

BOROUGH OF WHITEHALL
Notice of Meeting
December 19, 2018
8:00 PM

The Council of the Borough of Whitehall will meet Wednesday, December 19, 2018, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
December 19, 2018

- I. Announcement - Residents to Sign In to Speak during Citizens' Requests
- II. Call to Order
- III. Pledge of Allegiance
- IV. Announcement – All Meetings will be Recorded Auditorily and Visually
- V. Roll Call
- VI. Consideration of Bills and Payroll – DePuy
- VII. Consideration of the Minutes of December 5, 2018
- VIII. Announcement - Speakers Allotted Three Minutes to Present their Initial Comments
- IX. Citizens' Requests
- X. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisl
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- XI. Reports of the Following Committees:
 - A. Recreation – Wotus, Nagy, Veith
 - B. Administrative Services – DePuy, McKown, Lahr
 - C. Library – Veith, Lahr, McKown
 - D. Planning & Zoning – Lahr, DePuy, Wotus
 - E. Public Works – Nagy, DePuy, Wotus
 - F. Public Safety – McKown, Veith, Nagy
- XII. New Business
- XIII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting December 19, 2018

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, December 19, 2018, at 8:00 PM, for a regular meeting. President Book called the meeting to order, followed by the Pledge of Allegiance. President Book announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
 Kathleen N. DePuy (Arrived at 8:25 PM)
 Philip J. Lahr
 Robert J. McKown
 Glenn P. Nagy
 William J. Veith
 John A. Wotus
 James F. Nowalk, Mayor
 Irving S. Firman, Solicitor
 Scott Rusmisl, Engineer

STAFF: James E. Leventry, Manager
 Courtney M. Wertz, Assistant Manager
 Keith P. Henderson, Chief of Police
 Jason C. Gagorik, Deputy Chief of Police

SWEARING IN CEREMONY

Mayor Nowalk delivered the oath of office to Officer Joseph Persichetti.

Mayor Nowalk delivered the oath of office to Officer Nathan Meyer.

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on December 19, 2018 for \$359,838.13 from the General Fund, \$108.00 from the Sanitary Sewer Fund, \$10,468.43 from the Doverdell Drive Storm Sewer Fund and \$2,225.00 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mr. Lahr that checks and transfers for \$5,885.19 from the General Fund and \$47,218.37 from the Payroll Fund be ratified. The motion carried unanimously.

M-3 Mr. McKown moved, seconded by Mr. Wotus, that General Fund payroll for the period ending December 7, 2018, for \$142,704.55 as presented to Council on December 19, 2018, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Mr. Wotus to approve the Minutes of the December 5, 2018 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Joe Cornell, 1210 Pleasantvue Drive, appeared before Council on behalf of the BWAA to request funds from Council for a grant from "Baseball Tomorrow." A handout was given to Council. BWAA is applying for a grant to install fencing along the baseball fields at Prospect Park. BWAA is contributing \$10,000 towards the estimated \$64,000 cost and asked Council for a \$10,000 contribution. The Parks Committee is working on concept plans for Prospect Park that call for the elimination of the smaller baseball field at Prospect Park and the enlarging of the other. BWAA's grant proposal does not fit with Council's long-term plan at the Park. Council inquired if BWAA could change their grant application to receive funds for field improvements or enlarging the field size. Council is willing to work with BWAA on grant applications but the projects need to fit into the Borough's long-term plans for the parks. The issue was tabled.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 6.8 percent of the calls to animal control services in November.
- Mayor Nowalk stated that the Chief reports that the Presents from Police project was a success and the Department has already delivered two Public Works trucks full of presents to the Aspinwall Police Department for delivery to Children's Hospital tomorrow. Department members will deliver one more truck load in person as well.
- Mayor Nowalk stated that the Chief reports that during 2018 the Department has collected over 250 pounds of unused prescription drugs from residents through the prescription drop box in the station lobby. These pills are destroyed through the District Attorney's Office and UPMC.

Mr. McKown inquired about how the community participated in the toy drive. Chief Henderson stated the Department put a notice on their Facebook page and started receiving donations within two days. Residents are still donating.

- Mayor Nowalk stated that he received a card from a resident thanking Chief Henderson for help with an issue regarding their son.
- Mayor Nowalk stated that he emailed Council a link to his “Comcast Newsmakers” appearance.
- Mayor Nowalk stated that earlier tonight he attended a Fred Rogers event and met two Whitehall residents.

SOLICITOR:

No report.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer’s report:

- Doverdell Drive Watershed Project – The slide repair is complete. Payment Application No. 15 has been prepared. It includes two Change Orders. Change Order No. 7 is for additional work for the slide repairs and installing a watertight manhole casting in the amount of \$12,055.02. Change Order No. 8 is for additional work around the endwall and debris removal from stream and culvert at the park in the amount of \$5,015.60.
- M-5 Mr. McKown moved, seconded by Mr. Lahr to approve Change Order No. 7 in the amount of \$12,055.02. The motion carried unanimously.
- M-6 Mr. Lahr moved, seconded by Mr. McKown to approve Change Order No. 8 in the amount of \$5,015.60. The motion carried unanimously.
- M-7 Mr. McKown moved, seconded by Mr. Lahr to approve Payment Application No. 15 in the amount of \$19,070.89 to A. Merante Contracting. The motion carried unanimously.
- Operations & Maintenance Plan – Robinson Pipe Cleaning Company has started work for the 2018 Whitehall Borough Sanitary Sewer Spot Lining Repair Contract.
- M-8 Mr. Lahr moved, seconded by Mr. Wotus to approve Payment Application No. 1 in the amount of \$23,735.75 to Robinson Pipe Cleaning Company. The motion carried unanimously.

- Operations & Maintenance Plan – State Pipe Services has started work for the 2018 Whitehall Borough Sanitary Sewer CCTV Contract.

M-9 Mr. Wotus moved, seconded by Mr. Lahr to approve Payment Application No. 2 in the amount of \$33,617.47 to State Pipe Services. The motion carried unanimously.

Mr. Rusmisl stated that sewer contracts do not always start/finish in the calendar year as contractor's workloads change throughout the year.

Mr. Rusmisl requested an executive session after the meeting for a matter of potential litigation.

Mr. Veith asked when the Doverdell Drive Project will be completed. Mr. Rusmisl stated that restoration work is still needed and will be completed in the Spring. Mr. McKown asked that Gateway Engineers communicate that information to residents there. Mr. Rusmisl stated that they will communicate the timeline to residents and will also go door to door prior to closing the project out to make sure everything is complete.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Budget Resolution – The 2019 Borough Budget has been on public display for the past 14 days. It will be presented in summary form for approval.

M-10 Mr. McKown moved, seconded by Mr. Wotus to read the Resolution in summary form. The motion carried unanimously.

M-11 After the reading of the Resolution, Mr. McKown moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. Nagy, Mr. McKown, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 978.

- Wage & Salary Ordinance – The 2019 Wage and Salary Ordinance has been prepared.

M-12 Mr. McKown moved, seconded by Mr. Wotus to place the Ordinance on public display for two weeks. The motion carried unanimously.

- Police CBA – Mr. Leventry stated that a new police contract has been prepared.

M-13 Mr. Lahr moved, seconded by Mr. McKown to authorize the proper officials to sign the contract. The motion carried unanimously.

- Mowing Contract – Pittsburgh Lawn Care submitted the low bid for mowing services in the amount of \$25,080.00 for 2019. The contract will be for one year, with two additional optional years if their services are acceptable.

M-14 Mr. Wotus moved, seconded by Mr. McKown to accept the bid from Pittsburgh Lawn Care. The motion carried unanimously.

Mr. Nagy inquired about references for Pittsburgh Lawn Care. Mr. Leventry stated that the Borough previously used them and none of their references said anything negative about them. The price is lower than what was paid in 2018 for grass cutting services.

- Employee Resignation – Kelly Mazefsky has submitted her resignation as Recreation Director.

Mr. Leventry stated that Assistant Recreation Director Josh Ficorilli will not be returning to help with the Summer Recreation Program. Mr. Ficorilli will provide Mr. Leventry with names of people that may be interested in running the Summer Recreation Program. Mr. Leventry stated that Council will need to meet with the Recreation Board to see what direction they would like to go in regards to the position of Recreation Director and what kinds of activities they would like to see. There is already interest in the job.

Mr. McKown stated that Stewart Avenue Bridge is now open.

ASSISTANT MANAGER:

No report.

RECREATION

Mr. Wotus stated that he will work with Mr. Leventry to find a new Recreation Director. He will work with the Recreation Committee and Recreation Board to compile a list of what Council wants to see from the position, what other communities are doing and what kind of activities can be done.

The Comedy Show will be February 23, 2019 at Salvatores. Chief Henderson stated that the Police Department is sponsoring a Polar Plunge on the morning of February 23rd.

Mr. Wotus stated that the Library recently did a survey about “What Makes Whitehall Great.” The results were shared with him and will be used to determine what kind of recreational activities the new Recreation Director will pursue.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. Veith introduced Kelly Lonergan of the Library Board to give a report.

Chief Henderson thanked the Library for contributing to the Presents from Police.

PLANNING & ZONING:

No report.

PUBLIC WORKS:

No report.

PUBLIC SAFETY:

Mrs. DePuy inquired if the Borough should get involved with the County Police Review Board that is being established. Mayor Nowalk and Chief Henderson both stated no. The County's Home Rule Charter addresses this issue very clearly. Chief Henderson stated that Whitehall Borough has always done things correctly. There are checks and balances in place here already.

Ms. Book reminded everyone that starting in 2019 Council meetings will begin at 7:00 PM.

NEW BUSINESS:

Mr. Veith stated that he received an offer for the cell tower – a 60/40 split in the Borough's favor that equates to roughly \$1,200/month to the Borough. It will be a 20-year lease and the Borough will still retain ownership of the tower. Mr. Firman requested a formal written proposal that he can review before Council takes any action.

Mrs. DePuy stated that the ACBA Banquet will be on February 2, 2019. Mayor Nowalk stated that it is the 70th Anniversary of ACBA.

Mr. Wotus stated that the Spring Conference at Seven Springs will be April 4-7, 2019.

Ms. Book stated that Mrs. DePuy will attend the ALOM Bi-Annual Legislative Reception on January 17th meeting.

Mr. Veith stated that the annual SHACOG Banquet at Nevillewood will be April 25, 2019.

Mr. McKown thanked Mr. Leventry and Ms. Wertz for their help with the Police CBA.

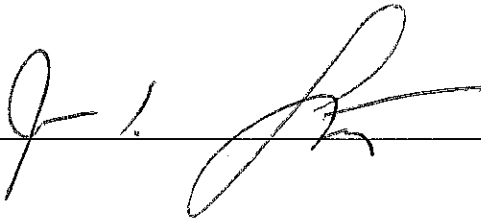
ADJORNMENT:

M-15 Mr. Wotus moved, seconded by Mrs. DePuy to adjourn the meeting to executive session.
The motion carried unanimously.

The meeting adjourned at 9:08 PM.

READ AND APPROVED THIS DAY OF JANUARY 2, 2019:

Manager

A handwritten signature in black ink, appearing to be 'J. L. ...', is written over a horizontal line that serves as a signature line.