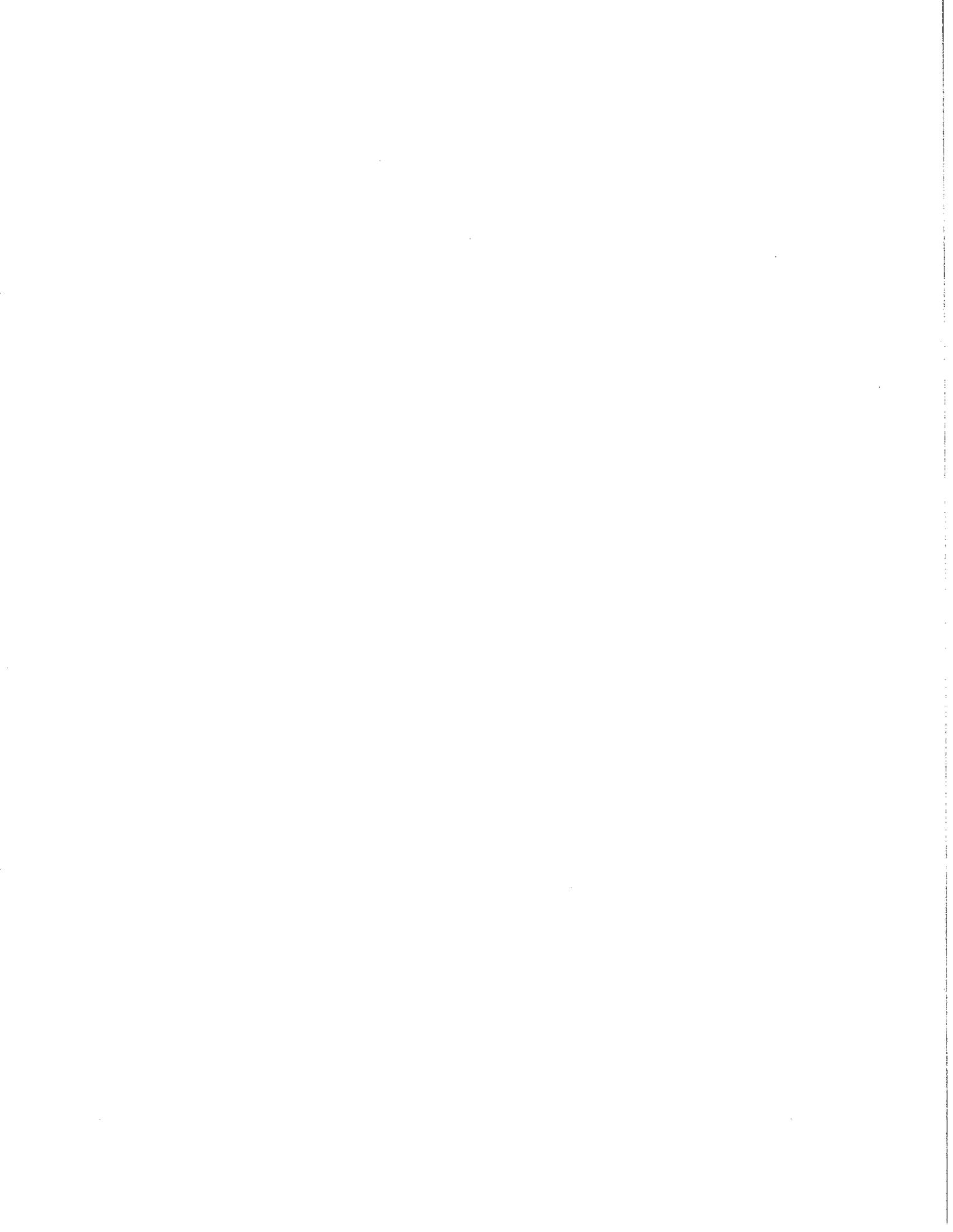


BOROUGH OF WHITEHALL
Notice of Meeting
September 4, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, September 4, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
September 4, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of August 21, 2019
- VII. Public Hearing – Amend Zoning Ordinance – Restaurants in Commercial Districts
- VIII. Citizens' Requests
- IX. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- X. Reports of the Following Committees:
 - A. Library – McKown, Book, Wotus
 - B. Planning & Zoning – Lahr, Book, DePuy
 - C. Public Works – Book, Nagy, DePuy
 - D. Public Safety – DePuy, McKown, Nagy
 - E. Recreation – Wotus, McKown, Lahr
 - F. Administrative Services – Nagy, Lahr, Wotus
- XI. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XII. New Business
- XIII. Adjournment



BOROUGH OF WHITEHALL

INDEX
MINUTES OF THE SEPTEMBER 4, 2019 COUNCIL MEETING

	Motion	Page
Bills, Payroll - Approve	M-1,2,3	1
August 21, 2019 Meeting Minutes – Approve	M-4	2
Public Hearing – Close	M-5	2
Ordinance No. 1121	M-6	2
Elva Bertha Day – Concur	M-7	4
Payment to Roto Rooter Services – Approve	M-8	5
Payment to Insight Pipe Contracting – Approve	M-9	5
Officer Reid Agreement – Authorize	M-10	6
Hire Dispatcher – Jaclyn Polky	M-11	8
Book - PSAB Fall Conference Expenses – Authorize	M-12	8
Adjournment	M-13	10

BOROUGH OF WHITEHALL

Regular Meeting September 4, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, September 4, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Scott Rusmisl, Engineer

STAFF:

James E. Leventry, Manager
Keith P. Henderson, Chief of Police
Courtney M. Wertz, Assistant Manager
Scott Dellett, AICP, Director of Planning, Zoning and Code Enforcement

CONSIDERATION OF BILLS & PAYROLL

- M-1 Ms. Book, moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on September 4, 2019 for \$180,013.84 from the General Fund, \$34,888.58 from the Storm Sewer Fund, \$48,462.23 from the Sanitary Sewer Fund, \$4,663.75 from the Doverdell Drive Storm Sewer Fund and \$19,861.39 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Lahr moved, seconded by Ms. Book, that checks and transfers for \$8,050.19 from the General Fund and \$52,892.48 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Mr. Lahr, that General Fund payroll for the period ending August 30, 2019 for \$166,320.32, as presented to Council on September 4, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the August 21, 2019 Council Meeting as presented. The motion carried unanimously.

PUBLIC HEARING: RESTAURANTS IN COMMERCIAL DISTRICTS

Mr. Dellett provided a summary of the proposed ordinance. Whitehall Borough Planning Commission recommends adoption.

Mr. McKown asked if the issues identified by Allegheny County Department of Economic Development as noted in the August 29, 2019 memo have been addressed. Mr. Dellett stated that they had not as that would have required the Public Hearing to be re-advertised for a later date. The issues identified by Allegheny County Department of Economic Development could be addressed in a future amendment to the Zoning Ordinance.

Mr. Veith asked what this ordinance would change. Mr. Dellett stated that it would allow for restaurants in the districts, which were previously not allowed at all. The restaurants along Route 51 are nonconforming uses that were grandfathered in.

There were no public comments.

M-5 Mr. Lahr moved, seconded by Ms. Book to close the public hearing. The motion carried unanimously.

M-6 Mr. Lahr moved, seconded by Mr. Wotus to adopt the ordinance. On a roll call vote Ms. Book, Mr. Lahr, Mr. McKown, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. Mrs. DePuy dissented. The motion carried 6-1. The Ordinance No. is 1121.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk presented Roseann Vamos with the Community Service Award. Ms. Vamos was unable to attend Community Day as she was volunteering at another event.

Mayor Nowalk presented his report for August 2019:

EMS Assists.....	156
Court/Hearings/Pretrial	124
Accidents	15
Criminal Arrests (1 DUI).	18
Traffic Stops	174
Traffic Details	101
Written Traffic Citations.	102
Written Warnings Traffic Violations.	99

Total amount of money collected and turned over to the Borough during August 2019, amounted to \$4,312.88 the breakdown is as follows:

MVC from District Magistrate	\$1,139.90
Crimes Code and Code violations from District Magistrate	\$1,465.77
Parking Fines	\$1,180.00
Copies	\$405.00
Fines from Clerk of Courts.....	\$122.21

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that this Saturday, the Whitehall Police Department will be hosting the 25th Annual Hunter Safety Course in the Community Room.
- Mayor Nowalk stated that the Department received a thank you letter from a resident thanking Officer Meyer for his help with the resident's garage door. A thank you letter was also received for Sergeant Bowman for pulling a resident over and alerting them to the fact that their brake lights were out.
- Mayor Nowalk stated that he received a letter from Senator Iovino requesting a meeting with elected officials. Mr. Firman stated that if Council wishes to meet with Senator Iovino as a whole, the meeting would need to be advertised. Mr. Leventry will reach out to Senator Iovino to see if she can meet with Council prior to a Council meeting in October.

- Mayor Nowalk stated that he has prepared a proclamation in honor of Elva Bertha's 101st Birthday this Saturday. This Saturday will be "Elva Bertha Day." He asked Council to concur.

M-7 Mr. Lahr moved, seconded by Mr. Wotus to concur with the Mayor's proclamation. The motion carried unanimously.

- Mayor Nowalk stated that Paula Kelly has secured use of Global Wordsmiths to have a number of documents translated in various languages at no cost. Numerous Borough departments and services are taking advantage of this opportunity.
- Mayor Nowalk stated that he just returned from Singapore and found many similarities between Singapore and Whitehall Borough. Both are multicultural, clean and safe. Whitehall Borough was recently named the 4th safest city in Pennsylvania.

Mr. Nagy asked Mayor Nowalk what the Wildlife Committee is doing in regards to deer. Mayor Nowalk stated that the committee has looked at various possibilities to address the deer and has been educating the public.

Chief Henderson stated that Mt. Lebanon had deer culls. The issue is that deer do not know where Borough lines are. There are no places to hunt deer in Whitehall. Deer are very urbanized and being fed by residents.

Hal Plusa, member of the Whitehall Wildlife Committee, stated that the deer population in Pennsylvania is 10 times higher today than it was in colonial times. The state is much more suburban now. Feeding is an issue and it is not good for the deer as disease is spreading. A cull is not a feasible option for Whitehall Borough as there is no space to host it. Any solution proposed or undertaken by Whitehall would have to be done in conjunction with surrounding municipalities in order to be effective and would need to be done annually.

Mr. Nagy stated that deer do not react to cars or people in urban areas anymore so they have no natural predator.

Mr. Veith stated that the solution needs to be done in conjunction with other communities.

Mr. Nagy stated that deer don't travel far now for food because they don't have too.

Mr. Lahr stated that deer were here before us. He stated that a solution should start at South Park.

Mayor Nowalk asked if there is a point at which Council has to do something?

Mr. Wotus stated that Mr. Lebanon correlated the cost savings of their deer culls to the decrease in automobile accidents.

Chief Henderson stated that USDA, which Mt. Lebanon used, is expensive. They walk neighborhoods and shoot at night. The deer are then donated. The problem is that the deer come back the next year.

SOLICITOR:

No report.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Mr. Rusmisl stated that the resident at 4808 Doverdell Drive has agreed to take over ownership and maintenance of the backwater valve at the property so that he may enclose it in a garage. Mr. Firman is drafting an agreement regarding the transfer of ownership and maintenance of the backwater valve.
- Operations & Maintenance Plan – Roto Rooter has completed all the work for the 2018 Whitehall Sanitary Sewer Excavation Repair Contract.

M-8 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 8 and Final in the amount of \$26,895.93 to Roto Rooter Services Company, subject to the Solicitor's approval of the Maintenance Bond. The motion carried unanimously.

- Operations & Maintenance Plan – Insight Pipe Contracting, LLC has completed all the work for the 2017 CCTV Inspections contract. Insight Pipe damaged a section of sewer line while cleaning and jetting. This section of line has been repaired by Insight Pipe at their cost.

M-9 Mr. Lahr moved, seconded by Mr. Wotus to approve Payment Application No. 3 and Final in the amount of \$18,276.62 to Insight Pipe Contracting, LLC. The motion carried unanimously.

- 2019 Road Program – The preconstruction meeting was held on June 19th. Storm sewer and concrete curb work is tentatively scheduled to start mid-September.
- Frank Street Park Phase II – The award documents have been sent to the contractor for execution.

- Salt Storage – Contract documents were prepared and submitted to Plavcahk on August 15th. Documents have been returned. Plavcahk is exploring options regarding the geotechnical work.
- Streets Run Storm Sewer Construction – 5 easements are still needed. Gateway called residents that have not yet signed today.
- Whitehall Pool Room – Mr. Rusmisel will be reviewing plans with Mr. Harris.
- Earlsdale Road Slide – Test Boring Services completed geotechnical drilling on August 22, 2019. Geostabilization is preparing a proposal to utilize soil nails for the slide repair.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- PW Trucks – The Borough took delivery of the two new Ford pick-up trucks on September 3rd. The trades were removed at the same time.
- Police Roof – Numerous attempts to identify and remediate the leaking areas have been unsuccessful. The only remaining option is to replace the entire roof. Garland, the company that provided the materials in 2005, has a warranty still in place. In working with them, they have agreed to provide all new materials at no cost under the warranty. The labor portion will need to be bid. The Green Roof will not be replaced. Unfortunately, there is no way to get this done in 2019. The plan is to bid the project in late October, so that it will be ready to go once the weather improves. Mr. Leventry is in the process of obtaining a figure to include in the 2020 budget.

Ms. Book inquired about the possibility of adding an additional story on top of the new roof. Mr. Leventry stated that he would have to check to see if the building is structurally stable to add another story to it.

- Officer Agreement – Council will need to authorize the execution of an agreement between the Borough and Officer Reid concerning the cessation of his Heart and Lung Benefits.

M-10 Mr. McKown moved, seconded by Ms. Book to authorize the execution of the agreement. The motion carried unanimously.

- Phone System – The current phone system, 12 years old now, is coming to the end of its useful life. Mr. Leventry is working the Borough's system provider to determine an amount to budget for 2020.

Mr. McKown inquired if there were any issues with the MRTSA roof replacement project. There have been none so far.

ASSISTANT MANAGER:

Ms. Wertz stated that Public Works will be replacing the concrete pad at the bathroom/shelter building next week. They will also be adding lights to the restrooms.

Ms. Wertz stated that articles for the Fall Borough Bulletin are due September 6th.

LIBRARY

Mr. McKown stated that there will be a basket raffle at the Author's Luncheon on September 15, 2019. The Book Sale will be September 24th to 30th. The Love Your Library Campaign has started and any donations received this month will be matched by the Buncher Foundation.

Ms. Book stated that the Library is now selling "Love Your Library" T-Shirts for \$10.00.

PLANNING & ZONING:

Mr. Dellett stated that the Zoning Hearing Board will hear 2 appeals on September 17th. There are already 2 appeals scheduled for the October meeting.

Mr. Dellett stated that the Whitetail Springs Developers have disconnected 4 lights in the parking lot, nearest the houses on Frank Street.

PUBLIC WORKS:

Ms. Book stated that Public Works crews have been busy with the parks, cleaning up after Community Day and closing the pool.

PUBLIC SAFETY:

Mrs. DePuy stated that on Saturday, the Civil Service Commission will be conducting a test for the position of Police Officer. Whitehall received 37 applicants for the test. These number are down from tests in years past; however, this is not an issue only affecting Whitehall Borough. Nationwide, Police Departments are experience declining number of applicants. Mr. Veith stated that other SHACOG communities are experiencing the same thing.

Mrs. DePuy stated that the Chief reports that the application and interview process has been completed for the position of Full-Time Dispatcher. Whitehall had received 24 applications for the position. After Oral Interviews and a practical test, the Chief recommends Council make an offer of employment for the position of Full-Time Probationary Dispatcher to Jaclyn Polky with a start date of September 23, 2019.

M-11 Mrs. DePuy moved, seconded by Mr. McKown to make an offer of employment for the position of Full-Time Probationary Dispatcher to Jaclyn Polky with a start date of September 23, 2019. The motion carried unanimously.

RECREATION:

Mr. Wotus introduced Hannah Vetere and Mara McGrady to give a report. They thanked Council for their support and assistance with Community Day. Ms. Vetere shared some positive feedback she received from residents about the day. There is a bus trip planned for September 22nd to the Flight 93 Memorial. A Murder Mystery Dinner at the Blue Flame Restaurant will be held on October 18th. The cost is \$35 for a ticket and meal. There will be a cash bar. The Christmas in the Woods bus trip will be October 20th. There will be a Pumpkin Painting event in the Community Room on October 24th. The upcoming Borough Magazine will feature a Summer recap of events, as well as the Fall agenda. Ms. Vetere already has a calendar of events planned through August of 2020.

Mr. Wotus congratulated Ms. Vetere and Ms. McGrady on a wonderful Community Day.

ADMINISTRATION

No report.

DELEGATE REPORTS

ACBA – Ms. Book stated that the speaker at the September 5th board meeting will be Bob Winters of US Homeland Security who will discuss active shooters. Ms. Book would like to attend the Fall PSAB Conference and requested that Council authorize payment.

M-12 Mr. Lahr moved, seconded by Mrs. DePuy to authorize payment for Ms. Book to attend the Fall PSAB Conference. The motion carried unanimously.

CHAMBER OF COMMERCE – Mr. Wotus stated that he and Mr. McKown will attend the luncheon tomorrow at South Hills Country Club. New teachers from the district will also be present. The Chamber Golf Outing will be September 16th.

EDS – Mr. Nagy stated that EDS has received funding from the Jefferson Regional Foundation to work with RubyRide Inc. RubyRide is a transportation alternative, similar to Uber or Lyft that will be launching in October within the communities served by Jefferson Hospital. The rideshare service will provide rides for individuals to and from Jefferson Hospital and also to and from classes for students attending CCAC South Campus. These services will be available to individuals living within the Jefferson Hospital footprint including Whitehall residents. Both Jefferson Hospital and CCAC South are partners on this new endeavor. The pilot program is a result of the 2017 transportation study that EDS commissioned with the Delta Development group. The study highlighted transportation as a large barrier for residents living in this region.

MRTSA – No report.

SHACOG – Mr. Veith stated that North Strabane has interviewed to become a member of SHACOG. If approved, they would be the 23rd community to join. Mr. Veith stated that the salt bid was high but there was only 1 bid. Rebidding the contract runs the risk of the price going higher. There is talk about discontinuing recycling of cardboard next year as the value has declined significantly. Recycling is done for profit, not for the environmental benefit.

Mr. Nagy stated that it is very easy to take glass to Michaels Brothers for recycling. Drop off is available 24/7.

Mr. Veith stated that he spoke to the garbage driver on his route who said that some residents are intentionally placing their trash totes in the wrong direction. Mr. Nagy stated that those residents will learn when their trash does not get picked up.

NEW BUSINESS:

Ms. Book thanked Ms. Wertz for providing Council with copies of two articles relating to Air BnBs.

Mayor Nowalk stated that in Singapore he stayed at an Air BnB. In the elevator of the building there was a sign stating that Air BnBs were illegal and punishable by a \$200,000 fine and up to 1 year in prison.

ADJORNMENT:

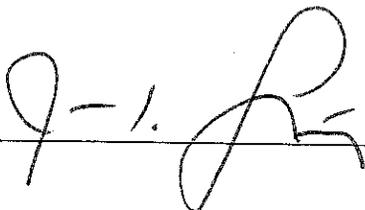
Mr. Veith asked that the meeting be adjourned in memory of Jim Duffy, former Whitehall Borough Solicitor who recently passed. Mr. Duffy was Borough Solicitor for more than 30 years.

M-13 Ms. Book moved, seconded by Mr. Lahr to adjourn the meeting in honor of Jim Duffy. The motion carried unanimously.

The meeting adjourned at 8:18 PM.

READ AND APPROVED THIS DAY OF SEPTEMBER 18, 2019:

Manager

A handwritten signature in black ink, appearing to read "J. Lahr", is written over a horizontal line. The signature is stylized and cursive.

