



BOROUGH OF WHITEHALL
Notice of Meeting
June 19, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, June 19, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
June 19, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of June 5, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisl
 - D. Manager – Leventry
 - E. Assistant Manager – Wertz
- IX. Reports of the Following Committees:
 - A. Administrative Services – Nagy, Lahr, Wotus
 - B. Library – McKown, Book Wotus
 - C. Planning & Zoning – Lahr, Book, DePuy
 - D. Public Works – Book, Nagy, DePuy
 - E. Public Safety – DePuy, McKown, Nagy
 - F. Recreation – Wotus, McKown, Lahr
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting June 19, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, June 19, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor (Arrived at 7:05 PM)
Irving S. Firman, Solicitor
Scott Rusmiser, Engineer

STAFF: James E. Leventry, Manager
Courtney M. Wertz, Assistant Manager
Keith P. Henderson, Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on June 19, 2019 for \$214,626.87 from the General Fund, \$147,340.72 from the Sanitary Sewer Fund and \$13,314.44 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Lahr moved, seconded by Mr. McKown, that checks and transfers for \$6,127.96 from the General Fund and \$50,158.45 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book, that General Fund payroll for the period ending June 7, 2019 for \$156,141.95 as presented to Council on June 20, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the June 5, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Richard Williams, 4554 Doverdell Drive, appeared before Council about a water issue in his yard. He showed Council pictures and videos. Mr. Rusmisl stated that the current Doverdell Project is a few houses up from Mr. Williams' property. Gateway has no records of any facilities at this location as both the sanitary and storm sewers are in the street. Mr. Rusmisl will meet with Mr. Williams to investigate further.

Christopher Meyer, 4337 E. Barlind Drive, appeared before Council on behalf of Fair Districts PA to request that Council pass a Resolution in support of an independent citizens redistricting commission to draw congressional and state legislative maps. An information packet was given to members of Council. Mayor Nowalk stated that he is in support of the Resolution. The item was placed in the Administrative Services Committee for further research.

Jim Schemermann, 121 Longvue Drive, Mt. Lebanon, appeared before Council on behalf of Fair Districts PA. He stated that the costs of creating a commission would be miniscule compared to the current costs now. Their goal is an independent body.

Darlene Theil, 4337 E. Barlind Drive, appeared before Council to state that she is in support of Fair Districts PA and the proposed Resolution

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 6.14 percent of the calls to animal control services in May.
- Mayor Nowalk stated that he approved a block party for Plymouth Road on June 28th.
- Mayor Nowalk stated that he attended a fireside chat where the Mayor of Pittsburgh and Mayor of Dayton, Ohio spoke about welcoming immigrants to their community. Whitehall Borough has a sizable immigrant population.
- Mayor Nowalk stated that he presented resident Jennie Bucci with her proclamation.

- Mayor Nowalk stated that he received notice that *The Pennsylvania Manual* needs updated. Mr. Leventry will complete the updates.
- Mayor Nowalk provide an update on RADAR.
- Mayor Nowalk stated that he attended the PSAB Conference for one day and received his award for 35 years of service.

SOLICITOR:

No report.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Significant restoration work has been completed since the last council meeting. A final walk through was completed today with A. Merante.
 - Operations & Maintenance – Roto Rooter is currently completing the work for the 2018 Whitehall Sanitary Sewer Excavation Repair Contract.
- M-5 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 6 for the Whitehall Borough Sanitary Sewer Excavation Repair Contract to Roto Rooter Services Company, Inc. in the amount of \$37,553.50. The motion carried unanimously.
- 2019 Road Program – Contracts for the 2019 Road Program have been received from Mele & Mele & Sons, Inc. A preconstruction meeting was held today. Work is slated to start in late August.

Mr. Wotus inquired about the paving of McAnulty Road. Mr. Leventry stated that PAWC has completed their work. The gas company is in there now working. Once that is complete, PAWC will pave the road.

- Salt Storage – Site plans are being finalized and were submitted to the Planner on June 14th. After a discussion with the Manager, an early bid package has been prepared to have the storm and sanitary sewer relocation completed prior to the salt shed construction project. The early bid package will be advertised on June 20th and 27th. Bids will be received on July 17th.

- Streets Run Storm Sewer – A neighborhood project meeting will be held on June 20th at 6:00 PM in Council Chambers. Easement documents will be delivered to the residents after the meeting on the 20th.
- Echo Glen Storm Sewer Improvements – All work has been completed. Maintenance bonds have not been approved yet.

M-6 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 1 to Roto Rooter Services Company, Inc. in the amount of \$48,422.93. The motion carried unanimously.

Mrs. DePuy inquired about the start time for construction on the pool room. Mr. Rusmisl clarified that work will begin immediately after the pool closes for the season.

MANAGER:

Mr. Leventry reported on the following items; members of Council received written copies of the Manager's report:

- Gardenville Road – Baldwin Borough has been performing a sewer rehabilitation project on Gardenville Road for the past two years. At the time, Mr. Leventry had discussed the eventual paving of that road with then Manager John Barret. He agreed to include the roughly 180 feet of that road that is in Whitehall when it came time to pave. Mr. Leventry recently spoke with the new Manager, Bob Firek, who was unaware of this prior agreement. During that conversation, Mr. Leventry found out that Baldwin will be paving that road possibly within the next month or so. Based on the unit prices they obtained, it will cost \$9,000 to pave Whitehall Borough's section.

M-7 Mr. McKown moved, seconded by Mr. Lahr to pay Baldwin Borough for the paving of the Whitehall Borough portion of Gardenville Road. The motion carried unanimously.

- New Fire Truck – The Whitehall Fire Company is about to place an order for a new truck. Council needs to decide how much of a down payment they wish to make. Mr. Leventry provided Council with the proposal that included calculations regarding interest earned on the money versus the discount. In all instances, the discount provides a slightly better value.

M-8 Mr. McKown moved, seconded by Mr. Lahr to go with Option 3 for a prepayment in the amount of \$442,467.04 and a discount of \$10,324.23 for a total selling price of \$579,631.82. The motion carried unanimously.

- Agreement – Mr. and Mrs. Costanzo have signed the release agreement in consideration for the \$2,000 cash contribution towards final restoration of their property. Council will need to authorize the proper officers of the Borough to sign the agreement and the eventual release of the funds.

M-9 Mr. McKown moved, seconded by Ms. Book to authorize the proper officers of the Borough to sign the agreement and release the funds. The motion carried unanimously.

Mr. Leventry requested an executive session after the meeting to discuss a personnel matter.

ASSISTANT MANAGER:

Ms. Wertz reported on the following items; members of Council received written copies of the Assistant Manager's report:

- Frank Park Phase II – Gateway Engineers has provided an updated drawing of Frank Park Phase II that includes images and proposed color selection. Based on conversations with Mrs. DePuy, Mr. Leventry has reached out to vendors to inquire about the possibility of purchasing the playground equipment through COSTARS. Survey crews were onsite yesterday to get additional shots of the as-built Phase I improvements. The specifications and bid advertisement for Phase II will be finalized once the purchasing source of the playground equipment is decided.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. McKown introduced Chris Lakomy from the Library Board to give a report.

PLANNING & ZONING:

Mr. Lahr provided updates on various projects in the Borough.

PUBLIC WORKS:

Ms. Book stated that Public Works is busy preparing for summer and hanging the Military Banners.

PUBLIC SAFETY:

Mrs. DePuy stated that the Chief reports that Officer Lostetter and Officer Meyer attended training last week on Report Writing and Case Preparation. The class was offered by the Pennsylvania Institute for Law Enforcement Education and was held at the Allegheny County Police Training Academy.

Mrs. DePuy stated that in preparation for the retirement of Officer Dave Artman in 2020, the Chief requests that Council direct the Civil Service Commission to establish a new police eligibility list by October 1, 2019.

M-10 Mrs. DePuy moved, seconded by Mr. McKown to direct the Civil Service Commission to establish a new police eligibility list by October 1, 2019. The motion carried unanimously.

Mrs. DePuy stated that with the upcoming transition of the Police Records Management system and the retirement of Radio Communications Officer Peg Scherbanic, the Chief has asked Council to approve the hiring of one additional Dispatcher starting September 1st.

M-11 Mr. Lahr moved, seconded by Ms. Book to approve the hiring of one additional Dispatcher starting September 1st. The motion carried unanimously.

Chief Henderson provided an update on the new computer systems. The transition to a new email system will be seamless. The new records management system will be in place by the 3rd week of September and training will begin.

RECREATION:

Recreation Director Hannah Vetere updated Council on various activities that she is planning.

Ms. Vetere has been exploring various opportunities to generate more traffic to Community Day. One of her ideas is to have some farmer's market type vendors who would be stationed outside of Brennan Plaza in the Library's upper parking lot and along Borough Park Drive. One of the vendors has expressed interest in offering tastings from a local winery.

Council had no objection to alcohol tastings subject to the Solicitor's approval. Mr. Firman will look into the legality of having alcohol samples at Community Day.

Ms. Vetere inquired about the possibility of food trucks at Community Day. Council had no objection as long as there is no duplication with what non-profit organizations are selling.

NEW BUSINESS:

Ms. Book stated that the Resolution regarding infrastructure repairs on State Road passed with 100% of the vote at the recent PSAB Conference.

Mayor Nowalk stated that Bhutanese Community Association of Pittsburgh (BCAP) asked him to write a letter of support for a grant, which he did.

Mrs. DePuy reminded Council members to complete the Sustainability questionnaire from the last Council meeting.

RECESS

M-12 Mr. McKown moved, seconded by Mr. Wotus to recess the meeting. The motion carried unanimously.

The meeting recessed to executive session at 8:13 PM.

ADJORNMENT:

M-13 Ms. Book moved, seconded by Mr. Lahr to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 8:32 PM.

READ AND APPROVED THIS DAY OF JULY 3, 2019:

Manager



