

BOROUGH OF WHITEHALL
Notice of Meeting
October 2, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, October 2, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
October 2, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of September 18, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmiser
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- IX. Reports of the Following Committees:
 - A. Recreation – Wotus, McKown, Lahr
 - B. Administrative Services – Nagy, Lahr, Wotus
 - C. Library – McKown, Book, Wotus
 - D. Planning & Zoning – Lahr, Book, DePuy
 - E. Public Works – Book, Nagy, DePuy
 - F. Public Safety – DePuy, McKown, Nagy
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

INDEX

MINUTES OF THE OCTOBER 2, 2019 COUNCIL MEETING

	Motion	Page
Bills, Payroll - Approve	M-1,2,3	1
September 18, 2019 Meeting Minutes – Approve	M-4	2
Payment to Insight Pipe Contracting, LLC – Approve	M-5	3
Payment to Plavchak Construction Co. – Approve	M-6	3
Adjournment	M-7	7

BOROUGH OF WHITEHALL

Regular Meeting October 2, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, October 2, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Scott Rusmiser, Engineer

STAFF: Courtney M. Wertz, Assistant Manager
Keith P. Henderson, Chief of Police

Absent: James E. Leventry, Manager

CONSIDERATION OF BILLS & PAYROLL

M-1 Mrs. DePuy, moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on October 2, 2019 for \$1,196,100.36 from the General Fund, \$23,496.22 from the Storm Sewer Fund and \$126,600.00 from the Capital Projects Fund be approved. The motion carried unanimously.

Mr. McKown noted that \$1 million of the General Fund total is due to MMOs for the pension plans.

M-2 Ms. Book moved, seconded by Mr. Lahr, that checks and transfers for \$27,702.01 from the General Fund and \$65,814.44 from the Payroll Fund be ratified. The motion carried unanimously.

M-3 Mr. Lahr moved, seconded by Ms. Book, that General Fund payroll for the period ending September 27, 2019 for \$152,223.78 as presented to Council on October 2, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Wotus moved, seconded by Mr. Lahr to approve the Minutes of the September 18, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Donna McCrea, 305 Southvue Drive, and Kate Zakowski, 4853 Oakridge Drive, appeared before Council on behalf of the Shade Tree Commission to discuss proposed tree planting guidelines for the Borough. Mr. Veith put the matter in the Public Works Committee for further discussion.

Janet Maddock, 4844 Flamingo Drive, appeared before Council with questions about ordinances regarding fences. Mr. Firman will contact Ms. Maddock early next week to discuss.

MAYOR:

Mayor Nowalk presented his report for September 2019:

EMS Assists.....	171
Court/Hearings/Pretrial	123
Accidents	30
Criminal Arrests (3 DUI).	29
Traffic Stops	159
Traffic Details	134
Written Traffic Citations.	94
Written Warnings Traffic Violations.	89

Total amount of money collected and turned over to the Borough during September 2019, amounted to \$5,631.71 the breakdown is as follows:

MVC from District Magistrate	\$2,483.36
Crimes Code and Code violations	
from District Magistrate	\$872.76
Parking Fines	\$1,210.00
Copies	\$225.00
Fines from Clerk of Courts.....	\$840.59

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that he approved a block party for Flamingo Drive on October 26th from 2-9 PM.

- Mayor Nowalk stated that the “Boxes for Veterans” project that has previously been held at the GBU Financial Building will move to the Operation Troops Facility at 1200 Lebanon Road as it has outgrown the previous space. Last year, 2250 boxes were prepared for the troops. This year’s goal is double that. The event will be on November 2nd at 9 AM.
- Mayor Nowalk stated that he received a thank you letter from the Mayor of Dayton, Ohio for the condolences sent after the recent tragedy there.
- Mayor Nowalk stated that last evening he attended an excellent program at the University of Pittsburgh where former Governors Rendell and Ridge spoke.
- Mayor Nowalk stated that Representative Kortz is hosting a meeting on “Homecare in PA” on October 7th at the Baldwin Borough Municipal Complex.

SOLICITOR:

No report.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer’s report:

- Operations & Maintenance Plan – Insight Pipe has started work for the 2019 Sanitary Sewer Capital Lining Program.

M-5 Mr. Lahr moved, seconded by Mr. McKown to approve Payment Application No. 1 in the amount of \$108,252.12 to Insight Pipe Contracting, LLC. The motion carried unanimously.

- 2019 Road Program – The preconstruction meeting was held on June 19th. Storm sewer and concrete curb work is currently underway. Milling and paving work is tentatively scheduled for next week.
- Salt Storage – Plavchak finished the storm and sanitary sewer relocation project at the Public Works building. Pay Estimate No. 1 has been prepared.

M-6 Mr. McKown moved, seconded by Mr. Lahr to approve Payment Application No. 1 in the amount of \$47,870.50 to Plavchak Construction Co., Inc.

Excavation has started for the construction of the salt storage building. Ms. Wertz stated that the exterior of the building will be similar in color to the existing Public Works garage.

- Streets Run Storm Sewer Construction – 4 easements are still needed. Gateway called residents that have not yet signed. Most are supportive of the project and just need to make time with Ms. Wertz to sign and notarize their documents. There is one resident that Gateway has been unable to reach.

Mrs. DePuy inquired about work at the pool room. Mr. Rusmiser stated that Public Works will self-perform the work to stabilize the roof/patio. He will be in touch with Mr. Harris next week.

Mr. Veith inquired about the “soil nails” to be used on the road slide on Earlsdale Road. Mr. Rusmiser explained what a soil nail is and stated it is a very suitable solution to stabilize the road.

Ms. Book inquired about the Pollution Reduction Plan. Mr. Rusmiser stated that it is part of the Borough’s MS4 work.

MANAGER:

No report.

ASSISTANT MANAGER:

Ms. Wertz reported on the following items according to the written report given to Council:

- Borough Audit – The State has completed its audit of the Borough’s Pension Plans for the period January 1, 2016 to December 31, 2018. There were no findings.
- Frank Park Update – They playground equipment and swings have been removed. Based on Plavchak’s latest schedule the site should be ready for the installation of the new equipment at the end of the month.

Mr. McKown stated that he recently visited Frank Park and the pavilion there is really nice.

RECREATION:

Mr. Wotus introduced Hannah Vetere and Mara McGrady to give a report. Ms. Vetere stated that they have planned a Murder Mystery Dinner at the Blue Flame Restaurant on October 18th. The cost is \$35 for a ticket and meal. There will be a cash bar. The Christmas in the Woods bus trip will be October 20th. There will be a Pumpkin Painting event in the Community Room on October 24th.

Ms. Vetere was happy to announce the return of a Farmer's Market next summer. The Baldwin Community United Methodist Church has agreed to allow the Borough to use its parking lot for the event. It will start the 1st Monday in June and run every Monday until the last Monday in August. The weekly event will be held from 4-7 PM. Ms. Vetere has already secured 7 vendors and has reached out to many others.

ADMINISTRATION

No report.

LIBRARY

Mr. McKown stated that a MOU has been prepared between the Library and the Friends of the Library. The Library has put together a draft succession plan. The Book Sale raised over \$4300 and the Love Your Library Campaign was a success. Any donations received in September will be matched by the Buncher Foundation.

PLANNING & ZONING:

Mr. Lahr stated that there is much activity in the Borough as outlined in a recent memo from Mr. Dellett.

Mr. Lahr stated that the development at the former Sisters of St. Francis is moving along.

Mr. Wotus inquired about ordinances regarding the start time of the Pickleball group at Snyder Park. The group starts playing at 8 AM and is in compliance with Borough ordinances.

Mr. Wotus stated the Baldwin Borough is now allowing residents to have chickens provided certain conditions are met. Owning chickens is prohibited in Whitehall Borough per the Borough Code.

PUBLIC WORKS:

Ms. Book stated that Public Works crews have been hard at work.

PUBLIC SAFETY:

Mrs. DePuy stated that the Chief reports that Jackie Polkie started her dispatch training on September 23rd and will be in training until mid-November.

Mrs. DePuy stated that the Cody RMS System Training has begun and will continue through the Go-Live Date scheduled for November 11, 2019. Chief Henderson thanked Council for being proactive in funding an updated records management system for the Department. Other municipalities are now calling Whitehall to discuss transitioning from older systems that are becoming obsolete. Once again, Whitehall Borough is ahead of the curve.

Mrs. DePuy stated that the Chief would like to remind residents that Archery Season has begun and the deer rut will soon be in full swing. With this comes increased and sometimes erratic deer activity. Motor vehicle versus deer accidents increase this time of year so motorists should exercise more caution while driving. Motorists should also remember that when you see one deer cross the road in front of you, ALWAYS watch for the second and third deer behind the first.

Mr. Lahr thanked Chief Henderson for taking time to speak to a young man he knows about pursuing a potential career in law enforcement.

DELEGATE REPORTS

ACBA – Ms. Book stated that the annual Board of Directors election in November will be very competitive for Allegheny County. Next week, Ms. Book will attend the PSAB Fall Conference in State College. Mrs. DePuy stated that 2020 Banner Community applications are out. Ms. Wertz is currently working on it.

CHAMBER OF COMMERCE – Mr. Wotus stated that Mr. McKown will attend the luncheon tomorrow at South Hills Country Club. There will be a panel discussion with Dr. Lutz from the School District.

EDS – Mr. Nagy stated that EDS has hired a consultant to help refocus the organization for the future.

MRTSA – Mr. McKown stated that MRTSA hired a consultant to take a look at the structure of the organization. He will have a better update after their October meeting.

SHACOG – Mr. Veith stated that there was a discussion about NIMS training at the last meeting. Whitehall Borough officials have already completed this training. Mr. Veith stated that North Strabane has declined to become a member of SHACOG.

NEW BUSINESS:

None.

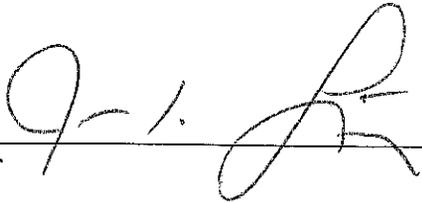
ADJORNMENT:

M-7 Mr. McKown moved, seconded by Mr. Lahr to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:52 PM.

READ AND APPROVED THIS DAY OF OCTOBER 16, 2019:

Manager

A handwritten signature in black ink, appearing to read "J. Lahr", is written over a horizontal line. The signature is cursive and stylized.