in their yard. Mr. Rusmisel stated that backwater valves prevent the sanitary from backing up into the house. As a result, it backs up into the fresh air vent. Mr. Rusmisel has contacted the Rusnak's contractor and will follow up with them further. The lines in the area are in the best condition that they can be currently. Gateway is proceeding with a Wet Weather Study which will address bigger projects in the Borough.

Joe Cornell, 1210 Pleasantvue Drive, appeared before Council to provide an update on BWAA's activities since the last Council meeting. He thanked Council for their help with park improvements. The BWAA will be hosting a tournament this weekend at Prospect Park.

MAYOR:

No report.

SOLICITOR:

Mr. Firman stated that the Ordinance regarding Commercial Occupancy Registration and Permits has been on public display for two weeks. He requested to read it in summary form.

M-5 Mr. Lahr moved, seconded by Mrs. DePuy to read the Ordinance in summary form. The motion carried unanimously.

M-6 After the reading, Mr. Lahr moved for adoption. Mr. Wotus seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Ordinance No. is 1112.

Mr. Firman requested an executive session after the meeting to discuss matters of real estate and litigation.

ENGINEER:

Mr. Rusmiser reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Work is ongoing. The road was milled today and is slated to be paved on Saturday, weather depending. Notices will be sent on Friday to residents regarding the paving schedule. Wall restoration continues. The existing slope in the rear yards of Borelli, Sabo and Klein moved over the weekend. Minor cracking in the slope on the Klein parcel was repaired in June of this year. A geotechnical engineer from Gateway reviewed the new slide on the 12th. It is a nuisance slide that while shallow, needs repaired.
 - Operations & Maintenance – Roto Rooter is currently completing the work for the 2018 Whitehall Sanitary Sewer Excavation Repair Contract.
- M-7 Mr. Lahr moved, seconded by Mr. Wotus to approve Payment Application No. 1 in the amount of \$71,316.00 to Roto Rooter Service Company. The motion carried unanimously.
- Rolling Hills/Norwin/McKee Storm Sewer Project – Fairfield Landscaping submitted a final Payment Application No. 1 with signatures on September 7th. The final Payment Application is in the amount of \$16,550.00.
- M-8 Mr. Lahr moved, seconded by Mr. Wotus to approve Payment Application No. 1 & Final in the amount of \$16,550.00 to Fairfield Landscaping. The motion carried unanimously.
- 2018 Road Program – A meeting with Mele & Mele & Sons, Inc. to mark out inlet and curb repairs was held on September 12th. Inlet and curb work started this week.
 - Echo Glen Storm Sewer – The easement from Chad Ott was received. All easements will be submitted for recording.
 - June 20th Storm Event – Roto Rooter revised their schedule and will start the backwater valve installations the week of September 17th. They are planning on utilizing 2 excavation crews. The Borough received another backwater valve request for 4220 McKee Drive.

M-9 Mr. Lahr moved, seconded by Mr. Wotus to install a backwater valve at 4220 McKee Drive subject to the Engineer's recommendation. The motion carried unanimously.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Road Acceptance – The Borough has received written confirmation that PennDOT has officially accepted ownership of Fairhaven Road and Stewart Avenue.
- Planning Module Resolution – Council will be asked to adopt a Resolution approving the sewage planning module for development of the former Sisters of St. Francis property. The Resolution has been on public display for the past two weeks and will be presented to Council in summary form.

M-10 Mr. Lahr moved, seconded by Mr. Wotus to read the Resolution in summary form. The motion carried unanimously.

M-11 After the reading of the Resolution, Mr. Wotus moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 975.

- PMHIC Resolution – Council will be asked to adopt a Resolution which would allow the Borough to join the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) in order to obtain a health insurance plan for members of the police department.

M-12 Mr. Lahr moved, seconded by Mr. Nagy to read the Resolution in its entirety. The motion carried unanimously.

M-13 After the reading of the Resolution, Mr. Lahr moved for adoption. Mrs. DePuy seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 976.

The agreement is for 3 years. It is a more stable plan and should see minor increases in price instead of large jumps like the UPMC plan. This plan costs 17% more while the UPMC plan would have cost 35% more.

ASSISTANT MANAGER:

Ms. Wertz had one item for consideration at the meeting.

- File Purge – At the last Council meeting a Resolution was placed on public display approving the destruction of records per the Municipal Records Act.

M-14 Mrs. DePuy moved, seconded by Mr. Wotus to read the Resolution in summary form. The motion carried unanimously.

M-15 After the reading of the Resolution, Mr. Veith moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 977.

Mr. Lahr thanked Ms. Wertz for her hard work on the Borough Magazine.

RECREATION

Mr. Wotus stated that the Recreation Board met last Monday. Community Day was discussed and financials were reviewed. Community Day operated at a loss of roughly \$2,000. Race registration was up this year, due to online registration. Mr. Lahr stated that the event needed to be marketed better so residents know that it is happening.

ADMINISTRATIVE SERVICES:

Mrs. DePuy stated that she received her NIMS training certificate. All of Council, the Mayor, Manager, Assistant Manager, Fire Chief, Chief of Police and Deputy Chief attended the training. All certificates should be given to Ms. Wertz for record keeping.

Mrs. DePuy stated that when completing the recreation survey for the parks committee, it reminded her that the parks in Whitehall are neighborhood parks, meant for locals. That is something to keep in mind for the 5 Year Plan.

LIBRARY:

Mr. Veith introduced Helen Dubina of the Library Board to give a report.

PLANNING & ZONING:

Mr. Lahr stated that a detailed memo was sent to Council about all the developments in the Borough.

PUBLIC WORKS:

No report.

PUBLIC SAFETY:

Mr. Veith stated that Whitehall Borough accounted for 5.35% of calls to Animal Control in August.

Mr. Veith stated that on Saturday, September 8th, the Whitehall Police Department sponsored its 24th Annual Hunter Trapper Education Course in the Borough's Community Room. Thirty students attended this year's class. The Chief would like to recognize Fox's Pizza, Giant Eagle and Schneider's Dairy for their ongoing support of this program.

Mr. Veith stated that the Chief reports six Whitehall Officers are taking SIMTAC Training this week. This is an interactive video program, where officers are exposed to different shoot/don't shoot scenarios. This is being provided through the SHACOG Chiefs.

Mr. Veith stated that the Chief reports that the Police department has switched its mobile devices from Verizon Wireless to AT&T FirstNet. This is a Dedicated Cellular Network designed to give first responders a clear channel of communications on AT&T Cellular Towers. This covers Calls, Texting and DATA. The Whitehall Fire Company has joined as well.

Mr. Lahr stated that the Fire Company's recent fund drive raised \$115,000. The donation amount was increased but the number of donors remained the same. MRTSA is in a similar situation.

DELEGATE REPORTS

ACBA -- Ms. Book stated that Mr. Veith is attending the upcoming ALOM Conference. Ms. Book and Mrs. DePuy will be attending the PSAB Conference this Fall.

CHAMBER OF COMMERCE -- Mr. Wotus stated that the last Chamber luncheon was on September 5th. Representatives from Baldwin Whitehall School District and Brentwood School District were present. The next meeting is October 3rd.

EDS -- Mr. Nagy stated that Greg Jones is transitioning from a full-time employee at EDS to part time. EDS is looking to hire an Office Manager to take over the day to day duties.

MRTSA- No report.

SHACOG- Mr. Veith stated that he was recently in Boston, MA and saw advertising for the new recycling rules. Mr. Leventry stated that his article in the upcoming Borough Magazine talks extensively about the new rules. If residents have any doubt about whether or not an item is recyclable, throw it in the trash to be safe. Mr. Veith stated that the next SHACOG meeting will be tomorrow night at Whitehall Borough.

NEW BUSINESS:

Mrs. DePuy inquired about the status of the cell tower lease. Mr. Veith will contact the cell company and report back.

Ms. Book stated that she will be hosting a viewing of Whitehall Borough's episode on PCN TV on Saturday, September 22nd in the Community Room from 1-3PM.

Mr. Nagy requested that the meeting be adjourned in honor of Sharon McGinnis Young, one of the founding McGinnis sisters.

ADJORNMENT:

M-16 Mr. Wotus moved, seconded by Mrs. DePuy to adjourn the meeting in honor of Sharon McGinnis Young. The motion carried unanimously.

The meeting adjourned at 9:10 PM.

READ AND APPROVED THIS DAY OF OCTOBER 3, 2018:

Manager

