

BOROUGH OF WHITEHALL
Notice of Meeting
November 7, 2018
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, November 7 2018, at 8:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
November 7, 2018

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – DePuy
- VI. Consideration of the Minutes of October 17, 2018
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- IX. Reports of the Following Committees:
 - A. Planning & Zoning – Lahr, DePuy, Wotus
 - B. Public Works – Nagy, DePuy, Wotus
 - C. Public Safety – McKown, Veith, Nagy
 - D. Recreation – Wotus, Nagy, Veith
 - E. Administrative Services – DePuy, McKown, Lahr
 - F. Library – Veith, Lahr, McKown
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XI. New Business

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting November 7, 2018

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, November 7, 2018, at 8:00 PM, for a regular meeting. President Book called the meeting to order, followed by the Pledge of Allegiance.

President Book announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Scott Rusmisl, Engineer

STAFF: James E. Leventry, Manager
Keith P. Henderson, Chief of Police
Courtney M. Wertz, Assistant Manager

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mrs. DePuy moved, seconded by Mr. McKown, that the bills contained on the bill list presented to Council on November 7, 2018 for \$176,495.60 from the General Fund, \$24,389.95 from the Storm Sewer Fund, \$18,776.10 the Sanitary Sewer Fund, \$230,719.01 from the Doverdell Drive Storm Sewer Fund and \$6,559.26 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mrs. DePuy moved, seconded by Mr. McKown that checks and transfers for \$8,540.31 from the General Fund and \$47,654.19 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mrs. DePuy moved, seconded by Mr. Lahr, that General Fund payroll for the period ending October 26, 2018 for \$142,328.42 as presented to Council on November 7, 2018, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

Mrs. DePuy inquired about the language used to describe the motion adding Ms. Wertz as an emergency check signer. She felt it needed to be stronger. Mr. McKown stated that the minutes accurately describe the actions that Council approved. Mr. Leventry stated that WesBanco will require a Resolution at the start of 2019 listing all the check signers which will reinforce Ms. Wertz's position. Mr. McKown stated that Mr. Yevins also acts as a "check" on the system to ensure proper procedures are adhered to.

M-4 Mr. McKown moved, seconded by Mr. Wotus to approve the Minutes of the October 17, 2018 meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Harold Plusa, 4647 Doverdell Drive, appeared before Council with two Code Enforcement issues. Mr. Leventry stated that Mr. Zeoli was out today to investigate the two issues that Mr. Plusa spoke of. The first issue concerning trees on Sherwood poses no danger to the public as the trees are not dead. The Borough can ask the property owner to remove the trees but cannot compel them as no violation exists. Mr. Zeoli will speak with the property owners. The overgrowth that Mr. Plusa referenced at 4617 Doverdell is not a violation as it is a garden area, not a yard. The house is currently for sale and there is no owner to cite for any potential violations. The realtor said the house "poses challenges" for selling but is working with the Borough.

Joe Cornell, 1210 Pleasantvue Drive, appeared before Council on behalf of the BWAA to thank Council for removing trees at Prospect Park. The BWAA's recent tournament there was a success. Mr. Cornell provided an update on BWAA's activities and grant opportunities they are pursuing. Mr. Cornell requested permission to place a 10 x 20 conex box behind the concession stand at Prospect Park to be used as storage for the BWAA. Council would like to see more specifications about the storage container before granting approval. Mrs. DePuy invited Mr. Cornell to the Parks Master Plan meeting tomorrow evening in the Community Room to give input on the parks' designs. Mr. Cornell also stated that the BWAA is looking to host "teaching days" for the residents of Prospect Park to introduce them to the game of baseball.

Jeremey Rose, 3226 Longwood Drive, appeared before Council regarding a letter he received about removing a basketball hoop located in the right of way on his property. Mr. Firman stated that it is longstanding law in Pennsylvania that no structures are allowed in a right of way. Mr. Firman will speak with Mr. Rose tomorrow about his specific situation.

Shane Shaneman, 5039 Parkvue Drive, appeared before Council regarding the same letter that Mr. Rose spoke about. Mr. Firman will also contact him tomorrow.

MAYOR:

Mayor Nowalk presented his report for October 2018:

EMS Assists.....	141
Court/Hearings/Pretrial	130
Accidents	22
Criminal Arrests (1 DUI).	21
Traffic Stops	88
Traffic Details	95
Written Traffic Citations.	50
Written Warnings Traffic Violations.	62

Total amount of money collected and turned over to the Borough during October 2018, amounted to \$6,409.06 the breakdown is as follows:

MVC from District Magistrate	\$1,566.10
Crimes Code and Code violations	
from District Magistrate	\$1,479.52
Parking Fines	\$ 860.00
Copies	\$ 225.00
Fines from Clerk of Courts	\$2,178.44

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that last month Officer Brett Newbould attended a one week training class on Criminal Investigations at the Allegheny County Police Training Academy. Officer Newbould pursued this training on his off time and did not expense any costs to the Borough. His actions speak to the quality of Officers that we have at Whitehall Borough and their willingness to improve themselves.
- Mayor Nowalk stated that Officers Lostetter and Korey attended multiple training classes this week. On Monday and Tuesday they attended the BASIC ALERT Training offered by the SHACOG CIRT Team. This is interactive training on confronting an active shooter. (This training was scheduled prior to the recent incident in Squirrel Hill). Today they attended Defensive Driver’s Training at PITT Raceway. This training is offered through the SHACOG Police Chiefs Advisory Committee.
- Mayor Nowalk stated the he and Deputy Chief Gagorik attended a lecture by Professor David Harris at the University of Pittsburgh regarding body cams. It was very interesting and informative.

- Mayor Nowalk stated that the Bhutanese Presentation went very well. The audience was very interested in the topics presented. Mr. Lahr stated that next time the topic of elections and voting should be covered as he is aware of a situation that occurred on Tuesday where there were no translators present at polling locations. Mr. Wotus stated that the event was a great opportunity for the Bhutanese Community to learn about Whitehall Borough. He would like to see an event where we can learn about their culture to help foster more understanding. Mayor Nowalk stated that Paula Kelly did an excellent job putting the event together.
- Mayor Nowalk stated that he spoke at the candle light vigil on Friday night at Prospect Park. It was a very powerful and moving ceremony. His remarks will be sent to the Heinz History Center. Mr. Wotus stated that it was a very emotional evening.

SOLICITOR:

No report.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – The slide repair at Borelli's, Klein's and Sabo's began on Monday the 5th. Work is progressing as weather permits.
 - Operations & Maintenance Plan – Roto Rooter is currently completing the work for the 2018 Whitehall Sanitary Sewer Excavation Repair Contract.
- M-5 Mr. Lahr moved, seconded by Mr. Wotus to approve Payment Application No. 2 in the amount of \$72,606.20 to Roto Rooter Service Company. The motion carried unanimously.
- Operations & Maintenance Plan – State Pipe Services has started work for the 2018 Whitehall Borough Sanitary Sewer CCTV Contract.
- M-6 Mr. Lahr moved, seconded by Mr. Wotus to approve Payment Application No. 1 in the amount of \$21,618.20 to State Pipe Services, Inc. The motion carried unanimously.
- 2018 Road Program – All construction work for the 2018 Road Program is complete except for minor punchlist items and the parking lot paving at Frank Park.

- Frank Street Park – A meeting was held to discuss the paving on October 25th and the work is expected to be performed at the beginning of November. Duquesne Light is in the process of setting up electric service at the park.
- June 20th Storm Event – Roto Rooter has completed all backwater valve installations.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Residential Inspection and Registration Ordinance Amendment – The Ordinance that would exempt rental units occupied by the owner’s spouse, child and parent from inspection has been on public display on the past three weeks. It will be presented to Council in summary form for adoption.
- M-7 Mr. McKown moved, seconded by Mr. Lahr to read the Ordinance in summary form. The motion carried unanimously.
- M-8 After the reading of the Ordinance, Mr. McKown moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Ordinance No. is 1113.
- Proposed Ordinance Amending Chapter 75: Property Maintenance – Following conversations with the inspectors from BIU, the Borough staff is recommending that Council consider amending the above Chapter. The Property Maintenance Code that the Borough currently uses is the 1996 version. Staff recommends updating it to the 2015 version.
- M-9 Mr. Lahr moved, seconded by Mr. McKown to place the Ordinance on public display. The motion carried unanimously.
- Pool Electrical Repairs – The electrical equipment failure that almost caused a delay to opening the pool this year has been resolved. The new components are now in place.
 - Mowing Bids – The Borough will be opening bids for a new mowing contract on December 4th at 10 AM.

- Release Agreement – The owners of 4578 Doverdell Drive would like their own contractor to perform certain restoration to their property and have signed a release agreement in consideration of payment from the Borough in the amount of \$8,400.00. Council will need to authorize the proper officers of the Borough to sign the agreement.

M-10 Mr. Lahr moved, seconded by Mrs. DePuy to authorize the proper officers of the Borough to sign the agreement. The motion carried unanimously.

- Settlement Agreement – The Borough received the settlement agreement from the South Hills Country Club. Council will need to authorize final execution of the agreement.

M-11 Mr. Lahr moved, seconded by Mr. Veith to authorize final execution of the agreement. The motion carried unanimously.

Mr. Veith stated that he spoke with residents in the Steeplechase community who state their units cannot accommodate the 95-gallon toters for trash collection. Mr. Leventry stated that he spoke with the Steeplechase management company and other townhouse associations in the Borough about the storage issue. Residents can opt out of receiving a toter by calling the Borough office. Residents may use smaller toters but they will have to purchase those on their own. Waste Management will offer manual collection for areas that cannot/will not do automated collection. Residents will still be able to place a bag at the curb for collection.

Council discussed the color of the new toters.

M-12 Mr. McKown moved, seconded by Mr. Lahr to choose Forest Green as the color of the new toters. The motion carried unanimously.

Mr. Leventry stated that he spoke with the concession stand vendor at the Swimming Pool and they will no longer sell candy cigarettes.

ASSISTANT MANAGER:

Ms. Wertz reminded Council that a public meeting for the Parks Master Plan will be held tomorrow evening in the Community Room from 6:30 PM to 8:30 PM.

PLANNING & ZONING:

No report.

PUBLIC WORKS:

Mr. Nagy thanked Mr. Leventry for his persistence in getting a section of Provost Road paved. Mr. Nagy stated that McNeilly Road is now open.

Chief Henderson stated that he has spoken with Foremen on both the Streets Run/Brownsville Road Bridge and Stewart Bridge projects. Both companies project that these bridges will be open to traffic by the end of November.

PUBLIC SAFETY:

Mr. McKown requested an executive session for a personnel matter.

RECREATION

Mr. Wotus stated that the Recreation Board will be meeting next Monday.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. Veith stated that the Whitehall Borough Public Library will be receiving assets and an annual endowment from the Beth Israel Center that is closing in Jefferson Hills. Whitehall resident Howard Lang was instrumental in getting this award for the Library.

DELEGATE REPORTS

ACBA – Ms. Book stated that the annual membership meeting will be on December 6th. The deadline for resolutions to be submitted to PSAB is approaching.

CHAMBER OF COMMERCE – Mr. Wotus stated that there is a meeting tomorrow at the Baldwin Library to discuss the Chamber's website. There is a women's luncheon on Friday at the South Hills Country Club. Mr. McKown attended the last Chamber luncheon. He stated that the speaker cancelled so a general discussion occurred. The Chamber was presented with an \$7,800 check from the golf outing.

EDS – Mr. Nagy stated that there will be a board meeting on Thursday to discuss restructuring as Mr. Jones leaves EDS. A firm is helping EDS search for a new director.

MRTSA – Mr. McKown stated that MRTSA will max out its line of credit before the end of the month. The Finance Committee will meet again to discuss their financial situation and staffing issues. Two of the new ambulances have been received.

SHACOG – Mr. Veith stated that recycling is still a hot topic of discussion. SHACOG received fuel price adjustments for salt delivery. The cost only increased 1.5% compared to the average of 30%. Mr. Leventry explained that the SHACOG contract is very large therefore we receive better rates. Mr. Veith stated that the SHACOG Fire Chiefs recently met and stated that their largest issue is lack of communication between municipalities and fire departments. We are fortunate that this is not an issue in Whitehall Borough.

NEW BUSINESS:

Mr. McKown suggested cancelling the next Council meeting as it falls on the Wednesday before Thanksgiving. Mr. Leventry stated that Council has two public meetings scheduled and advertised on November 10th and 17th at 9 AM where they can conduct regular business. Council rejected this suggestion.

Mr. Wotus stated that Baldwin High School recently opened the Baldwin Bean – a coffee shop for students to work at and gain real life experience. Mr. Wotus cannot attend the November 17th Budget Meeting but will call in and participate by phone.

Mayor Nowalk stated that he is selling raffle tickets for the Baldwin Whitehall Friends of the Theater Arts. Tickets are \$5.00.

Mr. Veith stated that he toured the Residence of Whitehall recently. They are slated to open by the end of the year. It is a very nice facility. Rents will range from \$2,600 to \$4,000 per month.

Mr. Lahr stated that he received a letter from a resident requesting a “Deer Crossing” sign to be installed. Chief Henderson stated that the Borough has too many signs as it is and that people ignore signs. Deer cross all streets in the Borough so signs would be ineffective.

Ms. Book stated that the Annual Veteran’s Day Celebration will be November 11th at 11 AM in the Community Room.

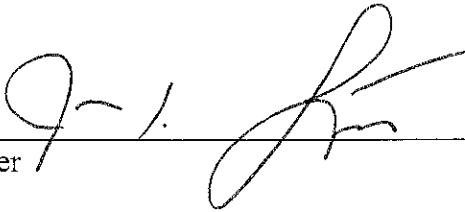
ADJORNMENT:

M-13 Mr. Wotus moved, seconded by Mr. Veith to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 9:30 PM.

READ AND APPROVED THIS DAY OF NOVEMBER 21, 2018:

Manager

A handwritten signature in black ink, appearing to be "J. L. Smith", written over a horizontal line.

