

BOROUGH OF WHITEHALL
Notice of Meeting
December 16, 2020
7:00 PM

The Council of the Borough of Whitehall will meet Wednesday, December 16, 2020, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING
December 16, 2020

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily
- IV. Roll Call
- V. Consideration of Bills and Payroll – Veith
- VI. Consideration of the Minutes of December 2, 2020 Council Meeting
- VII. Citizens' Requests - Call In
 United States:+1 (872) 240-3412
 Access Code: 840-157-933
- VIII. Reports of the Following Officers:
 - A. Mayor - Nowalk
 - B. Solicitor - Firman
 - C. Engineer – Rusmiser
 - D. Manager – Leventry
 - E. Assistant Manager – Wertz
- IX. Reports of the Following Committees:
 - A. Public Safety – McKown, Lahr, Wotus
 - B. Recreation – DePuy, Veith, Book
 - C. Administrative Services – Veith, McKown, Wotus
 - D. Library – Lahr, Book, McKown
 - E. Planning & Zoning – Wotus, Veith, DePuy
 - F. Public Works – Book, Lahr, DePuy
- X. New Business
- XI. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting December 16, 2020

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, December 16, 2020, at 7:00 PM, for a regular meeting. President Nagy called the meeting to order, followed by the Pledge of Allegiance.

ROLL CALL:

Present: Linda J. Book (via telephone)
 Kathleen N. DePuy (via telephone)
 Philip J. Lahr (via telephone)
 Robert J. McKown
 Glenn P. Nagy (via telephone)
 William J. Veith (via telephone)
 John A. Wotus (via telephone)
 James F. Nowalk, Mayor (Arrived at 7:07 PM)
 Irving S. Firman, Solicitor (via telephone)
 Scott Rusmisl, Engineer (via telephone)

STAFF:

James E. Leventry, Manager
 Courtney M. Wertz, Assistant Manager (via telephone)
 Jason C. Gagorik, Deputy Chief of Police (via telephone)
 Scott Delleit, AICP, Director of Planning, Zoning & Code (via telephone)

Absent: Keith P. Henderson, Chief of Police

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. McKown moved, seconded by Mr. Lahr, that the bills contained on the bill list presented to Council on December 16, 2020 for \$215,590.00 from the General Fund; \$9,280.41 from the Storm Sewer Fund, \$34,558.52 from the Sanitary Sewer Fund, and \$144,545.58 from the Capital Projects Fund be approved. The motion carried unanimously.
- M-2 Mr. McKown moved, seconded by Mr. Wotus, that checks and transfers for \$8,280.55 from the General Fund and \$47,282.65 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. McKown moved, seconded by Ms. Book that General Fund payroll for the period ending December 4, 2020 for \$142,793.90 as presented to Council on December 16, 2020, be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

M-4 Mr. Wotus moved, seconded by Mr. Lahr to approve the Minutes of the December 2, 2020 Council Meeting as presented. The motion carried unanimously.

CITIZENS' REQUESTS:

Residents wishing to speak at tonight's meeting phoned in via conference call at

United States:+1 (872) 240-3412
Access Code: 840-157-933

There is not enough space in the meeting room to accommodate all the residents wishing to speak while still practicing social distancing. Under advisement of the Solicitor the room must be open to all residents, or no residents, which is why the conference call was set up.

Mr. Dellett stated that Penn Cove has agreed to obtain the required \$50,000 Letter of Credit to ensure the construction of a walking trail and tower landscaping at Grove Pointe.

M-5 Mr. Lahr moved, seconded by Mr. Wotus to approve the First Amendment to the Developer's Agreement with Penn Cove for the construction and bonding of a walking trail and tower landscaping. The motion carried unanimously.

MAYOR:

The Borough reported 5.36 percent of the calls to animal control services in November.

Mayor Nowalk reported on the following items:

- Mayor Nowalk stated that the Chief reports Deputy Chief Gagorik participated in several phone and virtual meetings this week pertaining to the COVID-19 pandemic. Allegheny County Health Department reports that positivity numbers for the Borough are accurate. They have been working with several refugee support agencies since July to assist with communicating social distancing, mask wearing, and sanitization guidelines. Ongoing efforts include translating official COVID-19 publications, documents, and informational videos into appropriate languages. All involved agencies are pleased with the results of this educational campaign. Allegheny County Emergency Services is currently working with Allegheny and Pennsylvania Departments of Health in developing the COVID-19 vaccination plan for Allegheny County. The Health Departments are the lead planning agencies. Critical health care workers are the priority group currently. More information will be provided as it becomes available.

Mayor Nowalk stated that a Memorandum of Understanding with the Whitehall Fire Company regarding the transfer of their radio channel to the Borough's Office of Emergency Management has been prepared. Mr. Firman will review the MOU and report back at the January meeting.

Mayor Nowalk presented the report of the Whitehall Fire Company for the year 2020.

Calls for Fiscal Year 2020	387 (a record high)
Calls in December	14

Notable Calls:

13 Structure Fires, 2 of which were in the Borough
December 15, 2020 2:30 AM House Fire on Delma Drive

Membership -- 26 Firefighters

2020 Company Election Results:

Chief - Eric Harris

Assistant Chief -- Nick Price

Deputy Chief -- Bryan Pearson

1st Lieutenant -- BZ Marcus

2nd Lieutenant -- Tyler Price

President -- Will Hoagland

Vice President -- Dave Porter

Secretary -- Jamey Hamilton

Treasurer -- Jay Kirsch

Apparatus

- The new 301 Engine 2 is expected to be delivered Tuesday next week after some production delays.
- 301 Truck is expected to return to service in mid-January. Sutphen Manufacturing is waiting on parts.

Stations

More improvements were made to the radio room at Station 2. The improvements included new counter tops, repainting the walls and carpet squares for the floor. Repairs were made to Station 2 roof due to water leaks. A new toilet was installed for the woman's bathroom at Station 2.

Equipment

6 members were measured for new turnout gear.

Mayor Nowalk inquired about the status of Mary DiFiore's tree issue. Mr. Leventry stated that once the weather is better, an arborist will be out to investigate.

Mayor Nowalk stated that his two pool committees sent their recommendations. They will be discussed in January.

SOLICITOR:

No report.

ENGINEER:

No report.

MANAGER:

Mr. Leventry reported on the following items according to the written report given to Council:

- Budget Resolution – The 2021 Budget Resolution is ready for adoption.

M-6 Mr. Lahr moved, seconded by Mr. McKown to read the Resolution in its entirety. The motion carried unanimously.

M-7 After the reading of the Resolution, Mr. McKown moved for adoption. Ms. Book seconded the motion. On a roll call vote Ms. Book, Mrs. DePuy, Mr. Lahr, Mr. McKown, Mr. Nagy, Mr. Veith and Mr. Wotus voted yes. The motion carried unanimously. The Resolution No. is 994.

- Tax Levy Ordinance – The 2021 Tax Levy Ordinance will be placed on public display so it can be adopted in summary form during the January 6, 2021 meeting. The rate remains the same at 4.42 mils.
- Wage & Salary Ordinance – The Ordinance setting wages and salaries for employees and contracted vendors will be placed on public display so it can be adopted in summary form during the January 6, 2021 meeting. The first pay period in the new year ends on January 15, 2021.

- Board & Commission Appointments – The following individuals have agreed to serve another term on their board/commission.

James Colosimo – four-year term on the Planning Commission
 Norman Brown – three-year term on the Recreation Board
 Teresa Lucchetti - three-year term on the Recreation Board
 Mary Scherer - three-year term on the Recreation Board
 Becky Wesolowski - three-year term on the Recreation Board
 Edward Major – three-year term on the UCC Appeals Board
 David Thomas – three-year term on the Zoning Hearing Board
 William Pete Swauger – four-year term on the Shade Tree Commission

Lorraine Bertha has elected not to serve another term on the Recreation Board. That leaves two vacancies, with one potential new member waiting for activities to resume.

M-8 Mr. McKown moved, seconded by Mr. Lahr to reappoint the aforementioned individuals to their respective board/commission. The motion carried unanimously.

- Budget Meeting Dates – In order to prepare the advertisements for the 2021 meeting schedule, Council will need to determine the 2022 Budget Meeting dates. If Council wishes to follow past practice, these dates would be November 6, 13 and 20 at 9AM.

M-9 Mr. Lahr moved, seconded by Mr. Wotus to set the 2022 Budget Meeting dates as November 6, 13 and 20, 2021. The motion carried unanimously.

Mr. Leventry stated that he, Ms. Wertz, Mr. Firman and Mr. Rusmisl had a conference call to discuss the potential sale of the Borough's Sanitary Sewer System. Mr. Leventry requested that Council authorize Gateway Engineers to proceed with an inventory of the entire system.

M-10 Mrs. DePuy moved, seconded by Mr. Lahr to authorize Gateway Engineers to proceed with an inventory for the Borough's Sanitary Sewer System. The motion carried unanimously.

ASSISTANT MANAGER:

No report.

PUBLIC SAFETY:

Mr. McKown stated that the Chief reports that during the month of December four (4) officers and two (2) dispatchers were placed on COVID-19 isolation and quarantine precautions per established guidelines. All have returned to duty except for one (1) officer and one (1)

dispatcher who are finishing their periods of isolation and quarantine. There have been 29 days of lost work related to COVID-19 for the month.

Mr. McKown stated that the Chief reports that Officer Joseph Lacko will be on active military orders from December 14, 2020 through December 23, 2020 to complete Annual Tour Training at the 911th Air Reserve Station in Moon Township, PA. His reintegration training will resume upon his return from military orders.

RECREATION:

Mrs. DePuy stated that the Borough' Christmas House Decoration Contest is moving forward. She has already received 30 nominations. The committee will make their decision via Zoom on Sunday evening.

ADMINISTRATIVE SERVICES:

No report.

LIBRARY:

No report.

PLANNING & ZONING:

Mr. Wotus stated that Tristan Lucchetti declined his appointment to the Planning Commission. Edward Major has expressed interest in serving.

M-11 Mr. Wotus moved, seconded by Mr. Lahr to appoint Edward Major to the Planning Commission for a term ending December 31, 2023. The motion carried unanimously.

PUBLIC WORKS:

All 8 trucks have been out today with the snow.

NEW BUSINESS:

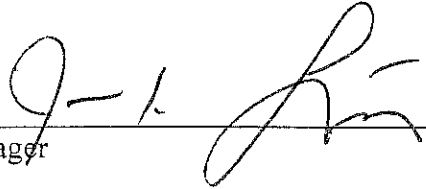
None.

ADJORNMENT:

M-12 Mr. Lahr moved, seconded by Ms. Book to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:35 PM.

READ AND APPROVED THIS DAY OF JANUARY 6, 2021:



Manager