



Borough of Whitehall

The Council of the Borough of Whitehall will meet Wednesday, December 15, 2021, at 7:00 PM, at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, for a regular meeting.

AGENDA FOR REGULAR MEETING December 15, 2021

1. Call to Order
2. Pledge of Allegiance
3. Announcement - Residents to Sign In to Speak during Citizens' Requests; Speakers Allotted Three Minutes to Present their Initial Comments; All Meetings will be Recorded Auditorily and Visually.
4. Roll Call
5. **FINANCE - Consideration of Bills and Payroll – Wotus**
 - A. General Fund - \$224,510.16
 - B. Storm Sewer Fund - \$42,018.36
 - C. Sanitary Sewer Fund - \$130,188.62
 - D. Capital Projects Fund - \$37,898.18
 - E. General Fund Checks and Transfers to be Ratified - \$7,163.17
 - F. Payroll Fund Checks and Transfers to be Ratified - \$45,949.49
 - G. General Payroll Fund; Pay Date 12/3/2021 - \$147,162.87
6. **Approval of Minutes**
 - A. Regular Meeting Minutes of December 1, 2021
7. **Public Hearing – Amending Chapter 180 – Amusement Devices**
 - A. Motion - To Adopt Zoning Ordinance Amendment Regarding Amusement Devices.
8. Citizens Requests
9. Mayor – Nowalk
10. **Solicitor – Firman**
 - A. Motion – To Place the Stormwater Fee Ordinance Renewal on Public Display
 - B. Motion - Recreation Revenue Share Agreement
11. **Engineer – Rusmisel**

Planning and Zoning

 - A. Motion – To Approve the Third Request for Reduction in Security for the Grove Pointe Phase II Project by \$212,436.88, from \$1,471,442.78 to \$1,259,005.89.

12. Manager – Leventry

- A. Motion – Appointment of Boards & Commissions
- B. Motion – Approval of Public Works Collective Bargaining Agreement
- C. Motion – SHACOG Franchise Authority Board Resolution
- D. Motion – SHACOG Joint Rate Review Board Resolution
- E. Motion - Adopt the 2022 Real Estate Tax Levy Ordinance
- F. Motion - Adopt the 2022 Wage & Salary Ordinance
- G. Motion – Adopt the 2022 Sewer Rate Ordinance
- H. Motion - Adopt the 2022 Budget Resolution
- I. Motion – Allow James Leventry to Retain Cell Phone Number

13. Assistant Manager – Wertz

- A. Motion -Approval of Stone Sobieralski to Attend PSAB Boot Camp for Elected Officials in January
- B. Motion – Adopt Borough Social Media Policy
- C. Motion - Approve, Advertise and Solicit Construction Manager RFP
- D. Motion - Appoint Courtney M. Wertz to the following positions effective January 3, 2022:
 - Borough Secretary
 - Right to Know Officer
 - Pension Plan Administrator (Resolution No. 740)
 - Member of Police Pension Committee (Plan already allows for Borough Secretary)
 - Individual authorized to acquire and sell Borough assets
 - SHACOG Admin Advisory Committee

14. Reports of the Following Committees:**Recreation** – Veith, Book, DePuy**Administrative Services** – Wotus, Nagy, Veith**Planning & Zoning** – DePuy, Book, Wotus**Library** – Book, Lahr, Wotus**Public Works** – Nagy, Lahr, DePuy**Public Safety** – Lahr, Nagy, Veith**15. New Business****16. Recess**

- A. Motion – Approve Settlement Agreement between Whitehall Borough and Dhari Dhital
- B. Motion – Authorize Chief Gagorik to request the next eligible candidate from the current Civil Service list

17. Adjournment

BOROUGH OF WHITEHALL

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BOROUGH OF WHITEHALL

Regular Meeting December 1, 2021

The Council of the Borough of Whitehall met at the Borough Building, 100 Borough Park Drive, Pittsburgh, Pennsylvania, Wednesday, December 1, 2021, at 7:00 PM, for a regular meeting. President McKown announced that all meetings will be recorded auditorily and visually. President McKown called the meeting to order, followed by the Pledge of Allegiance led by Club Pack troop #288.

ROLL CALL:

Present: Linda J. Book
 Kathleen N. DePuy
 Philip J. Lahr
 Robert J. McKown
 Glenn P. Nagy
 William J. Veith
 John A. Wotus
 James F. Nowalk, Mayor
 Irving Firman, Solicitor
 Scott Rusmiser, Engineer

STAFF:

James E. Leventry, Manager
 Courtney M. Wertz, Assistant Manager
 Jason C. Gagorik, Chief of Police
 Alyssa M. Rogalla, Administrative Assistant

CONSIDERATION OF BILLS & PAYROLL

- M-1 Mr. Wotus moved, seconded by Mr. Veith, that the bills contained on the bill list presented to Council on December 1, 2021 for \$73,694.86 from the General Fund, \$22,333.19 from the Storm Sewer Fund, \$320.81 from the Sanitary Sewer Fund, \$4,850.00 from the Capital Projects Fund and \$351,593.56 from the Liquid Fuels Fund be approved. The motion carried unanimously.
- M-2 Mr. Wotus moved, seconded by Ms. Book, that checks and transfers for \$13,282.91 from the General Fund and \$51,149.79 from the Payroll Fund be ratified. The motion carried unanimously.
- M-3 Mr. Wotus moved, seconded by Mr. Lahr, that General Fund payroll for the period ending November 19, 2021, for \$159,938.23 as presented to Council on December 1, 2021 be ratified. The motion carried unanimously.

CONSIDERATION OF MINUTES

- M-4 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the November 13, 2021 Budget Meeting as presented. The motion carried unanimously.
- M-5 Mr. Lahr moved, seconded by Ms. Book to approve the Minutes of the November 17, 2021, Council Meeting as presented. The motion carried unanimously.

PUBLIC HEARING – 2022 BOROUGH BUDGET

Mr. McKown opened the Public Hearing for the 2022 Borough Budget.

Mr. McKown read a statement about the 2022 Borough Budget. There were no public comments.

- M-6 Mr. Wotus moved, seconded by Ms. Book to close the public hearing. The motion carried unanimously.

CITIZENS' REQUESTS:

Martin Youschak, 4836 Old Boston Road, appeared before Council to thank them for their efforts in controlling the deer population.

MAYOR:

Mayor Nowalk presented his report for November 2021:

| | |
|--|-----|
| EMS Assists..... | 216 |
| Court/Hearings/Pretrial | 91 |
| Accidents | 10 |
| Criminal Arrests.(DUI – 2) | 15 |
| Traffic Stops | 88 |
| Traffic Details | 35 |
| Written Traffic Citations. | 100 |
| Written Warnings Traffic Violations. | 59 |

Total amount of money collected and turned over to the Borough during November 2021, amounted to \$2,657.98 The breakdown is as follows:

| | |
|--|------------|
| MVC from District Magistrate | \$812.42 |
| Crimes Code & Code Violations from District Magistrate.... | \$1,009.46 |
| Parking Fines | \$480.00 |
| Copies | \$255.00 |
| Fines from Clerk of Courts | \$101.10 |

Mayor Nowalk stated that Chief Gagorik reports that six officers were placed on COVID isolation and quarantine last month which resulted in 37 days of lost work. Two officers remain on COVID isolation and should return to duty sometime next week.

Mayor Nowalk stated that now that Winter weather has arrived, the Chief would like to remind residents that parking is not permitted on Borough streets when snow is forecasted to accumulate 3 or more inches.

Mayor Nowalk stated that Chief Gagorik reports that Officer Joseph Lacko will be off on military training with the United States Air Force Reserve from December 9 to December 17, 2021. The training will occur at the 911th Airwing facility in Moon Township.

Mayor Nowalk gave the Fire Company report:

Calls during period:

Total Calls for November: 34
Total Calls Year-To-Date (Starting December 1, 2020): 465
The Company is ending its fiscal year with another record number of calls.

Notable Calls:

11-06-2021: Two Vehicles on Fire, Following Head on Collision
11-10-2021: House Fire Curry Hollow Road Baldwin
11-10-2021: Vehicle Fire on Radford Road

Membership:

29 Members
1 Probationary member was voted on as a Firefighter
1 member and former chief has returned to service as a Firefighter

Apparatus, Stations, and Equipment:**Apparatus:**

General maintenance was performed

Engine 1 had pump repaired

Stations:

General maintenance performed for cold weather

Security cameras at Station 1 upgraded

Station 2 fire alarm issues resolved

Company changing addresses to Station 1

Equipment:

Gear Committee looking at new specs of turn out gear.

Training:

Drill wrapping up for the holidays.

SOLICITOR:

Mr. Firman requested an Executive Session regarding matters of litigation.

ENGINEER:

Mr. Rusmisl reported on the following items; members of Council received written copies of the Engineer's report:

- Operations & Maintenance Plan – Roto Rooter has started work for the 2021 Sanitary Sewer Excavation Contract.

M-7 Mr. Lahr moved, seconded by Mrs. DePuy to approve Pay Application 2 in the amount of \$51,942.15 for the 2021 Excavation Repair Contract to Roto Rooter Services Company. The motion carried unanimously.

The contract documents for the 2021 CCTV Inspections Contract have been fully executed. Work began on August 25, 2021.

M-8 Ms. Book moved, seconded by Mr. Lahr to approve Pay Application 2 in the amount of \$32,034.68 for the 2021 CCTV Inspections to State Pipe Services, Inc. The motion carried unanimously.

- Streets Run Storm Sewer Construction – A. Folino has completed punch list items. A. Folino has submitted Pay Application 5 for work completed to date.

M-9 Mr. Wotus moved, seconded by Mrs. DePuy to approve Pay Application 5 in the amount of \$63,625.70 for the Streets Run Storm Sewer Improvements Contract to A. Folino Construction, Inc. The motion carried 6-1. Mr. Lahr dissented.

- Pool Evaluation
The dates for the bidding process are:
Advertisement – October 28, 2021
Pre-qualifications due to the Borough – November 12, 2021
Pre-qualification determination – December 2, 2021
Mandatory Pre-bid Meeting – December 16, 2021
Bid date – January 11, 2022
Potential Award Date – January 19, 2022

MANAGER:

Mr. Leventry provided Council with a list of the Volunteers on the Boards and Commissions whose terms are up at the end of the year. Mr. Leventry would like Council's concurrence to reach out to these members to see if they would like to serve an additional term.

Council concurred.

Mr. Leventry has several end of the year housekeeping items for Council to place on Public Display to be adopted at the December 15, 2021 Council Meeting.

- M-10 Mr. Wotus moved, seconded by Mrs. DePuy to place the 2022 Real Estate Tax Levy Ordinance on Public Display. The motion carried unanimously.
- M-11 Mr. Lahr moved, seconded by Mr. Wotus to place the 2022 Wage & Salary Ordinance on Public Display. The motion carried unanimously.
- M-12 Mr. Lahr moved, seconded by Ms. Book to place the 2022 Sewer Rate Ordinance on Public Display. The motion carried unanimously.
- M-13 Ms. Book moved, seconded by Mrs. DePuy to place the 2022 Budget Resolution on Public Display. The motion carried unanimously.

ASSISTANT MANAGER:

Ms. Wertz reported on the following items according to the written report given to Council:

Ms. Wertz stated that Pete Swauger has resigned from the Shade Tree Commission. He is recommending At-Large member and Whitehall resident, Alyssa Cleve be appointed to his term ending December 31, 2024.

M-14 Mr. Lahr moved, seconded by Ms. Book to appoint Alyssa Cleve to the Shade Tree Commission effective January 1, 2022. The motion carried unanimously.

Ms. Wertz stated that Staff will soon be advertising the 2022 meetings. The dates for the Budget meetings are typically in this notice. Following past practice, those dates would be November 5, 12 and 19.

Ms. Wertz stated that the first meeting in 2022 will be Monday, January 3, 2022 at 7:00 PM. This is due to 2021 being an election year.

DELEGATE REPORTS:

ACBA – Ms. Book stated that the newly elected Board of Directors will be sworn in this week. Ms. Book was reelected to the Board of Directors.

PSAB – Ms. Book requested to attend the PSAB Boot Camp for Elected Officials in January.

M-15 Mr. McKown moved, seconded by Mr. Wotus for Ms. Book to attend the PSAB Boot Camp class. The motion carried unanimously.

Ms. Book will be presenting the Council Member of the Year award.

CHAMBER OF COMMERCE – Mr. Wotus discussed several upcoming events.

MRTSA – Mr. McKown stated that the final transition was completed for the Executive Director. The budget meeting was held recently.

SHACOG – Mr. Veith stated that the SHACOG meeting held at the Borough building on November 18, 2021 was a success. Mr. Veith stated that new recycling practices are being discussed.

ADMINISTRATIVE SERVICES:

No Report.

PLANNING & ZONING:

No report.

LIBRARY:

Ms. Book gave a report.

Mr. Wotus discussed the Welcoming Neighbor Alliance being spearheaded by the Library.

PUBLIC WORKS:

Ms. Book thanked Public Works for putting up and taking down the military banners.

PUBLIC SAFETY:

Mr. Lahr discussed the Junior Fire Company program.

RECREATION:

Mr. Veith stated that Breakfast with Santa is sold out.

Mrs. DePuy stated that the Christmas Decorating judging will take place the evening of December 19, 2021.

NEW BUSINESS:

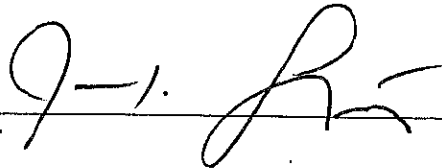
None.

ADJORNMENT:

M-16 Mr. Book moved, seconded by Mr. Wotus to adjourn the meeting to Executive Session.
The motion carried unanimously.

The meeting adjourned at 7:56 PM.

READ AND APPROVED THIS DAY OF DECEMBER 15, 2021:

Manager  _____

