



BOROUGH OF WHITEHALL
Notice of Meeting
November 6, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, November 6, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
November 6, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of October 16, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- IX. Reports of the Following Committees:
 - A. Public Works – Book, Nagy, DePuy
 - B. Public Safety – DePuy, McKown, Nagy
 - C. Recreation – Wotus, McKown, Lahr
 - D. Administrative Services – Nagy, Lahr, Wotus
 - E. Library – McKown, Book, Wotus
 - F. Planning & Zoning – Lahr, Book, DePuy
- X. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XI. New Business
- XII. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting November 6, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, November 6, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance. Cub Scout Troop No. 288 from St. Gabriel's led the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
Kathleen N. DePuy
Philip J. Lahr
Robert J. McKown
Glenn P. Nagy
William J. Veith
John A. Wotus
Irving S. Firman, Solicitor
Bryan W. Flaugh, P.E. – Gateway Engineers

Absent: James F. Nowalk, Mayor
Scott Rusmiser, Engineer

STAFF: James E. Leventry, Manager
Courtney M. Wertz, Assistant Manager
Jason C. Gagorik, Deputy Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on November 6, 2019 for \$237,264.48 from the General Fund, \$27,249.32 from the Storm Sewer Fund, \$10,450.86 from the Sanitary Sewer Fund, \$2,380.25 from the Doverdell Drive Storm Sewer Fund and \$52,898.35 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mr. Lahr that checks and transfers for \$11,017.56 from the General Fund and \$51,476.81 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Ms. Book moved, seconded by Mr. McKown, that General Fund payroll for the period ending October 25, 2019 for \$156,979.09 as presented to Council on November 6, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the October 16, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

No report.

SOLICITOR:

No report.

ENGINEER:

Mr. Flaugh reported on the following items; members of Council received written copies of the Engineer's report:

- Operations & Maintenance – Work for the 2017 Capital Lining Program has been completed.

M-5 Mr. McKown moved, seconded by Ms. Book to approve Payment Application No. 4 and Final in the amount of \$41,776.26 to Jet Jack. The motion carried unanimously.

- Operations & Maintenance – Work for the 2018 Capital Lining Program has been completed.

M-6 Mr. McKown moved, seconded by Mr. Lahr to approve Payment Application No. 3 and Final in the amount of \$21,558.98 to Jet Jack. The motion carried unanimously.

- 2019 Road Program – All roads have been paved with the exception of Fieldcrest Drive and E. Brightview Drive. It is uncertain when they will receive the final wearing course as temperatures are expected to drop in the coming days. Mr. Leventry stated that Mele & Mele is 2 months past the contract date for completion. Options are being explored. A preliminary list of streets for the 2020 Road Program is being prepared now.
- DCNR Grant – Park Master Plan – The Master Plan has been submitted to DCNR for review.

- Frank Street Park Phase II – The installation of the playground equipment is expected to occur in the coming weeks. Ms. Wertz stated that a meeting was held at Frank Park this morning with all parties to discuss the installation schedule.
- Salt Storage – Plavchak over excavated the footers by 2 feet. Plavchak will correct the mistake at no cost to the Borough.
- Whitehall Pool Room – Gateway Engineers solicited prices from 3 building contractors for the structural shoring of the pool room ceiling. Fee ranges varied from \$3,450-\$11,490.

M-7 Mr. Lahr moved, seconded by Mr. McKown to award the pool room structural shoring to Integrity Design and Construction in the amount of \$3,450.00. The motion carried unanimously.

Mrs. DePuy stated that HB1775 has been introduced in the PA House. The bill would clarify PennDOT's responsibility for drainage systems on state roads. Ms. Book stated that there is a lot of support for this issue.

MANAGER:

Mr. Leventry reported on the following items; members of Council received written copies of the Manager's report:

- Railway License Agreement – The Pleasant Hills Authority is looking to do some flow monitoring of one of the Borough's lines that crosses under the railroad tracks. While researching the issues, it was discovered that there is no existing license agreement with Wheeling and Lake Erie Railway Company for the line. As a result, the Borough will need to enter into an agreement with the company for the line. There is a one-time fee of \$450 for document preparation and an annual license fee of \$2,000. Council will need to authorize Mr. Leventry to sign the agreement.
- M-8 Mr. McKown moved, seconded by Mr. Lahr to authorize Mr. Leventry to sign the agreement. The motion carried unanimously.
- Streets Run Interceptor Repairs – Mr. Flaugh and Mr. Leventry recently met with ALCOSAN about some repairs that are needed to the interceptor prior to them taking ownership of the line. The cost of approximately \$75,000 would be split among the 5 participating municipalities.

M-9 Mr. McKown moved, seconded by Mr. Wotus to participate in the repairs to the Streets Run Interceptor prior to the transfer of ownership to ALOCOSAN. The motion carried unanimously.

ALCOSAN also identified another \$212,000 in repairs needed to Whitehall Borough's collection system that would reduce I & I into the interceptor. The Borough would be eligible to apply for a GROW grant through ALCOSAN that, if approved, would cover 85% of the costs of these repairs. ALCOSAN is encouraging the Borough to apply for the grant, which would be due by March. Council will need to authorize the preparation of the grant application.

M-10 Mr. Lahr moved, seconded by Mr. McKown to authorize preparation of the GROW grant application. The motion carried unanimously.

- Board/Commissions Appointments – Council was provided with a list of the various board and commission members whose terms expire at the end of this year. Council agreed to instruct Mr. Leventry to contact these members to inquire about their continued service.

Mr. Leventry stated that the bid for the 2020 mowing contract has been prepared.

Mrs. DePuy inquired if discussion about appointees to the various boards and commissions were to be discussed in executive session as personnel matters or in public meetings. Mr. Firman stated that generally they are to be discussed in public meetings.

Mrs. DePuy inquired if the Civil Service Commission was required to provide Council with an annual report as the Borough Code states. Mr. Firman will look into the matter as Whitehall is a Home Rule Municipality and what the CSC is currently providing may qualify.

ASSISTANT MANAGER:

No report.

PUBLIC WORKS:

Ms. Book stated that Public Works crews have been busy cleaning and repairing Military Banners. The banners will be taken down after Veterans Day.

PUBLIC SAFETY:

Mrs. DePuy stated that the Chief reports that over the past three weeks Whitehall Officers have attended multiple training events that included: Active Shooter response, Self-Defense Training and Surviving Violent Encounters – Maximize Your Physiological and Psychological Responses. They completed 128 hours of training.

Mrs. DePuy stated that at this time of year, the Chief recommends residents turn on a light inside their homes before leaving for work in the morning or leaving the house for early evening shopping. With shortened daylight time and our clocks turned back, many residents are returning home from work and holiday shopping after dark. Lights on inside a home discourage those who would think about entering a home where the residents are out for the evening.

Mrs. DePuy read several thank you letters from residents.

RECREATION:

Mr. Wotus introduced Recreation Director Hannah Vetere to give a report.

Ms. Vetere stated that the pumpkin painting and movie event on October 24th was fun and there were a lot of very artistic children. There will be a food drive over the next 2 weeks with donations benefiting a local food bank. In December, Ms. Vetere is planning a Breakfast with Santa at Harrison Middle School with Mr. & Mrs. Clause. The Comedy Show will be February 29, 2020. Donation letters for the event will be mailed soon.

Mr. Wotus stated that the October BINGO was great.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

No report.

PLANNING & ZONING:

Mr. Lahr stated the committee met last Saturday to discuss Accessory Structures.

DELEGATE REPORTS

ACBA – Ms. Book stated that the General Membership Meeting will be December 12th at Edgewood Country Club. Tomorrow evening Board elections will be held at the Westin. Ms. Book is running for one of the open seats. Ms. Book passed out a “Legislative Action Update” brochure from PSAB for Council to review.

CHAMBER OF COMMERCE – Mr. Wotus stated that there is a luncheon tomorrow at South Hills Country Club. The December meeting will be on the 5th.

EDS – Mr. Nagy stated that there is a potential buyer for the bakery building in Mt. Oliver.

MRTSA – Mr. McKown stated that MRTSA hired a consultant to take a look at the structure of the organization. The November meeting will be on the 21st due to the Thanksgiving holiday.

SHACOG – Mr. Veith stated that First Responders to the Tree of Life shooting were at the last SHACOG meeting. Two members of the Whitehall Borough Police Department are members of the SHACOG CIRT team. SHACOG is working with the Red Cross to set up shelters in the SHACOG area that could be utilized by SHACOG members in the event of an emergency.

NEW BUSINESS:

Ms. Book stated that the Veterans Day ceremony will be November 11th at 11 AM in the Community Room. Representative Kortz and Mayor Nowalk are slated to speak. A brief film will be shown.

Mr. Wotus stated that the Recreation Committee met prior to the Council meeting to discuss inflatables for private events at the Borough parks. The Committee recommended not allowing them for liability reasons.

Mr. Veith stated that the first Budget meeting will be this Saturday at 9 AM.

Mr. Veith stated that a resident approached him about receiving a letter requiring her to change her address. Mr. Leventry will look into the matter. Mr. Nagy stated that address changes may be required for 911 response.

ADJORNMENT:

M-11 Ms. Book moved, seconded by Mr. Lahr to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:49 PM.

READ AND APPROVED THIS DAY OF NOVEMBER 20, 2019:

Manager

