

# GRADING PERMIT APPLICATION



February 2023

Whitehall Borough Office  
 100 Borough Park Dr.  
 Pittsburgh, PA 15236

PERMIT # \_\_\_\_\_

Applications that are completely filled-out & with the required supporting documents will be processed in the order they are received.

<b>Property Information</b>	Property Address _____ Property Owner Name _____ Property Owner Phone _____ Property Owner Email _____ Property Owner Address _____ Allegheny County Parcel No. _____ Acreage _____ Zoning District _____ Existing Use of Property _____
<b>Engineer Information</b>	Name _____ Company Name _____ Address _____ Phone _____ Email _____
<b>Scope &amp; Purpose of Work</b>	General Description of Scope of Work _____ _____ Purpose of Work _____ _____ Estimated Dates for Starting and Completion of Grading Work _____ _____ Amount of Earthwork (cubic yards) _____ Area Disturbed (square feet) _____ Will Any Material be imported or removed from site? _____ (yes or no) If yes, please describe materials, the proposed route for transporting and location of off-site import or export. _____ _____ Describe how slopes and disturbed areas will be stabilized? _____ _____ How will drainage and stormwater runoff be controlled? _____ _____ Will Coal be encountered during the proposed grading work? _____ (yes or no) If yes, complete the following information: Owner of Coal _____ Deed Book Volume _____ Page _____ DEP Mining Permit No. _____ Drainage Permit No. _____ List all posted bonds _____ Please provide the route of transport coal from property _____ _____ Allegheny County Conservation District Approval _____

Total Project Cost Estimate \_\_\_\_\_

*I declare that I am the property owner, or representative of the owner, and the provided information is accurate to the best of my knowledge. No changes shall be made from the approved plans in any manner without obtaining written authorization of the Borough. Borough representatives are also granted reasonable access to the property for review and/or inspection of this project as necessary.*

Applicant/Owner Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Applicant/Owner Signature \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE. OFFICE USE ONLY**

Permit Fee \_\_\_\_\_ Permit No \_\_\_\_\_

Inspection Fee \_\_\_\_\_

Escrow accounts for not less than \$120.00 and not more than 2.5% of the estimated improvement cost.

Bond \_\_\_\_\_ (25% of cost of improvement)

Borough Engineer

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Office of Planning, Zoning and Cod Enforcement

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Date of Certification of Completion \_\_\_\_\_

**Plans MUST Include the Follow:**

Plans and specifications must be prepared, signed, and sealed by a professional engineer, surveyor, architect, or landscape architect and shall include the following information:

- ( ) Name of Applicant and Owner of the land.
- ( ) Date prepared, name of preparer, and seal of design profession.
- ( ) Description of proposed grading site.
- ( ) Accurate location by lot, block, tract, and street address.
- ( ) Existing and proposed contours.
- ( ) Cross-Section(s) of proposed cut or fill which will show the method of benching.
- ( ) Location of grading boundaries, lot lines, neighboring street or ways, building, utilities, and waterways.
- ( ) Description of type and classification of soils.
- ( ) Details and location of any proposed drainage systems, wall, cribbing, seeding locations, channels, and basins.
- ( ) DEP Transportation requirements and schedule (if applicable).

Grading Permit  
Plan Checklist