



BOROUGH OF WHITEHALL
Notice of Meeting
September 18, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, September 18, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
September 18, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of September 4, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager – Wertz
- IX. Reports of the Following Committees:
 - A. Administrative Services – Nagy, Lahr, Wotus
 - B. Library – McKown, Book Wotus
 - C. Planning & Zoning – Lahr, Book, DePuy
 - D. Public Works – Book, Nagy, DePuy
 - E. Public Safety – DePuy, McKown, Nagy
 - F. Recreation – Wotus, McKown, Lahr
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting September 18, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, September 18, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book (Arrived at 7:01 PM)
Philip J. Lahr
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: Kathleen N. DePuy
Robert J. McKown
Scott Rusmiser, Engineer

STAFF: James E. Leventry, Manager
Courtney M. Wertz, Assistant Manager
Keith P. Henderson, Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. Lahr moved, seconded by Mr. Nagy, that the bills contained on the bill list presented to Council on September 18, 2019 for \$187,851.63 from the General Fund, \$500.00 from the Storm Sewer Fund, \$46,762.88 from the Sanitary Sewer Fund and \$3,911.23 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Lahr moved, seconded by Mr. Wotus that checks and transfers for \$6,422.74 from the General Fund and \$51,005.54 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Lahr moved, seconded by Mr. Wotus, that General Fund payroll for the period ending September 13, 2019 for \$157,660.99 as presented to Council on September 18, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the September 4, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Donna McCrea, 305 Southvue Drive and Kate Zakowski, 4853 Oakridge Drive, appeared before Council on behalf of the Shade Tree Commission to answer any questions about the Tree Planting Guidelines that were submitted to Council. Ms. McCrea and Ms. Zakowski will attend the next Council meeting so that all of Council may ask questions. Mr. Firman will also review the document prior to the next Council meeting.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 7 percent of the calls to animal control services in August.
- Mayor Nowalk stated that the Chief reports on Tuesday the Whitehall Borough Civil Service Commission conducted a physical ability test for the top 20 Police candidates at the Allegheny Police Training Academy. Seventeen applicants successfully completed the testing. Next up is the oral interview board.
- Mayor Nowalk stated that the Chief reports that on Saturday, the Police Department and Whitehall Fire Company had their annual Charity Softball Game at Baldwin High School. Fun was had by all and funds raised will be donated to Special Olympics. Mayor Nowalk stated that in February, department members will again participate in the Pittsburgh Polar Plunge to benefit Special Olympics. Councilman Nagy has been designated as 2020 Team Cannon-Baller and the Department is looking forward to all Council Members joining them.
- Mayor Nowalk stated that the Chief reports that today he met with representatives from New Age Environmental who will be removing lead and other hazardous contaminated material from the Department's indoor range. Work is to begin in the next two weeks.
- Mayor Nowalk stated that on Monday, Deputy Chief Gagorik and Sergeant Gaebel attended an Active Shooter Drill at the David Lawrence Convention Center. The training was put on by the Pittsburgh office of Emergency Management. The Deputy Chief and Sergeant were invited to act as evaluators for the Rescue Task Force Teams that were drilling.

- Mayor Nowalk stated that he received a thank you letter from Roseann Vamos.
- Mayor Nowalk stated that he issued a proclamation for Elva Bertha's 101st birthday. Mr. Lahr presented her with the proclamation at Church.
- Mayor Nowalk stated that the Whitehall Wildlife Committee met on Wednesday. They are looking to expand their focus. More information will be presented in an article in the upcoming Borough Magazine.
- Mayor Nowalk provided an update on RADAR.

SOLICITOR:

No report.

ENGINEER:

Mr. Flaugh reported on the following items; members of Council received written copies of the Engineer's report:

- Doverdell Drive Watershed Project – Merante is onsite this week addressing restoration issues. An agreement with Mr. Turkall is being prepared. The Solicitor is waiting on information from Mr. Rusmisl for final revisions. Mr. Leventry recommended Council authorize details from Mr. Rusmisl be added to the agreement, the agreement be sent to Mr. Turkall for signature and authorize Mr. Leventry to sign the agreement in order to expedite this process.
- M-5 Mr. Lahr moved, seconded by Ms. Book to authorize details from Mr. Rusmisl be added to the agreement, the agreement be sent to Mr. Turkall for signature and authorize Mr. Leventry to sign the agreement in order to expedite this process.
- Operations & Maintenance – Roto Rooter started work this week for the 2019 Sanitary Sewer Excavation Repair Contract.
 - 2019 Road Program – A meeting with Mele & Mele was held yesterday. Storm sewer and concrete curb work started this week on Fieldcrest and E. Brightview. Milling and paving is slated for October.

Mr. Leventry inquired about an agreement with PAWC to contribute to the paving of Jewel Drive. Mr. Flaugh stated that there is a verbal commitment currently.

- DCNR Grant – Park Master Plan – A draft master plan was submitted to the Committee for review. The Park Master Plan is expected to be completed and submitted to the DCNR for review by the end of September.
- Frank Street Park Phase II – A preconstruction meeting was held yesterday. Plavchak will be starting demolition of the old playground equipment this week.
- Salt Storage – Plavchak is finishing the storm and sanitary sewer relocation project at the Public Works building. A preconstruction meeting for the salt storage building was held on the 10th. Contract documents and required bonds and insurance certificates have been received.
- Streets Run Storm Sewer Construction – There are still a few outstanding easements that need to be signed. The project will be pushed back to 2020.

MANAGER:

Mr. Leventry reported on the following items; members of Council received written copies of the Manager's report:

- State Salt Contract – The Borough recently received notification from the state COSTARS program about their new rock salt contract. For Allegheny County, the provider will be American Rock Salt Co. at a price of \$68.19 per ton.
- Pension MMOs – The Borough's actuary has prepared the 2020 pension minimum municipal obligations for both pension plans. The police MMO is \$781,829 and the non-uniform MMO is \$263,224. The police amount is 2.5% less than 2019, while the non-uniform is 2.5% higher. Council will need to authorize these amounts to be placed in the 2020 budget.
- Senator Meeting – Senator Iovino will meet with Council on December 4th at 6PM before the Council meeting.
- EPA Meeting – Tomorrow evening, ALCOSAN will be hosting a meeting with EPA officials to discuss ALCOSAN's recent regulatory agreement with the EPA. The meeting is open to elected officials and managers. Mr. Leventry will attend.

Mr. Lahr stated that Public Works crews took down the old pine trees near the garage. Mr. Leventry stated that Ms. McCrea has suggestions to replace them.

ASSISTANT MANAGER:

Ms. Wertz stated that Mr. Lahr has resigned from the Parks Committee and a vacancy exists. Mr. Wotus has volunteered to fill the vacancy. Mr. Veith appointed Mr. Wotus to the committee.

Ms. Wertz stated that an E-Waste Event has been scheduled for June 27, 2020.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. Veith introduced Tara Abbott from the Library Board to give a report.

PLANNING & ZONING:

Ms. Book stated that she and Mrs. DePuy attended the recent Planning Commission meeting to learn more about the proposed ordinance regarding limits on Accessory Structures. The topic will be discussed further at the next Planning Commission meeting on October 9th.

PUBLIC WORKS:

Ms. Book stated that Public Works has been hard at work. She thanked them for their help with a recent sewer job on Tomfran Drive.

PUBLIC SAFETY:

Mayor Nowalk stated that he is reviving a conflict resolution program to mediate disputes between neighbors. Chief Henderson stated that the program is very helpful for the Police Department.

RECREATION:

Mr. Wotus stated that tomorrow's Senior BINGO is sponsored by the Baldwin Whitehall Educational Fund. The "Christmas in the Woods" bus trip is October 20th. There will be a pumpkin painting and movie event on October 24th in the Community Room. Ms. Vetere is in talks with the Baldwin Community United Methodist Church about having a Farmers Market in their parking lot. Board member Kathy Lucas has resigned. There is a resident that is interested in filling the vacancy and she will be at the next Recreation Board meeting on October 14th. Mr. Leventry stated that there is one more vacancy on the Board. The Murder Mystery dinner is October 18th at the Blue Flame.

NEW BUSINESS:

Mr. Wotus stated that he, Mr. McKown and Chief Henderson attended a clay shooting event sponsored by ALOM on September 13th. Mr. Wotus commended Mr. McKown for his work on the recent Chamber golf outing. It was a "first class event."

Mr. Leventry requested an executive session for a personnel matter.

ADJORNMENT:

M-6 Ms. Book moved, seconded by Mr. Lahr to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:47 PM.

READ AND APPROVED THIS DAY OF OCTOBER 2, 2019:

Manager

A handwritten signature in blue ink, consisting of a stylized first name and a last name, written over a horizontal line.