

BOROUGH OF WHITEHALL
Notice of Meeting
April 17, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, April 17, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
April 17, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of April 3, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager – Wertz
- IX. Reports of the Following Committees:
 - A. Public Safety – DePuy, McKown, Nagy
 - B. Recreation – Wotus, McKown, Lahr
 - C. Administrative Services – Nagy, Lahr, Wotus
 - D. Library – McKown, Book Wotus
 - E. Planning & Zoning – Lahr, Book, DePuy
 - F. Public Works – Book, Nagy, DePuy
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting April 17, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, April 17, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Bob McTiernan– Tucker Arensberg, P.C.
Scott Rusmiser, Engineer

Absent: Irving S. Firman, Solicitor

STAFF: James E. Leventry, Manager
Courtney M. Wertz, Assistant Manager
Keith P. Henderson, Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Ms. Book moved, seconded by Mr. McKown, that the bills contained on the bill list presented to Council on April 17, 2019 for \$221,047.27 from the General Fund, \$122.88 from the Storm Sewer Fund, \$144,320.69 from the Sanitary Sewer Fund, \$98,922.27 from the Doverdell Drive Storm Sewer Fund and \$13,655.10 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Ms. Book moved, seconded by Mr. Lahr, that checks and transfers for \$6,469.27 from the General Fund and \$48,486.97 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Ms. Book moved, seconded by Mr. Lahr, that General Fund payroll for the period ending April 12, 2019 for \$141,853.47 as presented to Council on April 17, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the April 3, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Gayle Knoll, 5167 Morningrise Drive, appeared before Council about a violation notice she received from the Code Enforcement Office regarding her son's boat that is parked in her driveway. She is requesting permission to allow parking of the boat for the summer months. Mr. Leventry stated that Council cannot grant that, Ms. Knoll must request a variance from the Zoning Hearing Board. Mr. McKown stated that he thought the Ordinance allowed for parking of trailers and boats for up to 10 days for maintenance purposes. Mr. Leventry stated frequency is not addressed in the Ordinance. Mr. Leventry stated that Ms. Knoll's options are to remove the boat or request a variance from the Zoning Hearing Board. Mr. McKown inquired if the clock starts ticking again if the item is coming and going from the property. Mr. Leventry stated that a legal opinion is needed on that. Mr. Nagy inquired if Ms. Knoll could park the boat behind her property. Ms. Knoll stated that would require work to her yard in order to make the boat fit behind the house. Mr. Nagy stated that the Ordinance was created because one resident pushed the envelope and the Ordinance could not be written to accommodate every detail and issue – that is what the Zoning Hearing Board is for.

Mark Maurizi, 3222 Bel Air Drive, appeared before Council to discuss the tree planting at Frank Park. The original location of the tree is no longer an option as a water break was discovered near it and no tree can be planted until that issue is resolved. He is requesting permission for a tree to be planted at a different location on Monday. Maps of the new location were provided to Mr. Leventry.

M-5 Mr. McKown moved, seconded by Mr. Lahr to approve the planting of a tree at Frank Park on Monday. The motion carried unanimously.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 4.55 percent of the calls to animal control services in March.
- Mayor Nowalk stated that the Chief reports that all Officers have completed their state required Mandatory In-Service training. This years' training consisted of 4 classes totaling 16 hours. Topics included Legal Updates, Unknown Risk Vehicle Stops, Advanced Interviewing Techniques and Criminal Technology and Electronic Evidence.

- Mayor Nowalk stated that the Police Association elected new officers for 2019: President Korey Hinkle, Treasurer Braden Seese and Secretary Robert Smith.
- Mayor Nowalk stated that the DARE graduation at St. Gabe's went well. It was Officer Artman's last DARE graduation.
- Mayor Nowalk stated that Earth Day Clean-Up will be April 27th.

SOLICITOR:

Mr. McTiernan requested an executive session after the meeting for a legal matter.

ENGINEER:

Mr. Rusmisel reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Merante continued restoring the project area. The walking trail at the park was completed along with seeding and mulching of the meadow. Gateway continues to add restoration touchup work to the punch list as residents call in. A walk through will be completed next week with Merante so a final punch list can be issued. The warmer weather is allowing for grass to grow.
- Operations & Maintenance – Jet Jack is working on the 2017 Capital Lining Program. A payment application has been prepared.

M-6 Mr. Lahr moved, seconded by Mr. McKown to approve Payment Application No. 3 in the amount of \$31,946.76 to Jet Jack. The motion carried unanimously.

- Operations & Maintenance – Jet Jack is working on the 2018 Capital Lining Program. A payment application has been prepared.

M-7 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 2 in the amount of \$55,207.82 to Jet Jack. The motion carried unanimously.

- 2018 Road Program – Mele & Mele & Sons, Inc. has completed all the construction work for the 2018 Road Program, except for the wearing course for the parking lot at Frank Park.

- Salt Storage – Gateway engaged LLI on the electrical design work on April 9th. Building plans and bidding documents are being prepared. Gateway is coordinating with Duquesne Light.
- Streets Run Storm Sewer – Easement documents are complete and will be sent to Mr. Firman tomorrow. There are 19 easements total – permanent and temporary. Gateway will set up a meeting to meet with residents and discuss the project.
- Echo Glen Storm Sewer Improvements – Contract documents were forwarded to Roto Rooter for bonding, insurance and signatures. A meeting has been set up for next Wednesday, May 24th.

Mr. Rusmisl stated that he met with Dan Caste this morning to discuss Steeplechase. Mr. Caste assured Gateway that everything would be done by May 15th.

Mr. Lahr stated that the lower part of Curry Road is in bad shape. Mr. Rusmisl will take a look at it tomorrow when he is in the field.

Ms. Book inquired about the timing of the construction of the salt dome. Mr. Rusmisl stated that they need 3-4 weeks for the electrical work to be sorted out before advertising. Mr. Leventry stated that Public Works has salt that will be moved into the salt dome once construction is completed.

Mrs. DePuy stated that the DCNR grant for Prospect Park Phase I was submitted by Mr. Wertz last week.

MANAGER:

Mr. Leventry reported on the following items; members of Council received written copies of the Manager's report:

- Trash Toters – The Public Works crew has done a total of 119 swaps of trash toters and calls continue to come in. At this point there are no more 35-gallon containers left. There are a number of residents who have requested that size on hold. Council will need to authorize the purchase of an additional 112 containers (the smallest order that can be placed). The cost would be about \$3,500.

M-8 Mr. McKown moved, seconded by Ms. Book to purchase 112 35-gallon toters at an estimated cost of \$3,500. The motion carried unanimously.

Mr. Leventry stated that residents are allowed one free swap. A second swap costs \$50.00.

Mrs. DePuy stated that she received a compliment regarding the excellent work Public Works did on the swap out.

Ms. Book inquired about the status of the backhoe. Mr. Leventry stated that Mr. Harris has a call in but has not heard back.

ASSISTANT MANAGER:

No report.

PUBLIC SAFETY:

Mrs. DePuy stated that the police department has taken delivery of the new patrol SUV and it is currently at the up-fitters for installation of radios, lights and graphics. The vehicle should be ready for patrol by early next week.

RECREATION:

Mr. Wotus introduced Recreation Director Hannah Vetere to give a report.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. McKown introduced Marilyn Kail from the Library Board to give a report.

PLANNING & ZONING:

Mr. Lahr stated that the Baptist/Weyman hillside needs cleaned up. Mr. Leventry stated that he will have Public Works look at the area. Mr. Nagy advised to beware of poison ivy in that area.

Mr. Lahr stated that the Planning Commission is working on the sign ordinance. Mr. Leventry stated that it was sent to Mr. Firman for final review.

Mayor Nowalk inquired about regulating commercial walls. Mr. Lahr stated that the Planning Commission is not looking to change the code regarding walls.

PUBLIC WORKS:

Ms. Book stated that Public Works is busy preparing for summer and hanging the Military Banners. It is the 5th year of the Whitehall Borough Military Banner Program.

NEW BUSINESS:

Mr. Wotus stated that the Chamber of Commerce has two events coming up. The first is a Spring Fling networking event on April 24th from 4-6PM at the Residences of Whitehall. The second is the grand opening celebration of the Residences of Whitehall on May 22 from 3-6PM.

Mr. Lahr stated that the new development at the former Sisters of Saint Francis property is beautiful.

Mayor Nowalk stated that the resiliency program he spoke about at the last council meeting begins at 8:30 AM not 9 AM.

Ms. Book stated that the Annual Memorial Celebration is on May 27, 2019 at Brennan Plaza. Representative Kortz and Senator Iovino have been invited to speak. The Whitehall Lions Club is a longtime sponsor of the event. The Lions Club is having a "Run for the Races" event on April 27th. Tickets are \$15.

Ms. Book stated that the 7 Springs Conference was excellent. Kate Koop Irwin from Tucker Arensberg gave an excellent presentation on Medical Marijuana in the Workplace. Mr. McTiernan stated that Ms. Irwin is a rising star at the firm.

Mrs. DePuy stated that Council members split up the sessions at the conference and she attended one on blight.

Mr. Wotus stated that the BWAA is hosting a kickoff parade on Saturday that all are welcome to attend. He also stated that Public Works and Ms. Wertz were able to get the water at the parks turned on.

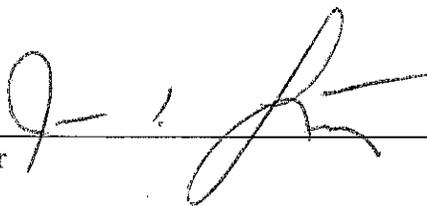
ADJORNMENT:

M-9 Mr. Lahr moved, seconded by Ms. Book to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:55 PM.

READ AND APPROVED THIS DAY OF MAY 1, 2019:

Manager

A handwritten signature in black ink, appearing to be 'J. Lahr', is written over a horizontal line. The signature is cursive and stylized.