



**BOROUGH OF WHITEHALL**  
**Notice of Meeting**  
**November 20, 2019**  
**7:00 PM**

The Council of the Borough of Whitehall will meet Wednesday, November 20, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

**AGENDA FOR REGULAR MEETING**  
**November 20, 2019**

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of November 6, 2019
- VII. Citizens' Requests
- VIII. Reports of the Following Officers:
  - A. Mayor - Nowalk
  - B. Solicitor - Firman
  - C. Engineer – Rusmisel
  - D. Manager – Leventry
  - E. Assistant Manager – Wertz
- IX. Reports of the Following Committees:
  - A. Planning & Zoning – Lahr, Book, DePuy
  - B. Public Works – Book, Nagy, DePuy
  - C. Public Safety – DePuy, McKown, Nagy
  - D. Recreation – Wotus, McKown, Lahr
  - E. Administrative Services – Nagy, Lahr, Wotus
  - F. Library – McKown, Book Wotus
- X. New Business
- XI. Adjournment

**BOROUGH OF WHITEHALL**

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## BOROUGH OF WHITEHALL

Regular Meeting November 20, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, November 20, 2019, at 7:00 PM, for a regular meeting. Vice President Nagy called the meeting to order, followed by the Pledge of Allegiance.

Vice President Nagy announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book  
 Kathleen N. DePuy (Arrived at 8:15 PM)  
 Philip J. Lahr  
 Robert J. McKown  
 Glenn P. Nagy  
 John A. Wotus  
 James F. Nowalk, Mayor  
 Daniel Conlon, P.C. – Tucker Arensberg  
 Scott Rusmisl, Engineer

Absent: William J. Veith  
 Irving S. Firman, Solicitor

STAFF: James E. Leventry, Manager  
 Courtney M. Wertz, Assistant Manager  
 Keith P. Henderson, Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Ms. Book moved, seconded by Mr. McKown, that the bills contained on the bill list presented to Council on November 20, 2019 for \$179,508.64 from the General Fund, \$8,063.08 from the Storm Sewer Fund, \$775,235.79 from the Sanitary Sewer Fund, \$1,581.25 from the Doverdell Drive Storm Sewer Fund and \$9,342.25 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Ms. Book that checks and transfers for \$7,299.30 from the General Fund and \$66,642.18 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Lahr moved, seconded by Mr. Wotus, that General Fund payroll for the period ending November 8, 2019 for \$222,095.32 as presented to Council on November 20, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. McKown moved, seconded by Mr. Wotus to approve the Minutes of the November 6, 2019 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Tom Baldesberger, 4831 Sherwood Drive appeared before Council with complaints about Mele & Mele. Mr. Nagy stated that the Borough is not happy with Mele & Mele's work. They received the contract because they were the lowest bidder.

Hal Plusa, 4647 Doverdell Drive, appeared before Council with questions about nonprofits opening care facilities in residential homes in the Borough and its effect on tax revenue. Mr. Nagy stated that he is referring to group homes. Mr. McKown stated that group homes are regulated at the federal level of government. Mr. Leventry stated that most are operated by for-profit entities so the Borough is not losing tax revenue. Group homes are expressly allowed to be in residential areas. Group homes are not required to tell the Borough they are operating as such. Mr. Lahr stated that the properties are still subject to the Property Maintenance Code.

MAYOR:

Mayor Nowalk reported on the following items:

- The Borough reported 5.32 percent of the calls to animal control services in October.
- Mayor Nowalk stated that the Chief reports that on November 12<sup>th</sup> Officer Bradford, Officer Newbould and Officer Mayburn attended Defensive Driving Training. This is hands-on training with students driving police cars and SUVs under adverse conditions.
- Mayor Nowalk stated that the Chief reports that the department has successfully rolled out the new CODY Records Management System.
- Mayor Nowalk stated that he received an invitation to Boy Scout Troop No. 323 Eagle Ceremony for Nicholas McGervey. He asked that Council concur with a citation of merit for Mr. McGervey.

M-5 Mr. McKown moved, seconded by Ms. Book to concur with the citation of merit. The motion carried unanimously.

- Mayor Nowalk stated that he has 7 residents that are interested in joining his new environmental committee.

- Mayor Nowalk stated that he will be presenting a Resolution at the next Council Meeting to celebrate St. Gabe's 75<sup>th</sup> Anniversary.
- Mayor Nowalk stated that the RADAR Bill is out of the House Transportation Committee. As it is currently written, Whitehall Borough Police Department would benefit.

SOLICITOR:

No report.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- Operations & Maintenance – Roto Rooter has started work for the 2019 Sanitary Sewer Excavation Repair Contract.
- M-6 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 1 for the 2019 Sanitary Sewer Excavation Repair Contract in the amount of \$28,656.45 to Roto Rooter Service Company. The motion carried unanimously.
- Operations & Maintenance – State Pipe Services has completed all work for the 2019 Sanitary Sewer Spot Lining Repair Contract.
- M-7 Mr. McKown moved, seconded by Ms. Book to approve Payment Application No. 1 and Final for the 2019 Sanitary Sewer Spot Lining Contract in the amount of \$46,962.00 to State Pipe Services, Inc. The motion carried unanimously.
- Operations & Maintenance – State Pipe Services has started the work for the 2019 Sanitary Sewer CCTV Contract.
- M-8 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 3 for the 2019 Sanitary Sewer CCTV Contract in the amount of \$31,656.95 to State Pipe Service, Inc. The motion carried unanimously.
- 2018 Road Program – Mele & Mele & Sons, Inc has completed all construction work for the 2018 Road Program with the exception of a few final punch list items at Frank Park. They should wrap up this week if all goes well.

- 2019 Road Program – The final wearing course for Fieldcrest and E. Brightview will be done tomorrow.
- Frank Street Park Phase II – The Phase II portion of the Frank Park project has been designed and the contract was awarded to Plavchak Construction.

M-9 Mr. McKown moved, seconded by Mr. Lahr to approve Payment Application No. 1 for the Frank Park Phase II Contract in the amount of \$35,851.50 to Plavchak Construction Co.

- Salt Storage – Plavchak continued excavating and placing engineered fill under the footers for the salt storage shed. They will be pouring concrete for the footers next week before the holiday. The original completion date for this project was last week.
- Whitehall Pool Room – Integrity Design and Construction has been notified that they are the low bidder for the pool room repairs. Gateway will coordinate the state date with Mr. Harris. The project will be done in December.

Mr. McKown inquired about the Earlsdale Road Slide. Mr. Rusmisl stated that the project will be bid out after the 1<sup>st</sup> of the year.

MANAGER:

Mr. Leventry asked Council for clarification about a matter that was discussed at a budget meeting regarding the sewer rate for 2020.

M-10 Mr. McKown moved, seconded by Mr. Wotus to keep the sewer rate at the 2019 level for 2020. The motion carried unanimously.

The Borough will not raise its sewer rates with ALCOSAN.

ASSISTANT MANAGER:

Ms. Wertz reported on the following items; members of Council received written copies of the Assistant Manager's report:

- Frank Park Phase II – Public Works crews have been hard at work all week digging holes and installing the new playground equipment and swing set. The structures were cemented in this afternoon and will be ready for use in the Spring.

Mr. Nagy stated that the Borough should plan a commemoration in the Spring for the new equipment, possibly in conjunction with the Recreation Board. The new equipment will be highlighted in the Spring Magazine.

PLANNING & ZONING:

No report.

PUBLIC WORKS:

Ms. Book stated that Public Works have removed the Military Banners after Veterans Day. They are now preparing for the winter season.

Ms. Book inquired about a grant for the salt dome construction. Mr. Leventry stated that the Borough is using Liquid Fuels money from the State to pay for the building.

PUBLIC SAFETY:

Mrs. DePuy stated that the Chief reports that background investigations have begun on the three top candidates for police officer that were provided by the Whitehall Borough Civil Service Commission.

Mrs. DePuy stated that the Chief requests a motion from Council to approve the hiring of Tracy Paris as a part-time dispatcher starting in December. Tracy will have at least one month to train and attain all necessary PA State Police certifications before being able to work on her own.

M-11 Mrs. DePuy moved, seconded by Mr. McKown to hire Tracy Paris as a part-time dispatcher starting in December. The motion carried unanimously.

Mrs. DePuy stated that Ms. Paris has helped with the Christmas House Decorating Contest in the past.

Mr. McKown stated that the Civil Service Commission sent out a report to Council.

RECREATION:

Mr. Wotus stated that due to a double booking at the School District, the Breakfast with Santa event on December 14<sup>th</sup> has been moved to the GV Social Hall. This is the old South Baldwin Fire Hall, not the Restaurant in Caste Village. The Recreation Board is sponsoring a food drive in November. They will be collecting items tomorrow from 6-8PM at the Administration Level. The Comedy Show will be February 29, 2020.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

Mr. McKown introduced Helen Dubina from the Library Board to give a report. Ms. Dubina introduced new Board member, Jacque Fete.

Mr. McKown stated that he will not be at the December 18<sup>th</sup> Council meeting.

NEW BUSINESS:

Ms. Book thanked Mayor Nowalk for taking over the Veterans Day ceremony as she had a family emergency.

Mrs. DePuy suggested working with the Residence at Whitehall for Veterans Day, possibly having the ceremony at their building next year.

Mrs. DePuy stated that she would like Council to meet again to review the budget and cut expenditures. Council disagreed.

ADJORNMENT:

Mr. Nagy asked that the meeting be adjourned in honor of Father Haney and asked Mr. Lahr to say a few words about Father Haney.

M-12 Mr. McKown moved, seconded by Ms. Book to adjourn the meeting in honor of Father Haney. The motion carried unanimously.

The meeting adjourned at 7:54 PM.

READ AND APPROVED THIS DAY OF DECEMBER 4, 2019:

Manager

