

BOROUGH OF WHITEHALL
Notice of Meeting
October 16, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, October 16, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
October 16, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of October 2, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager – Wertz
- IX. Reports of the Following Committees:
 - A. Public Safety – DePuy, McKown, Nagy
 - B. Recreation – Wotus, McKown, Lahr
 - C. Administrative Services – Nagy, Lahr, Wotus
 - D. Library – McKown, Book, Wotus
 - E. Planning & Zoning – Lahr, Book, DePuy
 - F. Public Works – Book, Nagy, DePuy
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting October 16, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, October 16, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
James F. Nowalk, Mayor
Irving S. Firman, Solicitor
Scott Rusmiser, Engineer

STAFF:

James E. Leventry, Manager
Courtney M. Wertz, Assistant Manager
Keith P. Henderson, Chief of Police
Scott Dellett, AICP, Director of Planning, Zoning and Code Enforcement

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on October 16, 2019 for \$295,132.58 from the General Fund, \$7,653.81 from the Storm Sewer Fund, \$142,998.00 from the Sanitary Sewer Fund, \$11,401.75 from the Doverdell Drive Storm Sewer Fund and \$9,561.79 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. Lahr moved, seconded by Mr. McKown that checks and transfers for \$5,374.08 from the General Fund and \$46,715.30 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Mr. Lahr, that General Fund payroll for the period ending October 11, 2019 for \$141,151.69 as presented to Council on October 16, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Mr. Wotus to approve the Minutes of the October 2, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Donna McCrea, 305 Southvue Drive appeared before Council on behalf of the Shade Tree Commission to report on the commission's 2019 activity and plans for 2020. The Shade Tree Commission is asking Borough Council for approximately \$1000 in 2020 to remove and plant trees in the Borough.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 5.84 percent of the calls to animal control services in September.
- Mayor Nowalk stated that the Chief reports that fall firearms qualifications are taking place this week for the entire department. Qualifications are held at the Steel Rivers Range in Elizabeth.
- Mayor Nowalk stated that he has prepared a proclamation naming the week of October 20th to October 26th as Red Ribbon Week. He asked that Council concur.

M-5 Mr. Lahr moved, seconded by Ms. Book to concur with the Mayor's proclamation. The motion carried unanimously.

- Mayor Nowalk stated that he attended the ribbon cutting at First National Bank last week. He received a thank you from the Bank Manager for attending.
- Mayor Nowalk stated that he has received two applications for his new wildlife and environment committee.
- Mayor Nowalk stated that the business owners at Weyman and Provost have done a great job with the property.
- Mayor Nowalk stated that the resident on the corner of Parkvue and Snyder has done a nice job with the property.

SOLICITOR:

Mr. Firman asked for an executive session after the meeting for a matter of litigation.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- 2019 Road Program – On Monday Fieldcrest and E. Brightview were milled. Paving is slated to begin next Monday.
- Salt Storage – Plavchak is continuing work on the salt storage building.
- Streets Run Storm Sewer Construction – Two more easements have been received. There are two easements still needed before the project can begin.
- Whitehall Pool Room – Mr. Harris is not comfortable performing the reinforcement work in-house. Gateway will solicit prices from building contractors

MANAGER:

Mr. Leventry reported on the following items; members of Council received written copies of the Manager's report:

- PennDOT Review – A resident recently contacted Mr. Leventry about making a change to the timing of the traffic signal at the Baptist/Weyman/Doverdell intersection. Mr. Leventry forwarded this request to PennDOT, who promised to review the situation.
- Parks Policy – Recently a resident who had reserved a park for a birthday party requested to have a bounce house present for the event. Similar requests are anticipated going forward. Council will need to adopt a policy concerning these attractions. The Recreation Committee will investigate.
- Budget Meetings – Please note that budget meetings are scheduled for November 9 and 16, as well as a provisional meeting on the 23rd if needed. The meetings begin at 9 AM.

ASSISTANT MANAGER:

Mr. McKown gave Mr. Leventry information about a new Pension Plan Bill that is being proposed at the State level.

PUBLIC SAFETY:

Mrs. DePuy stated that the Chief reports that Officer Lacko has given notice that he has pending military service with the United States Air Force Reserve. He stated he will be starting his long-term active military duty on November 4, 2019 and ending on June 1, 2020. He also states he has yearly mandatory service at his reserve base starting today through November 4th.

Mrs. DePuy stated that the Chief requests a motion from Council to begin the process to hire a Police Officer in January as the Department is currently two road officers short due to Officer Lacko's military leave and Officer Smith's transition into DARE/SRO Program with the Baldwin Whitehall School District.

M-6 Mrs. DePuy moved, seconded by Mr. McKown to begin the process to hire a Police Officer in January 2020. The motion carried unanimously.

RECREATION:

Mr. Wotus stated that Chrissy Haas attended the Recreation Board meeting on Monday and is interested in serving on the board.

M-7 Mr. Wotus moved, seconded by Ms. Book to appoint Chrissy Haas to the Recreation Board. The motion carried unanimously.

Mr. Wotus stated that the Murder Mystery dinner at the Blue Flame on October 18th is sold out. The "Christmas in the Woods" bus trip is October 20th. There will be a pumpkin painting and movie event on October 24th in the Community Room. The next Senior BINGO will be October 31st. The Recreation Board is sponsoring a food drive in November. Breakfast with Santa will be on December 14th. The Comedy Show will be February 29, 2020. Ms. Vetere has secured 11 vendors for the Farmers Market next summer. She is looking at planning some ski trips and a trip to New York City to see the Rockettes next Winter.

ADMINISTRATIVE SERVICES:

Ms. Book thanked Mr. Lahr and Ms. Wertz for their work on the latest Borough Magazine.

LIBRARY:

Mr. McKown introduced Tara Abbott from the Library Board to give a report.

Mr. McKown read a letter from the President of the Library Board regarding appointments for 2020.

- M-8 Mr. McKown moved, seconded by Mr. Lahr to appoint Jacque Fete, 4806 Glenallen Drive to serve from November 2019 through December 2020, replacing Leo Daly and to appoint Katherine Kinnamon, 4625 Doverdell Drive, to serve for 3 years starting January 2020, replacing Kelly Lonergan. The motion carried unanimously.

PLANNING & ZONING:

Mr. Lahr introduce Mr. Dellett to give a report.

PUBLIC WORKS:

Ms. Book stated that the Public Works Committee met with Ms. McCrea of the Shade Tree Commission prior to the Council Meeting.

NEW BUSINESS:

Mrs. DePuy stated that she recently attended a talk about the new South Hills Square and provided Council with summary sheets of information about the new development. She often receives inquiries about the development and thought this would be helpful to answer residents' questions.

Ms. Book stated that she attended the fall PSAB Conference in State College. It was very informative.

RECESS:

- M-9 Mr. Wotus moved, seconded by Ms. Book to recess to executive session. The motion carried unanimously.

The meeting recessed at 7:40 PM.

ADJORNMENT:

The meeting reconvened at 8:27 PM.

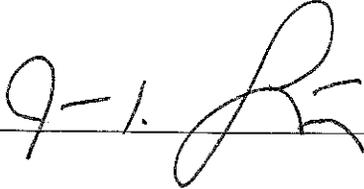
- M-10 Mr. McKown moved, seconded by Ms. Book to direct staff to prepare an Amendment to the Zoning Ordinance authorizing kennels as a conditional use with specific criteria in the Commercial District C-4 and creating general criteria for all conditional uses. The motion carried unanimously.
- M-11 Mr. Lahr moved, seconded by Ms. Book to direct staff to prepare an Amendment to the Zoning Ordinance setting forth use definitions and authorized locations throughout all of the zoning districts. The motion carried unanimously.

M-12 Mr. Wotus moved, seconded by Ms. Book to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 8:28 PM.

READ AND APPROVED THIS DAY OF NOVEMBER 6, 2019:

Manager

A handwritten signature in black ink, appearing to be "J. L." followed by a stylized name, written over a horizontal line.