

BOROUGH OF WHITEHALL
Notice of Meeting
December 4, 2019
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, December 4, 2019, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
December 4, 2019

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually
- IV. Roll Call
- V. Consideration of Bills and Payroll – Wertz
- VI. Consideration of the Minutes of November 9, 2019, November 19, 2019 & November 20, 2019
- VII. Public Hearing – 2020 Borough Budget
- VIII. Citizens' Requests
- IX. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmisel
 - D. Manager – Leventry
 - E. Assistant Manager - Wertz
- X. Reports of the Following Committees:
 - A. Library – McKown, Book, Wotus
 - B. Planning & Zoning – Lahr, Book, DePuy
 - C. Public Works – Book, Nagy, DePuy
 - D. Public Safety – DePuy, McKown, Nagy
 - E. Recreation – Wotus, McKown, Lahr
 - F. Administrative Services – Nagy, Lahr, Wotus
- XI. Delegate Reports:
 - A. Allegheny County Boroughs Association – Book, DePuy
 - B. Chamber of Commerce – Wotus, McKown
 - C. Economic Development South -Nagy
 - D. Medical Rescue Team South Authority – McKown, Lahr
 - E. South Hills Area Council of Governments – Veith, Lahr
- XII. New Business
- XIII. Adjournment

BOROUGH OF WHITEHALL

INDEX

MINUTES OF THE DECEMBER 4, 2019 COUNCIL MEETING

	Motion	Page
Bills, Payroll - Approve	M-1,2,3	1
November 9, 2019 Meeting Minutes – Approve	M-4	2
November 19, 2019 Meeting Minutes – Approve	M-5	2
November 20, 2019 Meeting Minutes – Approve	M-6	2
2020 Borough Budget Public Hearing – Close	M-7	2
Resolution No. 984 – St. Gabe’s 75 th Anniversary	M-8,9	4
Wage Tax Ordinance – Public Display	M-10	4
Sewer Rate Ordinance – Public Display	M-11	4
Payment to Insight Pipe Contracting, LLC – Authorize	M-12	4
2020 Borough Budget Resolution – Public Display	M-13	5
2020 Wage & Salary Ordinance – Public Display	M-14	5
2020 Tax Millage Ordinance – Public Display	M-15	5
Accessory Structure Ordinance – Public Hearing	M-16	6
Hire 2 nd Police Officer in Early 2020	M-17	6
Adjournment	M-18	8

BOROUGH OF WHITEHALL

Regular Meeting December 4, 2019

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, December 4, 2019, at 7:00 PM, for a regular meeting. President Veith called the meeting to order, followed by the Pledge of Allegiance.

President Veith announced that all meetings will be recorded auditorily and visually.

ROLL CALL:

Present: Linda J. Book
 Kathleen N. DePuy
 Philip J. Lahr
 Robert J. McKown
 Glenn P. Nagy
 William J. Veith
 John A. Wotus
 James F. Nowalk, Mayor
 Irving S. Firman, Solicitor
 Scott Rusmiser, Engineer

STAFF: James E. Leventry, Manager
 Courtney M. Wertz, Assistant Manager
 Keith P. Henderson, Chief of Police
 Scott Dellett, AICP, Director of Planning, Zoning & Code

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. Lahr moved, seconded by Ms. Book, that the bills contained on the bill list presented to Council on December 4, 2019 for \$65,986.30 from the General Fund, \$24,838.70 from the Storm Sewer Fund, \$108,029.47 from the Sanitary Sewer Fund and \$37,692.42 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Ms. Book moved, seconded by Mr. Lahr that checks and transfers for \$8,032.88 from the General Fund and \$51,512.10 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Lahr moved, seconded by Mr. Wotus, that General Fund payroll for the period ending November 22, 2019 for \$153,618.88 as presented to Council on December 4, 2019, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

- M-4 Mr. Lahr moved, seconded by Mr. McKown to approve the Minutes of the November 9, 2019 Budget Meeting as presented. The motion carried unanimously.
- M-5 Mr. Lahr moved, seconded by Mr. McKown to approve the Minutes of the November 19, 2019 Budget Meeting as presented. The motion carried unanimously.
- M-6 Mr. Lahr moved, seconded by Mr. Wotus to approve the Minutes of the November 20, 2019 Council Meeting as presented. The motion carried unanimously.

PUBLIC HEARING: 2020 BOROUGH BUDGET

Mr. McKown read a statement about the 2020 Borough Budget. There were no public comments.

- M-7 Ms. Book moved, seconded by Mr. Wotus to close the public hearing. The motion carried unanimously.

CITIZENS' REQUESTS:

None.

MAYOR:

Mayor Nowalk presented his report for November 2019:

EMS Assists.....	145
Court/Hearings/Pretrial	106
Accidents	21
Criminal Arrests (2 DUI).	13
Traffic Stops	116
Traffic Details	83
Written Traffic Citations.	49
Written Warnings Traffic Violations.	69

Total amount of money collected and turned over to the Borough during November 2019, amounted to \$7,331.61 the breakdown is as follows:

MVC from District Magistrate	\$1,473.35
Crimes Code and Code violations from District Magistrate	\$1,511.20
Parking Fines	\$920.00
Copies	\$270.00
Fines from Clerk of Courts	\$3,157.06

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports that Officer Seese is currently attending 80 hours of instruction on Level 3 Accident Investigation presented by the Pennsylvania State Police. Upon successful completion of the course, Officer Seese will join Sergeant Gaebel as a Department Crash Re-Constructionist. Both Officers are members of the SHACOG Chiefs of Police Crash Investigation Team.
- Mayor Nowalk stated that the Chief reports that on November 21st Whitehall Police Department hosted LESS LETHAL MUNITIONS INSTRUCTOR Training at the Steel Rivers Firing Range in Elizabeth Borough. Officer Stephenson and Sergeant Gaebel both received scholarships as Host Agency members. The training was offered through "Combined Tactical Solutions."
- Mayor Nowalk stated that he attended the Eagle Scout ceremony for Nicholas McGervey. It was a nice event that Senator Iovino also attended.
- Mayor Nowalk stated that the Whitehall Wildlife Committee is very energized regarding environmental issues.
- Mayor Nowalk stated that he received a complaint from a resident regarding the traffic light at Doverdell/Baptist/Grove. Chief Henderson stated the light is working properly. It is synced with 6 intersections in the area to keep traffic running smoothly. Baptist Road is a state road which takes priority in the synchronization.

Resident Hal Plusa inquired if it would be possible to add a left turn lane at the intersections in the area. Chief Henderson stated that a left turn lane would back up the traffic in the area even more.

- Mayor Nowalk stated that the Police Department received a thank you letter from Harrison Middle School.

- Mayor Nowalk stated that he has prepared a Resolution honoring St. Gabe's 75th Anniversary.

M-8 Mr. Wotus moved, seconded by Mrs. DePuy to read the Resolution. The motion carried unanimously.

M-9 After the reading of the Resolution, Mr. McKown moved for adoption. Mr. Lahr seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 984.

SOLICITOR:

Mr. Firman had two Ordinances to present for consideration.

The first Ordinance amends sections 162.7 and 163.9 of Chapter 163, Article II of the Code of the Borough of Whitehall to set the tax rate on earned income and net profits at one and two-tenths percent (1.2%) to generate an estimated \$4,900,000.00 in tax revenue.

M-10 Mr. McKown moved, seconded by Ms. Book to read the Ordinance in summary form and place it on public display for two weeks. The motion carried unanimously.

The second Ordinance amends the sewer rates and charges in the Lick Run Watershed and the Saw Mill Run and Streets Run Watershed as set forth in Chapter 147, Article III 147.11.1 and Article IV 147.24.1 of the Code of the Borough of Whitehall as most recently amended by Ordinance No. 1079 adopted on December 2, 2015.

M-11 Mr. Lahr moved, seconded by Ms. Book to read the Ordinance in summary form and place it on public display for two weeks. The motion carried unanimously.

ENGINEER:

Mr. Rusmiser reported on the following items; members of Council received written copies of the Engineer's report:

- Operations & Maintenance – Insight Pipe has completed all work for the 2019 Sanitary Sewer Capital Lining Program.

M-12 Mr. Lahr moved, seconded by Ms. Book to approve Payment Application No. 2 and Final in the amount of \$77,406.28 to Insight Pipe Contracting, LLC. The motion carried unanimously.

- 2019 Road Program – Mele & Mele & Sons, Inc. has completed the storm sewer and concrete curb work, asphalt milling, binder installation and wearing installation on all streets. They will fill soil behind the curbs next week.

Mrs. DePuy inquired about financial penalties for finishing the contract late. Mr. Rusmisl stated that penalties will be negotiated at the closing of the contract with the Manager and Solicitor.

- Salt Storage – Plavchak continued placing engineered fill for the footers. Backfill should be completed by the 27th. Footers will be formed and poured after the holiday.
- Whitehall Pool Room – Integrity Design and Construction will start pool room shoring on December 10th.

MANAGER:

Mr. Leventry reported on the following items; members of Council received written copies of the Manager's report:

- Ordinances/Resolutions – Mr. Leventry requested 3 items be read in summary form and placed on public display.

The first item presented was the 2020 Borough Budget Resolution.

M-13 Mr. Lahr moved, seconded by Ms. Book to read the Resolution in summary form and place it on public display for two weeks. The motion carried unanimously.

The second item presented was the 2020 Wage & Salary Ordinance.

M-14 Mr. McKown moved, seconded by Mrs. DePuy to read the Ordinance in summary form and place it on public display for two weeks. The motion carried unanimously.

The third item presented was the 2020 Tax Millage Ordinance.

M-15 Mr. McKown moved, seconded by Mr. Lahr to read the Ordinance in summary form and place it on public display for two weeks. The motion carried unanimously.

- Meeting Dates – The Borough will soon be advertising the dates and times for the 2020 meetings. Typically, the dates for the budget meetings are included in this notice. If Council elects to continue with past practice, those dates would be November 7, 14 and 21.

Ms. Book stated that she will be out of town on November 14 and 21. She suggested October 31st as an alternate date. The 2021 Budget Meeting dates will be October 31, 2020, November 7, 2020 and November 14, 2020.

Mr. Leventry stated that the first meeting in 2020 will be Monday, January 6, 2020 at 7 PM. This is due to 2019 being an election year.

ASSISTANT MANAGER:

No report.

LIBRARY:

No report.

PLANNING & ZONING:

Mr. Lahr introduced Mr. Dellett to give a report.

Mr. Dellett presented a report on amending the Zoning Ordinance in regards to Accessory Structures.

M-16 Mr. Lahr moved, seconded by Ms. Book to authorize advertisement of the Ordinance pursuant to requirements in the state Municipalities Planning Code and to schedule a Public Hearing on the Ordinance before Council on February 5, 2020. The motion carried unanimously.

Mr. Lahr requested an executive session for matters of litigation.

PUBLIC WORKS:

Ms. Book stated that she received a letter from a non-resident complimenting the excellent work of Whitehall Public Works Crew.

PUBLIC SAFETY:

Mrs. DePuy stated that the Chief reports that today he received notification from Officer Casey Corey that he has been offered a job with the North Strabane Police Department and will be leaving Whitehall Police Department on December 20, 2019. The Chief requests that Council approve the hiring of a second Officer in early 2020 to replace Officer Corey.

M-17 Mr. Lahr moved, seconded by Ms. Book to approve the hiring of a second Officer in early 2020. The motion carried unanimously.

RECREATION:

Mr. Wotus introduced Recreation Director Hannah Vetere to give a report.

Ms. Vetere stated that the items collected during the food drive were donated to 2 different shelters. The Breakfast with Santa event at GV Social Hall is next Saturday and will be a very elegant event. Mr. Vetere stated that the Recreation Board has started a movement initiative called "Kids of Steel" to encourage kids to run. The program is being done in conjunction with the Baldwin Whitehall School District and St. Gabe's. Participating children will run 26 total miles from January until the Pittsburgh marathon. 120 kids have already signed up.

ADMINISTRATIVE SERVICES:

No report.

DELEGATE REPORTS

ACBA – Ms. Book stated that the General Membership Meeting will be December 12th at Edgewood Country Club. She was re-elected to the Board of Directors. Ms. Book was also recently elected to the PSAB State Board of Directors.

CHAMBER OF COMMERCE – Mr. Wotus stated that there is a luncheon tomorrow at the Whitehall House. The Women's Networking Luncheon will be on December 13th at South Hills Country Club.

EDS – Mr. Nagy stated that EDS is in negotiations to sell the bakery building in Mt. Oliver.

MRTSA – Mr. McKown stated that the consultant that MRTSA hired to look at the structure of the organization has reported back to the Board. A meeting will be held on December 11th to discuss the findings.

SHACOG – Mr. Veith stated that Ms. Book attended the last SHACOG meeting in his place. Ms. Book provided a summary of the meeting.

NEW BUSINESS:

Mayor Nowalk stated that he has raffle tickets benefitting the Baldwin Whitehall Friends of the Theater Arts. The tickets are \$5.

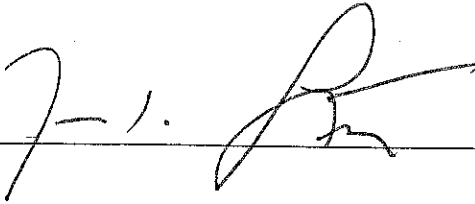
ADJORNMENT:

M-18 Ms. Book moved, seconded by Mrs. DePuy to adjourn the meeting. The motion carried unanimously.

The meeting adjourned to executive session at 7:55 PM.

READ AND APPROVED THIS DAY OF DECEMBER 18, 2019:

Manager

A handwritten signature in black ink, appearing to be "J. L. Smith", written over a horizontal line.